

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY**

**MINUTES**

**Wednesday, August 8, 2018 6:00 PM**

**Middlesex County Improvement Authority Office  
101 Interchange Plaza, Second Floor  
Cranbury (South Brunswick), N.J.**

**1. SALUTE TO FLAG/CALL TO ORDER**

**2. ROLL CALL OF OFFICERS: A roll call of the members was conducted by David**

**Minchello, Esq.**

James P. Nolan	Present
Raczynski, Anthony	Present
Paul Abbey	Present
Christine D'Agostino	Present
Jay Jimenez	Absent

OTHERS PRESENT: Authority General Counsel—David Minchello, Esq. Authority General Counsel—Anne Rowan, Esq., Executive Director – James Polos, Chief Financial Officer – Lory Cattano, Recycling Director – Paul Maticera

**3. SUNSHINE LAW STATEMENT** – David Minchello, Esq read the following statement into the record. This meeting today conforms with Chapter 231, P.L. 1975 called the ‘Open Public Meeting Act’ and as per the requirements of the statute, notification of the meeting was published in the Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County.”

**4. CORRESPONDENCE:**

Chairman Nolan noted a review of the McFoods Report. The total amount of donations received was 160,159 pounds. Notable Product Contributions were made by the Community Food Bank of New Jersey, Keefe Warehouse, Capacity, LLC / All Star Freight, Italian Food Warehouse, Farmers Against Hunger, Tyler Distribution, Trucker/ Franklin Food Bank Summit Import Corporation.

**5. COMMITTEE REPORTS:**

a) **Financial Report** – No board comment.

b) **Recycling Report** – Paul Maticera spoke regarding the success in his mission to enhance relationships between municipality representatives and the MCIA by conducting site visits. He further highlighted the statistics of last month, which are the following: **Drop Off Center** received 1,898.82 tons of recycling; **Yard Waste** totals were the following amounts measure in tons: **Leaves** – 2316; **Brush** – 469.15; **Grass** – 970.52.

c) **Golf Report:** Executive Director Jim Polos review the rounds of golf at Tamarack—25,584; Meadows – 9,773; Raritan Landing – 8,643

d) **Finance Report:** No board comment.

6. **OLD BUSINESS:** No old business.

7. **NEW BUSINESS:** No new business.

8. **DISCUSSION OF RESOLUTIONS:** David Minchello, Esq explained the following resolutions:

**8(a)** Authorizing Amendment of the Expiration Date for a Certain New Jersey State Contract Vendor (Central Jersey Starter)

**8(b)** Authorizing a Custodian to the Petty Cash Fund for Tamarack Golf Course (Kevin Ponte)

**8(c)** Authorizing Payment of Annual Assessment to the Middlesex County Insurance Commission

**8(d)** Approving Renewal of an Affiliation Agreement between Healthcare Training Institute and Roosevelt Care Center at Edison (Diagnostic Medical Ultrasound Program)

**8(e)** Authorizing Golf Cart Maintenance Agreement (Vic Gerard Golf Cars)

**8(f)** Awarding Contract for Wireless Irrigation Controls at the Meadows Golf Course (National Lawn Sprinklers, Inc.)

**8(g)** Authorizing Payment to Jay-Hill Repairs

**8(h)** Approving the Purchase through Cooperative Pricing System with Educational Services Commission of New Jersey (two 2019 Chevy Cruze 4-door Hatchback Vehicles)

**8(i)** Authorizing an Amendment to the Interlocal Agreement with the County of Middlesex for Archives and Records Management.

9. **APPROVAL OF MINUTES**

A. Minutes of the Agenda Session and Regular Meeting of July 11, 2018

**MOTION:** Upon motion duly made by Anthony Raczynski seconded by Paul Abbey and unanimously passed by the voting members, the meeting minutes were approved.

10. **PUBLIC COMMENTS ON RESOLUTIONS:** None.

**MOTION:** There were no public comments on the resolutions. Portion was closed by a motion made by Paul Abbey and Seconded by Anthony Raczynski. All members in favor.

11. **APPROVAL OF RESOLUTIONS:**

**MOTION:** There was a motion on the consent agenda made by Paul Abbey and seconded by Anthony Raczynski. Approved by all members. The following resolutions were adopted.

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**Agenda 8(a)**

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING AMENDMENT OF THE EXPIRATION DATE FOR A CERTAIN  
NEW JERSEY STATE CONTRACT VENDOR**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on August 8, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Authority is permitted to procure items without publicly advertising for bids through the New Jersey State Contract vendors; and

**WHEREAS**, by Resolution #18-28 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases through state approved vendor list for Roosevelt Care Center Facilities; and

**WHEREAS**, the Authority would like to authorize an amendment to the expiration date of the contracts approved for Central Jersey Starter to reflect an amendment to the expiration dates of the contracts in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes the amendment to the expiration date for the following vendor:

Vendor: Central Jersey Starter

Contract #89280

Expires July 20, 2019

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

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**Agenda 8(b)**

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING A CUSTODIAN TO THE PETTY CASH FUND FOR TAMARACK  
GOLF COURSE**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on August 8, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the entertainment and recreation of the public; and

**WHEREAS**, in furtherance of this statutory provision, the Authority operates the Tamarack Golf Course (the "Golf Course"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, Rod Brennan was the custodian of the Tamarack Golf Course (Clubhouse Operations) Petty Cash Fund; and

**WHEREAS**, in accordance with N.J.S.A. 40A:5-21, the Middlesex County Improvement Authority is changing the custodian to Kevin Ponte; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Middlesex County Improvement Authority hereby authorized such action and two copies of this resolution shall be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

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**Agenda 8(c)**

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING PAYMENT OF ANNUAL ASSESSMENT TO THE MIDDLESEX  
COUNTY INSURANCE COMMISSION**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on August 8, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Authority requires certain insurance (the "Insurance") for the various operations of the Authority; and

**WHEREAS**, the procurement of Insurance is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Authority procures the Insurance through the Middlesex County Insurance Commission (the "Commission") for general liability, automobile liability and automobile physical damage and is a member of the Commission; and

**WHEREAS**, the By-Laws of the Commission provide for annual member assessments; and

**WHEREAS**, the Commission has provided the Authority with its 2018 annual assessment for the Insurance; and

**WHEREAS**, the Authority would like to authorize the payment to the Commission of the 2018 annual assessment for the Insurance in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority authorizes the payment of the 2018 annual assessment for the Insurance to the Commission in the amount of \$ 121,826.00.

2. The Certifying Finance Officer has certified that the funds for the Insurance are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

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Agenda 8(d)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
APPROVING RENEWAL OF AN AFFILIATION AGREEMENT  
BETWEEN HEALTHCARE TRAINING INSTITUTE AND ROOSEVELT CARE  
CENTER AT EDISON**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on August 8, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

**WHEREAS**, in furtherance of this statutory provision, the Authority operates the long-term care facility Roosevelt Care Center at Edison ("Roosevelt Care Center"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of

the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, Healthcare Training Institute has requested the Authority to renew its participation in a program for the training of students in the field of diagnostic medical ultrasound (the "Program"); and

**WHEREAS**, the Authority would like to approve the Renewal of the Program with Healthcare Training Institute and approve an agreement with Healthcare Training Institute for the Program at Roosevelt Care Center in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby approves the renewal of the Program with Healthcare Training Institute.
2. The Authority approves the renewal agreement for the Program with Healthcare Training Institute in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement in the form so approved.
4. The Authority hereby authorizes the Licensed Administrator of Roosevelt Care Center at Edison to take all acts reasonable and necessary in connection with implementation of the Program.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING GOLF CART MAINTENANCE AGREEMENT**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on August 8, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

**WHEREAS**, in furtherance of this statutory provision, the Authority operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the "Golf Courses"); and

**WHEREAS**, the Authority solicited three quotes for the provision of the Services and received a quote from Vic Gerard Golf Cars; and

**WHEREAS**, the Authority would like to authorize a contract with Vic Gerard Golf Cars for the Services in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby accepts the proposal of Vic Gerard Golf Cars to provide the Services for a period of one (1) year from September 1, 2018 to August 31, 2019 at a cost not to exceed \$18,000.00.

2. The Authority authorizes the Chairman to execute the proposal of Vic Gerard Golf Cars if required and in a form as shall be approved by the Chairman and upon advice of counsel.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained by the Authority from the County.



<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

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**Agenda 8(f)**

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AWARDING CONTRACT FOR WIRELESS IRRIGATION CONTROLS AT THE  
MEADOWS AT MIDDLESEX GOLF COURSE**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on August 8, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

**WHEREAS**, in furtherance of this power, the Authority operates The Meadows at Middlesex Golf Course (the "Golf Course"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the “Local Public Contracts Law,” N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Authority prepared and issued a bid specification package #18-16 for the furnishing of wireless irrigation controls at the Golf Course (the “Services”) and received bids for the Services from National Lawn Sprinklers, Inc, Winterberry Irrigation, and George E. Ley, Co.; and

**WHEREAS**, the bid of National Lawn Sprinklers, Inc., was the most responsive, responsible bid received for the Services; and

**WHEREAS**, the Authority would like to award a contract to National Lawn Sprinklers, Inc for the Services in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby awards a contract to National Lawn Sprinklers, Inc for the provision of the Services at a cost not to exceed \$129,900.00
2. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with National Lawn Sprinklers, Inc in the form contained in the bid specification package. The Secretary is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
3. The Certifying Finance Officer has certified that the funds for the contract are available from and will be reimbursed by the County pursuant to the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

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**Agenda 8(g)**

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
TO AUTHORIZE AN EMERGENCY WATER LINE REPAIR AT THE MEADOWS AT  
MIDDLESEX GOLF COURSE**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on August 8, 2018; and

**WHEREAS**, the Authority operates The Raritan Landing Golf Course ("the Golf Course"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

**WHEREAS**, the Golf Course required an emergency gas line repair, which was unforeseen.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby approves the work to be conducted by Jay-Hill Repairs and not to Exceed: \$262.50
2. The Authority hereby authorizes the Chairman or Vice-Chairman to execute the agreement for the Services with Jay-Hill Repairs. in the form contained proposal submitted. The Secretary shall be authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
3. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

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**Agenda 8(h)**

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
APPROVING PURCHASE THROUGH COOPERATIVE PRICING SYSTEM WITH  
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on August 8, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

**WHEREAS**, the Middlesex Regional Educational Services Commission now known as the Educational Services Commission of New Jersey (the “Commission”) has established a voluntary Cooperative Pricing System (the “System”) with other contracting units to effect substantial economies in the provision and performance of goods and services; and

**WHEREAS**, the Authority by Resolution 09-86 duly adopted by the Authority on June 10, 2009, authorized participation in the System and approved a cooperative pricing system agreement (the “Agreement”) with the Commission; and

**WHEREAS**, the Commission has certain products and services included in the System; and

**WHEREAS**, the Authority would like to authorize the procurement of the two 2019 Chevy Cruz 4-door Hatchback vehicles from the System cooperative #18-19-44 in accordance with this Resolution.

**NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby approves the purchase of two (2) 2019 Chevy Cruze 4-door Hatchback vehicles to replace two older vehicles in the Recycling Fleet for a total not to exceed \$39,492.00.
2. The Authority hereby authorizes the Chairman or Executive Director to execute any purchase orders or documents that may be required to purchase the products from the System.
3. The Certifying Finance Officer has certified that the funds for the purchase are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D’Agostino	X			
Jose Jimenez				X

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING AN AMENDMENT TO THE INTERLOCAL AGREEMENT WITH  
THE COUNTY OF MIDDLESEX FOR ARCHIVES AND RECORDS MANAGEMENT**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on August 8, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40 :37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purpose of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq; and

**WHEREAS**, the County of Middlesex (the “County”) owns a facility known as the Division of Archives and Records Management Center, which facility has a storage capacity sufficient to store a large number of documents; and

**WHEREAS**, by Resolution 13-322 duly adopted by the Authority on July 10, 2013 the Authority approved the storage records of the Authority at the County’s Division of Archives Records Management Center and designated a local records coordinator and alternative local records coordinator; and

**WHEREAS**, the Authority would like to authorize an amendment and designate the alternate local records coordinator for the storage of Authority records at the County’s Division of Archives and Records Management Center in accordance with this Resolution.

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby amends the agreement to designate Carol Byrnes as the Authority’s alternate local records coordinator and authorizes her to request retrieval of documents on behalf of the Authority.
2. The Authority hereby authorizes the Chairman or Vice-Chairman to execute the Interlocal Agreement with the County in the form so approved. The Secretary shall be authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

**12. PAYMENT OF VOUCHERS:**

A motion for payment of vouchers was made by Christine D'Agostino and seconded by Paul Abbey, the members adopted the following resolution:

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of August 8, 2018, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,971,439.25 be authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,971,439.25 are correct and just and payment should be approved.

/s/ Lory L. Cattano  
Lory L. Cattano, Chief Financial Officer

/s/ James P. Nolan  
James P. Nolan, Chairman

**This is to certify that the above is a true copy of a Resolution adopted by the Middlesex County Improvement Authority at a meeting held on August 8, 2018, at which a quorum of the membership was present.**

/s/ Paul Abbey  
Secretary-Treasurer

**13. PUBLIC SESSION:**

- Charles Kratovil was present to inquire about a document signed by the Chairman, which he will request through the Open Public Records Act. David Minchello, Esq. advised the board not to comment in regard to any pending negotiations in which the MCIA is involved.

**14. ADJOURNMENT:**

- A motion to adjourn was made by Christine D'Agostino and seconded by Anthony Raczynski. All members in favor.