

MIDDLESEX COUNTY IMPROVEMENT AUTHORITY

MINUTES

Wednesday, September 12, 2018 6:00 PM

Middlesex County Improvement Authority Office

101 Interchange Plaza, Second Floor

Cranbury (South Brunswick), N.J.

1. SALUTE TO FLAG/CALL TO ORDER

2. ROLL CALL OF OFFICERS: A roll call of the members was conducted by Anne Rowan, Esq.:

James P. Nolan	Present
Anthony Raczynski	Present
Paul Abbey	Present
Christine D'Agostino	Present
Jay Jimenez	Absent

OTHERS PRESENT: Authority General Counsel — Anne Rowan, Esq.; Chief Financial Officer — Lory Cattano.

3. SUNSHINE LAW STATEMENT –Anne Rowan, Esq. read the following statement into the record: “This meeting today conforms with Chapter 231, P.L. 1975 called the ‘Open Public Meeting Act’, and as per the requirements of the statute, notification of the meeting was published in the Star Ledger and Home News Tribune, and filed with the Clerk of Middlesex County.”

4. CORRESPONDENCE:

- Freeholder Deputy Director and MCIA Liaison provided an update regarding the MCFOODS status. Unfortunately, during the summer months, the quantity of donations decreased. This is due to the fact that the Schools in Middlesex County supply such support during the School year. During summer recess, the resources diminish. However, other incentives were organized such as collecting food and monetary donations during Plays in the Park, and many others organized Summer Events. During these events, many connections were made and, hopefully groups will be involved. Next year, the event will be promoted more aggressively and possibly a Public Service Announcement Campaign on television.

- McFoods Report: The total amount of donations received was 174,591 pounds. Notable Product Contributions were made by the Community Food Bank of New Jersey, Keefe Warehouse, Halls Warehouse, Farmers’ Against Hunger, Tyler Distribution, Italian Products USA, and Bettaway Warehouse.

5. COMMITTEE REPORTS:

- a) Financial Report — No comment from the Board after reviewing the financial report.
- b) Recycling Report: **Drop Off Center** received 2,019.5 tons of recycling; **Yard Waste** totals were the following amounts measure in tons: **Leaves** – 641.76; **Brush** – 2,658.79; **Grass** – 502.33.
- c) Golf Report: The number of rounds played in each Golf Course are the following: Tamarack — 6,726; Meadows — 11,947; Raritan Landing — 10,524.
- d) Finance Report — No comment from Board after reviewing the Finance Report.

6. **OLD BUSINESS:** No old business.

7. **NEW BUSINESS:** Moved to after recess.

8. **DISCUSSION OF RESOLUTIONS:** Anne Rowan, Esq. explained the following resolutions:

8(a) Approving an Amendment to the Memorandum of Understanding with Brian M. Dowd;

8(b) Authorizing an Amendment of the Contract Expiration Dates for Approved NJHA Vendors (KCI USA);

8(c) Authorizing Amendment of Contract Certification of Funds for an Approved NJHA Vendor (Arjo);

8(d) Authoring Amendment to Certification of Funds for an Approved NJ State Contract Vendor (Madison Plumbing Heating and Industrial Supply);

8(e) Authorizing Change Order #1 To Contract for Scope of Work at Tamarack Golf Course (EcoCrete, LLC);

8(f) Exercising an Option to Extend Term of Contract for Pharmacy Services at the Roosevelt Care Center Facilities (GeriScript);

8(g) Approving Participation in the Program and Agreement with Middlesex County Vocational and Technical Schools for Clinical Nursing Training Program at Roosevelt Care Center Facilities;

8(h) Authorizing Amendment of the Expiration Date for a Certain New Jersey State Contract Vendor (AT&T Mobility);

8(i) Authorizing an Increase in the Amount of the Repair Service Contract for the Golf Courses (Storr Tractor and Middletown Sprinkler);

8(j) Adopting a Fee Schedule for FootGolf.

9. APPROVAL OF MINUTES:

A. Minutes of the Agenda Session and Regular Meeting of August 8, 2018.

MOTION: Upon Motion duly made by Paul Abbey, seconded by Christine D'Agostino, and unanimously passed by all present voting members, the meeting minutes were approved.

10. PUBLIC COMMENTS ON RESOLUTIONS: None.

MOTION: There were no public comments on the resolutions. Portion was closed by a motion made by Anthony Raczynski, seconded by, Paul Abbey. All members in favor.

11. APPROVAL OF RESOLUTIONS:

MOTION: There was a motion on the consent agenda made by Anthony Raczynski, seconded by Paul Abbey. The motion was approved by all members, and therefore, the following resolutions were adopted:

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Agenda 8(a)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
WITH BRIAN M. DOWD**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 12, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide public facilities within the County of Middlesex; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long-term care facility Roosevelt Care Center at Old Bridge and Edison (Collectively as "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Brian M. Dowd ("Mr. Dowd") established The Dowd Fund (the "Fund,") in September of 2006 for the operation of the BEC Hospice Building.

WHEREAS, Mr. Dowd responded to the request to change the purpose of the fund to be appropriately used at the Roosevelt Care Center.

WHEREAS, the Authority would like to use the Funds for resident functions at the Roosevelt Care Center and approve a Memorandum of Understanding (the “MOU”) with Mr. Dowd in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the Funds and approves the purpose of the Funds that are to be used for resident functions at the Roosevelt Care Center.
2. The Authority approves the amendment to the MOU with Mr. Dowd in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the MOU with Mr. Dowd in the form so approved.
4. The Authority hereby authorizes the Licensed Administrators of Roosevelt Care Center at Old Bridge and Edison to take all acts reasonable and necessary in connection with implementation of the Program.

<u>Recorded Vote:</u>	Aye	No	Abstain	Absent
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D’Agostino	X			
Jose Jimenez				X

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Agenda 8(b)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AN AMENDMENT OF THE CONTRACT EXPIRATION
DATES FOR
APPROVED NJHA VENDORS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 12, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 30:9-87, county-operated long-term care facilities licensed by the State of New Jersey Department of Health and Senior Services are permitted to purchase any material, supply or service through a private non-profit hospital association notwithstanding the provisions of the Local Public Contracts Law; and

WHEREAS, by Resolution #18-30 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases from the New Jersey Hospital Association (NJHA) Vendor List; and

WHEREAS, the Authority would like to approve an amendment to the NJHA Vendor List in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the amendment to the NJHA Vendor List as follows:

KCI USA Contract #MS6870 Expires 9/30/2018

<u>Recorded Vote:</u>	Aye	No	Abstain	Absent
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

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Agenda 8(c)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT OF CONTRACT CERTIFICATION OF FUNDS
FOR AN APPROVED NJHA VENDOR**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 12, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 30:9-87, county-operated long-term care facilities licensed by the State of New Jersey Department of Health and Senior Services are permitted to purchase any material, supply or service through a private non-profit hospital association notwithstanding the provisions of the Local Public Contracts Law; and

WHEREAS, by Resolution #18-30 and #18-109 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases from the New Jersey Hospital Association (NJHA) Vendor List; and

WHEREAS, the Authority would like to approve an amendment to the NJHA Vendor List in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the amendment to the NJHA Vendor List as follows:

Arjo Contract #CE2911 Expires 2/28/2019 Not to Exceed \$3,000

<u>Recorded Vote:</u>	Aye	No	Abstain	Absent
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT TO CERTIFICATION OF FUNDS FOR
AN APPROVED NJ STATE CONTRACT VENDOR**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 12, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A: 11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the “State”); and

WHEREAS, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44-20.4; and

WHEREAS, by Board Resolution # 18-28 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases from the New Jersey State Contractors Vendor List; and

WHEREAS, the Authority would like to approve an amendment to the New Jersey State Vendor Contract List in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the amendment to the NJ State Contracts Vendor List as follows:

Vendor	Contract	Expiration Date	Increase
Madison Plumbing, Heating And Industrial Supply	#89797 T3029	10/30/2018	\$500.00

<u>Recorded Vote:</u>	Aye	No	Abstain	Absent
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D’Agostino	X			
Jose Jimenez				X

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CHANGE ORDER #1 TO CONTRACT FOR SCOPE OF WORK AT
TAMARACK GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 12, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this power, the Authority operates Tamarack Golf Course (collectively, the "Golf Course"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the “Local Public Contracts Law,” N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, by Resolution #18-61 duly adopted by the Authority on March 14, 2018, the Authority approved entering into a contract for concrete work to overlay the walkway perimeter of the Tamarack Clubhouse with EcoCrete, LLC; and

WHEREAS, a change order to the contract is due to the increase of cost to be \$714.00 because of significant contrast from the field stamped concrete is desired; and

WHEREAS, the Authority would like to approve change order #1 to allow the Authority’s responsibility of cost to change from \$31,150.00 to \$31,864.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves change order #1 with EcoCrete, LLC in an amount not to exceed \$714.00
2. The Certifying Finance Officer has certified that the additional funds are available from the funds of the Authority, and the Certifying Finance Officer is hereby authorized to amend the certifications to reflect the above increases.

<u>Recorded Vote:</u>	Aye	No	Abstain	Absent
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D’Agostino	X			
Jose Jimenez				X

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY EXERCISING AN OPTION
TO EXTEND TERM OF CONTRACT FOR PHARMACY SERVICES AT THE
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 12, 2017; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long-term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority requires pharmacy services (the "Services") for the Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution 17-137 duly adopted by the Authority on July 12, 2017, the Authority awarded a contract for the GeriScript Services as the lowest responsive bid received for the Services; and

WHEREAS, the Authority reserved the option of extending the term of the contract for the Services for one (1) year term; and

WHEREAS, the Authority finds that the Services are provided in an effective and efficient manner; and

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority finds that the Services are being provided by GeriScript Services in an effective and efficient manner.
2. The Authority hereby exercises the option and extends the term of the contract for the Services with GeriScript Services for a period of one (1) year at an annual cost not to exceed \$720,000.00.
3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	Aye	No	Abstain	Absent
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING PARTICIPATION IN THE PROGRAM AND AGREEMENT
WITH MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL
SCHOOLS FOR CLINICAL NURSING TRAINING PROGRAM AT
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 12, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide public facilities within the County of Middlesex; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long-term care facility Roosevelt Care Center at Old Bridge and Edison (Collectively as "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Middlesex County Vocational and Technical Schools have requested the Authority to participate in a program for the training of students in the field of clinical nursing (the "Program"); and

WHEREAS, the Authority would like to approve the Program with the Middlesex County Vocational and Technical Schools and approve an agreement with the Middlesex County Vocational and Technical Schools for the Program at Roosevelt Care Center in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Program with the Middlesex County Vocational and Technical Schools.

2. The Authority approves the agreement for the Program with the Middlesex County Vocational and Technical Schools in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement in the form so approved.

4. The Authority hereby authorizes the Licensed Administrators of Roosevelt Care Center at Old Bridge and Edison to take all acts reasonable and necessary in connection with implementation of the Program.

<u>Recorded Vote:</u>	Aye	No	Abstain	Absent
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			

Christine D'Agostino X
Jose Jimenez

X

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Agenda 8(h)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT OF THE EXPIRATION DATE FOR A CERTAIN
NEW JERSEY STATE CONTRACT VENDOR**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 12, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority is permitted to procure items without publicly advertising for bids through the New Jersey State Contract vendors; and

WHEREAS, by Resolution #18-28 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases through state approved vendor lists; and

WHEREAS, the Authority would like to authorize an amendment to the expiration date of the contracts approved for AT&T Mobility Contract to reflect an amendment to the expiration dates of the contracts in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes amendment to the expiration date for the following vendor:

Vendor: AT&T Mobility Contract: #82584 Expires: August 31, 2019

<u>Recorded Vote:</u>	Aye	No	Abstain	Absent
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN AMOUNT REPAIR SERVICE CONTRACT FOR THE
GOLF COURSES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 12, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the entertainment and recreation of the public; and

WHEREAS, in furtherance of this statutory provision, the Authority operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Authority required the provision Irrigation Equipment and Repair Service (the "Services") for the Golf Courses; and

WHEREAS, by Resolution #17-217 duly adopted by the Authority on December 14, 2017, the Authority authorized service contract to Storr Tractor and Middletown Sprinkler, Inc. for the Irrigation and Equipment and Repair Services; and

WHEREAS, the Authority would like to authorize an increase in the authorized amount of the contract and the certification of funds for the contract in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF
THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority authorizes an increase in the contract amount and the certification of funds for the contract with vendor Storr Tractor and Middletown Sprinkler the Services by an amount not to exceed \$9,000.00.

2. The Certifying Finance Officer is hereby authorized to increase the certification of funds for the purchases from Storr Tractor and Middletown Sprinkler. for Irrigation Equipment and Repair Service in accordance with this Resolution.

3. The Secretary is authorized to publish a brief notice of the increased contract amount pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

4. The Certifying Finance Officer has certified that the funds for the increase in the contract amount are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	Aye	No	Abstain	Absent
James P. Nolan	X			
Anthony Raczynski	X			

Paul Abbey X
Christine D'Agostino X
Jose Jimenez

X

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Agenda 8(j)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY ADOPTING
A FEE SCHEDULE FOR FOOTGOLF**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 12, 2018; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority in accordance with this statutory provision operates The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(o), the Authority may fix and collect any facility charges for the use of the Golf Courses; and

WHEREAS, a review of the FootGolf fees for the Golf Courses has been completed by the Authority; and

WHEREAS, the Authority would like to adopt a fee schedule for FootGolf at the Golf Courses.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority approves the fee schedule for FootGolf at the Golf Courses as set forth herein and authorizes the implementation of the FootGolf fee schedule at the Golf Courses effective as of October 15 2018.
2. The golf rate for FootGolf for Juniors 17 years of age and under shall be \$6.00 per round.
The golf rate for FootGolf for Adults 18 years of age and over shall be \$13.00 per round.
3. The Authority directs that the proposed FootGolf fee schedule be forwarded to the State of New Jersey Department of Environmental Protection Green Acres Program, if required.

<u>Recorded Vote:</u>	Aye	No	Abstain	Absent
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez				X

12. PAYMENT OF VOUCHERS:

MOTION: A motion for payment of vouchers was made by Paul Abbey and seconded by Christine D'Agostino, the members adopted the following resolution.

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of September 12, 2018, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,668,995.14 be authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,668,995.14 are correct and just and payment should be approved.

/s/ Lory L. Cattano
Lory L. Cattano, Chief Financial Officer

/s/ James P. Nolan
James P. Nolan, Chairman

13. CERTIFICATION:

This is to certify that the above is a true copy of Resolutions adopted by the Middlesex County Improvement Authority at a meeting held on September 12, 2018, at which a quorum of the membership was present.

/s/ Paul Abbey
Secretary-Treasurer

13. PUBLIC SESSION:

MOTION: There were no public comments. Portion was closed by a motion made by Paul Abbey, seconded by Anthony Raczynski. All members in favor.

14. RECESS: From 6:18P.M. and Reopened at 6:25P.M.

7. NEW BUSINESS: Moved from the beginning to after Recess. No New Business.

15. ADJOURNMENT: A motion to adjourn was made by Anthony Raczynski, seconded by Paul Abbey. All members in favor.