

MINUTES OF A REGULAR MEETING OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
HELD ON WEDNESDAY, NOVEMBER 12, 2015 AT 6:00 P.M.
AT THE OFFICES OF THE AUTHORITY
101 INTERCHANGE PLAZA, CRANBURY
(SOUTH BRUNSWICK), NEW JERSEY

Present were:

Leonard J. Roseman, Chairman
Robert J. Mantz, Vice-Chairman
Jacque Eaker, Secretary
Camille Fernicola
Anthony Raczynski

Also present were:

Richard Pucci, Executive Director, Middlesex County Improvement Authority
Lory Cattano, Ed Windas, Middlesex County Improvement Authority
Daria Anne Venezia, Esq., Venezia & Nolan, P.C., Counsel to the Authority

After the salute to the flag, the Chairman called the meeting to order. Ms. Venezia read the following statement: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in The Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

Mr. Pucci stated that the December meeting will be held on December 14th. The first item on the agenda was correspondence. The Chairman stated that any correspondence is included in the member packages.

Upon motion duly made by Robert J. Mantz and seconded by Jacque Eaker, the Financial Report was received and filed with the minutes.

Mr. Windas then provided the Recycling Report. 1,619 tons of material were collected curbside in the month of October. By year end the tonnage should total approximately 20-21,000 tons. 89,831 units are being serviced. Under the yard waste program, 2,073 tons of material were collected. Mr. Windas added that the Quarry Lane site is in the closure process.

The Chairman stated that the Golf Course Report is received and filed.

The next item on the agenda was the Financing Report. Mr. Pucci stated that the acknowledgment of the review and findings of the Local Finance Board for the 2015 Capital Equipment and Improvement Program resolution is on the agenda. Mr. Pucci also reported that the Local Finance Board has undertaken a survey of authorities concerning the financing fees charged. The Local Finance Board has determined an acceptable percentage rate for any financing. If a financing fee is charged in excess of

this percentage, the issuer must obtain approval of the Local Finance Board by a two thirds vote.

Upon motion duly made by Robert J. Mantz, seconded by Jacque Eaker and approved, the Economic Development Report was received and filed.

The meeting proceeded to a discussion of the Resolutions. Mr. Pucci stated that Resolution (a) authorizes provision of voluntary disability insurance by Unum. Resolution (b) approves certain employee vision insurance coverage. Resolution (c) approves dental insurance coverage. The rates increased by approximately 1.5%. Mr. Pucci reported that Resolutions (d), (e) and (f) deal with the introduction of the budget and submission to the State for review. The adoption of the budget will then be considered in December. One of the items that will affect the budget is the operations of Roosevelt Care Center. The County has currently contracted with a consulting firm to make recommendations for operations. The County has committed to provide funding for operations for this year and next. The County will be paying for the retiree benefits which are a significant cost. Resolution (g) concerns the date for submission of the budget.

Resolution (h) concerns an adjustment to the contract for respiratory services at the Roosevelt Care Center facilities.

Resolution (i) authorizes a contract with Community Foodbank for the delivery charge for the delivery of food to the McFoods program. Resolution (j) approves an employment contract with Lory L. Cattano as Chief Financial Officer. Mr. Pucci commended Ms. Cattano on her dedication and thoroughness.

Mr. Pucci continued with Resolution (k) approving certain purchases of electric through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

As previously mentioned, Resolution (l) certifies the review of the findings of the Local Finance Board for the 2015 Capital Equipment and Improvement Program.

Concerning Roosevelt Care Center, Resolution (m) approves participation in a program with Middlesex County Vocational and Technical Schools for a practical nursing training program at the Old Bridge facility. Resolution (n) approves a contract for physician services at the Edison facility. Resolution (o) approves procurement of software support and maintenance at the facilities. Resolution (p) approves the employee assistance program services provided by Rutgers. Resolution (q) awards a contract for pharmacy consulting services to Clinical Research Systems. Resolution (r) authorizes a contract with JEM Haircare for resident hairdressing services at the facilities. Resolution (s) authorizes procurement of scheduling software recommended by the consultant for nursing staff scheduling. Due to new DOH regulations effective January 1st, there is a need to upgrade the system. The Chairman added that the new software will also provide

good management information as well. Resolution (t) adds an approved vendor from the approved State vendor list.

Resolution (u) authorizes CME Associates to perform certain work for the Open Space Program. Concerning the Brownfields Program, Resolution (v) authorizes award of a contract for LSRP services to Sovereign Consulting. An RFP process was undertaken and 15 responses were received. The recommendation of the review committee is to award to Sovereign Consulting. The funds are coming from a federal grant. Also part of the grant, Resolution (w) awards a contract for concept plan and community outreach services to Rutgers. Resolution (x) authorizes a bookkeeping matter in re-opening a purchase order that was closed.

Mr. Pucci stated that Resolution (y) concerns a new program that the MCIA will be exploring with the MCUA. The program involves a potential food recycling processing plant. The effort will be joint between the two authorities. Mr. Windas stated that the initial steps are to target commercial establishments like restaurants and hospitals and then possibly reaching residences in the future. The bio reaction creates energy in the form of gases and may also generate fertilizer as a by-product. Mr. Pucci added that there are companies who will undertake the projects as a substantial investment is required.

The next item on the agenda was the approval of the minutes of the meeting of October 14, 2015. Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved by the members present, the minutes of the meeting of October 14, 2015 were approved.

The Chairman invited the public to comment on the resolutions. There being no response from the public, upon motion duly made by Jacque Eaker, seconded by Robert J. Mantz and unanimously approved by the members present, the members determined to consider the resolutions by consent and adopted the following resolutions:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING VOLUNTARY LONG TERM DISABILITY INCOME
PROTECTION INSURANCE FOR AUTHORITY EMPLOYEES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, the Authority has previously authorized a voluntary long term disability income protection insurance program for employees of the Authority paid solely by the participating employees through Unum Insurance Company of America ("Unum"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the procurement of insurance is an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unspicifiable expense and is an exception to the fair and open procurement requirements; and

WHEREAS, by Resolution 13-168 duly adopted by the Authority on October 9, 2013, the Authority authorized Unum to provide the insurance; and

WHEREAS, Unum has offered a no change renewal for the provision of the insurance for a period of one year; and

WHEREAS, the Authority would like to authorize Unum to continue to offer long term disability income protection insurance in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes Unum to offer long term disability income protection insurance to employees of the Authority on a voluntary basis through December 31, 2016 with the cost of the insurance paid by the participating employees.

2. The Authority authorizes the Executive Director to take any and all acts necessary for UNUM to offer the insurance to the participating employees, including, but not limited to, execution of any contracts or applications or the making of any elections or choosing of any options in connection therewith.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING RENEWAL OF EMPLOYEE VISION INSURANCE
COVERAGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on November 12, 2015; and

WHEREAS, the Authority would like to renew employee vision insurance coverage for those Authority employees entitled to receive such coverage; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the procurement of insurance is an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unspicifiable expense and is an exception to the fair and open procurement requirements; and

WHEREAS, the Authority’s insurance producer has solicited a proposal for the provision of the vision insurance and recommends renewal of the coverage with National Vision Administrators, LLC; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, the Authority would like to accept the proposal of National Vision Administrators, LLC and authorize renewal of the vision insurance coverage in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the renewal of vision insurance coverage through National Vision Administrators, LLC for a term commencing January 1, 2016 through December 31, 2018 at the rate of \$19.14 per covered employee per month.

2. The Authority authorizes the Executive Director to take any and all acts necessary to implement the vision insurance coverage, including but not limited to, execution of any contracts or applications in connection therewith.

3. The Secretary shall be and is hereby directed to cause a brief notice of the authorization to be printed as required by N.J.S.A. 40A:11-5(1)(a)(ii).

4. The Certifying Finance Officer has certified that the funds for the vision insurance coverage will be included in the 2016 and following years' budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PROCUREMENT OF EMPLOYEE DENTAL
INSURANCE COVERAGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, the Authority would like to procure dental plan insurance for Authority employees; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the procurement of insurance is an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unascertainable expense and is an exception to the fair and open procurement requirements; and

WHEREAS, the Authority insurance producer has obtained quotes for the provision of the dental plan insurance benefit coverage and recommends renewal of the coverage; and

WHEREAS, the Authority would like to renew dental plan insurance benefit coverage for employees of the Authority as set forth herein.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the renewal of dental benefits from Delta/Flagship at the rates set forth on Schedule A attached hereto and made a part hereof effective as of January 1, 2016 through December 31, 2016.
2. The Authority authorizes the Executive Director to take any and all acts necessary to continue the dental plan insurance, including, but not limited to, execution of any contracts or applications in connection therewith.
3. The Secretary shall be and is hereby directed to cause a brief notice of the above award to be printed as required by N.J.S.A. 40A:11-5(1)(a)(ii).
4. The Certifying Finance Officer has certified that the funds for the dental insurance coverage will be included in the 2016 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING 2016 BUDGET – GENERAL OPERATIONS**

FISCAL YEAR: From: January 1, 2016 To: December 31, 2016

WHEREAS, the Annual Budget and Capital Budget for the Middlesex County Improvement Authority (the "Authority") for the fiscal year beginning January 1, 2016 and ending December 31, 2016 has been presented before the governing body of the Authority at its open public meeting of November 12, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$9,450,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$9,450,000.00 and Total Unreserved Retained Earnings utilized of \$ 0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 5,762.00 and Total Unreserved Retained Earnings planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Middlesex County Improvement Authority, at an open public meeting held on November 12, 2015 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Middlesex County Improvement Authority for the fiscal year beginning January 1, 2016 and ending December 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Middlesex County Improvement Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 14, 2015.

/s/ Jacque Eaker
 Jacque Eaker, Secretary
 November 12, 2015

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
 MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
 APPROVING 2016 BUDGET
 GOLF COURSE OPERATIONS**

FISCAL YEAR: From: January 1, 2016 To: December 31, 2016

WHEREAS, the Annual Budget and Capital Budget for the Middlesex County Improvement Authority (the "Authority") for Golf Course Operations for the fiscal year beginning January 1, 2016 and ending December 31, 2016 was presented before the governing body of the Authority at its open public meeting of November 12, 2015; and

WHEREAS, the Annual Budget for Golf Course Operations as introduced reflects Total Revenues of \$ 3,059,175.00, Total Appropriations, including any Accumulated Deficit, if any, of \$ 4,424,000.00 and Total Unreserved Retained Earnings utilized of \$ 1,364,825.00; and

WHEREAS, the Capital Budget for Golf Course Operations as introduced reflects Total Capital Appropriations of \$ 391,607.00 and Total Unreserved Retained Earnings planned to be utilized as funding thereof, of \$ 0.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program for Golf Course Operations, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is

a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Middlesex County Improvement Authority, at an open public meeting held on November 12, 2015 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Middlesex County Improvement Authority for Golf Course Operations for the fiscal year beginning January 1, 2016 and ending December 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget for Golf Course Operations are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Middlesex County Improvement Authority will consider the Annual Budget and Capital Budget/Program for Golf Course Operations for adoption on December 14, 2015.

/s/Jacque Eaker

 Jacque Eaker , Secretary
 November 12, 2015

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
 MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
 APPROVING 2016 BUDGET**

ROOSEVELT CARE CENTER FACILITIES OPERATIONS

FISCAL YEAR: From: January 1, 2016 To: December 31, 2016

WHEREAS, the Annual Budget and Capital Budget for the Middlesex County Improvement Authority (the "Authority") for the Roosevelt Care Center Facilities Operations for the fiscal year beginning January 1, 2016 and ending December 31, 2016 was presented before the governing body of the Authority at its open public meeting of November 12, 2015; and

WHEREAS, the Annual Budget for the Roosevelt Care Center Facilities Operations as introduced reflects Total Revenues of \$ 50,431,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$ 50,431,000.00 and Total Unreserved Retained Earnings utilized of \$0.00; and

WHEREAS, the Capital Budget for the Roosevelt Care Center Facilities Operations as introduced reflects Total Capital Appropriations of \$ 350,000.00 and other sources planned to be utilized as funding thereof, of \$ 0.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program for the Roosevelt Care Center Facilities Operations, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Middlesex County Improvement Authority, at an open public meeting held on November 12, 2015 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Middlesex County Improvement Authority for the Roosevelt Care Center Facilities Operations for the fiscal year beginning January 1, 2016 and ending December 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget for the Roosevelt Care Center Facilities Operations are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Middlesex County Improvement Authority will consider the Annual Budget and Capital Budget/Program for the Roosevelt Care Center Facilities Operations for adoption on December 14, 2015.

/s/ Jacque Eaker
 Jacque Eaker, Secretary
 November 12, 2015

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
 MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
 CONCERNING SCHEDULE IN SUBMISSION OF BUDGETS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, the Authority has heretofore approved resolutions authorizing the submission of proposed budgets for the fiscal year January 1, 2016 through December 31, 2016 to the State of New Jersey Department of Community Affairs; and

WHEREAS, the Authority desires to explain the reason for the schedule in submitting the budgets for the fiscal year ending December 31, 2016.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

The Middlesex County Improvement Authority hereby advises the State of New Jersey Department of Community Affairs that the schedule in the submission of the proposed budgets for the fiscal year January 1, 2016 and ending December 31, 2016 is based on the regular meeting schedule of the Authority. The meeting of November 12, 2015 is the first scheduled meeting of the Middlesex County Improvement Authority wherein the budgets could be considered following receipt of the budget package and compilation of the information required to complete the budget packages.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT OF CERTIFICATION OF FUNDS FOR
RESPIRATORY SERVICES CONTRACT FOR ROOSEVELT CARE CENTER
FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison, a long term care facility located in the Township of Edison, and operates Roosevelt Care Center at Old Bridge, a long term care facility located in the Township of Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires the provision of respiratory services (the "Services") for Roosevelt Care Center; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional services; and

WHEREAS, the Services are professional services which do not require public bidding; and

WHEREAS, by Resolution 15-83 duly adopted by the Authority on June 10, 2015, the Authority awarded a contract for the Services to Aeris Consulting & Management, LLC (“Aeris”) for a term commencing July 1, 2015; and

WHEREAS, the Authority would like to authorize an amendment to the certification of funds for the contract with Aeris to reflect an increase in the cost of the Services through year end in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes amendment to the certification of funds for Resolution 15-83 to increase the 2015 certification by the amount of \$75,000.00.

2. The Certifying Finance Officer has certified that the additional amount is available from the funds of the Authority and the Certifying Finance Officer is hereby authorized to amend the certification to reflect the increase.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING DELIVERY AGREEMENT WITH COMMUNITY FOODBANK
OF NEW JERSEY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority; and

WHEREAS, the Authority operates a program on behalf of the County for the distribution of non perishable foods and necessities to food pantries throughout the County known as the McFoods Program (the “Program”); and

WHEREAS, Community Foodbank of New Jersey (“Community Foodbank”) offers a program where it will deliver food free of charge to the Program for payment of the delivery charges for the food; and

WHEREAS, the Authority would like to approve an agreement with Community Foodbank of New Jersey for the delivery of food for the Program in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the entering into of a delivery agreement with Community Foodbank in substantially the form attached with such changes as shall be approved by the Chairman.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the delivery agreement with Community Foodbank in such form as shall be so approved.

3. The Authority approves payment to Community Foodbank of the delivery charges in accordance with the delivery agreement in an amount not to exceed \$5,200.00 for the year.

4. The Certifying Finance Officer has certified that the funds for the payment of the delivery charges will be included in the 2016 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING CHIEF FINANCIAL OFFICER EMPLOYMENT
AGREEMENT**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(b), the doing of any work by employees of the Authority is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority would like to approve the entering into and execution of an agreement with Lory L. Cattano to continue to serve as Chief Financial Officer of the Authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority approves the entering into and execution of an Agreement (the "Agreement") with Lory L. Cattano to serve as Chief Financial Officer of the Authority which Agreement shall be in substantially the form attached with such modifications as shall be agreed to by the Chairman.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the Agreement and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon.

3. The Certifying Finance Officer has certified that the funds for the Agreement are available from and can be obtained from the Authority and will be included in the budgets of the Authority for the term of the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING PURCHASES THROUGH COOPERATIVE PRICING SYSTEM
WITH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION
FOR ELECTRIC SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission (the "Commission") has established a voluntary Cooperative Pricing System (the "System") with other contracting units to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, the Authority by Resolution 09-86 duly adopted by the Authority on June 10, 2009, authorized participation in the System and approved a cooperative pricing system agreement (the "Agreement") with the Commission; and

WHEREAS, the Commission has certain products and services included in the System; and

WHEREAS, the Authority would like to participate in the System for the procurement of electric services (the "Services"); and

WHEREAS, the Authority would like to authorize the procurement of the Services from the System and acts in connection therewith in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the purchase of the Services from the System.
2. The Authority hereby authorizes the Executive Director to execute and deliver any participation agreement, application or document required by the Commission for the Authority to participate in the Program for the procurement of the Services.

3. The Certifying Finance Officer has certified that the funds for the purchase of the Services are available from the funds of the Authority and will be included in future budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT
AUTHORITY CERTIFYING THE REVIEW OF THE FINDINGS OF THE
LOCAL FINANCE BOARD CONTAINED IN RESOLUTIONS DATED AUGUST
13, 2015 RELATING TO THE ISSUANCE OF AN AMOUNT NOT TO EXCEED
\$9,500,000 COUNTY GUARANTEED CAPITAL EQUIPMENT AND
IMPROVEMENT REVENUE BONDS, SERIES 2015**

BE IT RESOLVED by the Middlesex County Improvement Authority, a public body corporate and politic of the State of New Jersey (the “Authority”) as follows:

1. We have reviewed the resolutions of the Local Finance Board, Division of Local Government Services, Department of Community Affairs (the “Local Finance Board”), dated August 13, 2015 (collectively, the “Resolution”) setting forth the findings of the Local Finance Board and approving the issuance of financing in an amount not to exceed \$9,500,000, such bonds (the "Bonds") to be guaranteed by the County of Middlesex (the "County") to provide funds to finance certain capital improvements and equipment (hereinafter the “Project”).

2. We hereby certify to the review of the findings of the Local Finance Board contained in the aforesaid Resolution.

3. Each of the members of the Authority are hereby authorized and directed to execute the attached affidavit certifying their review of the findings of the Local Finance Board contained in the Resolution and Wilentz, Goldman & Spitzer, P.A., Bond Counsel, on behalf of the Authority, is hereby authorized and directed to file this resolution with attached affidavit and Resolution with the Local Finance Board in satisfaction of the requirements of N.J.S.A. §40A:5A-7.

4. A copy of said approving Resolution is attached hereto and incorporated by reference herein.

Upon motion of Jacque Eaker, seconded by Robert J. Mantz, the foregoing resolution was adopted at a regular meeting of the Authority held November 12, 2015.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING PARTICIPATION IN PROGRAM AND AGREEMENT WITH
MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL SCHOOLS FOR
PRACTICAL NURSING TRAINING PROGRAM AT
ROOSEVELT CARE CENTER AT OLD BRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long term care facility Roosevelt Care Center at Old Bridge ("Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Middlesex County Vocational and Technical Schools have requested the Authority to participate in a program for the training of students in the field of practical nursing (the "Program"); and

WHEREAS, the Authority would like to approve the Program with the Middlesex County Vocational and Technical Schools and approve an agreement with the Middlesex County Vocational and Technical Schools for the Program at Roosevelt Care Center in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Program with the Middlesex County Vocational and Technical Schools.
2. The Authority approves the agreement for the Program with the Middlesex County Vocational and Technical Schools in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement in the form so approved.
4. The Authority hereby authorizes the Licensed Administrator of Roosevelt Care Center at Old Bridge to take all acts reasonable and necessary in connection with implementation of the Program.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR PHYSICIAN SERVICES FOR ROOSEVELT
CARE CENTER AT EDISON**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority owns and operates Roosevelt Care Center at Edison ("Roosevelt Care Center"), a long term care facility located in the Township of Edison, County of Middlesex; and

WHEREAS, the Authority requires the provision of physician services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority has received a proposal for the provision of the Services from Raritan Bay Cardiology Group, P.A. ("Raritan Bay"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional services; and

WHEREAS, the Services are professional services which do not require public bidding; and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, Raritan Bay has completed and submitted a Business Entity Disclosure Certification which certified that Raritan Bay has not made any reportable contributions to a political or candidate committee as prohibited by the law in the previous year, and that the contract will prohibit Raritan Bay from making any reportable contribution through the term of the contract; and

WHEREAS, the Authority would like to authorize a contract with Raritan Bay for the provision of the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of Raritan Bay and authorizes and awards a contract to Raritan Bay for the provision of the Services at a cost not to exceed \$7,750.00.

2. The Authority authorizes the Chairman of the Authority to approve and execute a contract with Raritan Bay setting forth the terms of the provision of the

Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval by the Authority shall be required.

3. The Secretary is authorized to publish a brief notice of the award of the contract pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

4. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR SOFTWARE SUPPORT AND
MAINTENANCE FOR ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires support and maintenance for its proprietary software (the "Services") for Roosevelt Care Center; and

WHEREAS, the provision of services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will not exceed \$17,500.00; and

WHEREAS, the Authority has received a proposal from American HealthTech Inc. for the provision of the Services; and

WHEREAS, the Authority would like to authorize a contract with American HealthTech Inc. for the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes a contract with American HealthTech Inc. for the Services for a not to exceed annual cost of \$10,000.00.
2. The Authority authorizes the Chairman to review and approve any agreement or contract if required by American HealthTech Inc. for the provision of the Services.

3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement or contract with American HealthTech Inc. in the form so approved.

4. The Certifying Finance Officer has certified that the funds for the Services will be included in the 2016 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AGREEMENT WITH RUTGERS, THE STATE UNIVERSITY
OF NEW JERSEY, FOR EMPLOYEE ASSISTANCE PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(n), the Authority may do and perform any acts and things authorized by the County Improvement Authorities Law, under, through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, a contract with the State of New Jersey, county or municipality or any board, body, officer, agency or authority thereof is exempt from the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority finds it necessary to provide an employee assistance program (the "Program") for employees of the Authority; and

WHEREAS, Rutgers, The State University of New Jersey ("Rutgers") can provide the services for the Program; and

WHEREAS, the Authority would like to authorize an agreement with Rutgers for the Program; and

WHEREAS, the Authority would like to approve the Program and authorize an agreement with Rutgers for the Program in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the provision of services for the Program by Rutgers and hereby approves the Program at an annual cost not to exceed \$15,277.84.

2. The Authority hereby authorizes the agreement with Rutgers for the Program and approves the agreement in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement with Rutgers in the form so approved.

4. The Certifying Finance Officer has certified that the funds for the agreement with Rutgers for the Program will be included in the 2016 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR PHARMACY CONSULTING SERVICES FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015;

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires the provision of pharmacy consulting services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority has received a proposal for the provision of the Services from Clinical Research Systems Inc. ("Clinical"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional services; and

WHEREAS, the Services are professional services which do not require public bidding; and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, Clinical has completed and submitted a Business Entity Disclosure Certification which certified that Clinical has not made any reportable contributions to a political or candidate committee as prohibited by the law in the previous year, and that the contract will prohibit Clinical from making any reportable contribution through the term of the contract; and

WHEREAS, the Authority would like to award a contract to Clinical for the provision of the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of Clinical and awards a contract to Clinical for the provision of the Services in an amount not to exceed \$70,000.00.
2. The Authority approves the agreement with Clinical in substantially the form attached hereto with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman to execute the agreement with Clinical in the form so approved.
4. The Business Entity Disclosure Certification and the Determination of Value shall be placed on file.
5. The Secretary is authorized to publish a brief notice of the award of the contract pursuant to N.J.S.A. 40A:11-5(l)(a)(i).
6. The Certifying Finance Officer has certified that the funds for the Services will be included in the 2016 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR HAIRDRESSING SERVICES FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates the Roosevelt Care Center facilities in the Township of Edison and the Township of Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires the provision of hairdressing services (the "Services") for residents of Roosevelt Care Center; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such

contracts are for professional or extraordinary unspecifiable services or are under the bid threshold; and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, the Authority has received a proposal from JEM Haircare Services, Inc. (“JEM”) to provide the Services; and

WHEREAS, JEM has completed and submitted a Business Entity Disclosure Certification which certifies that the entity has not made any reportable contributions to a political or candidate committee of the County of Middlesex in the previous one year and that the contract with JEM will prohibit JEM from making reportable contributions through the term of the contract; and

WHEREAS, the Authority would like to award a contract to JEM for the provision of the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of JEM and awards a contract to JEM for the provision of the Services for a cost not to exceed \$1,000.00.
2. The Authority approves the agreement with JEM in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement with JEM in the form so approved.
4. The Secretary is authorized to publish a brief notice of the award of the contract pursuant to N.J.S.A. 40A:11-5(l)(a)(i).
5. The Certifying Finance Officer has certified that the funds for the Services are available and will be included in the 2016 and 2017 budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>5</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR SCHEDULING SOFTWARE AND SUPPORT
AND MAINTENANCE FOR ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority would like to acquire scheduling software and support and maintenance (the “Services”) for Roosevelt Care Center; and

WHEREAS, the provision of services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will not exceed \$17,500.00; and

WHEREAS, the Authority has received a proposal from SmartLinx Solutions, LLC for the provision of the Services; and

WHEREAS, the Authority would like to authorize procurement of the Services and a contract with SmartLinx, LLC for the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes procurement of the Services and a contract for the Services with SmartLinx, LLC for a not to exceed annual cost of \$14,960.00.
2. The Authority authorizes the Chairman to review and approve any agreement or contract if required by SmartLinx, LLC for the provision of the Services.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement or contract with SmartLinx LLC in the form so approved.
4. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority and will be included in the 2016 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT TO APPROVED STATE VENDOR LIST**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority is permitted to procure items without publicly advertising for bids through the State of New Jersey Division of Purchase and Property of the Department of the Treasury approved vendor list (the “State Vendor List”); and

WHEREAS, by Resolution 15-30 duly adopted by the Authority on February 11, 2015, the Authority authorized purchases from the State Vendor List; and

WHEREAS, the Authority would like to approve an amendment to the State Vendor List in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves an amendment to the State Vendor List as follows:

Madison Plumbing, Heating and Industrial Supply
Contract #89798 T3027 Expires 10/30/18

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES
FOR OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on November 12, 2015; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the “Properties”), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the “County”) as agent for the County with respect to the County’s Open Space Plan and Farmland Preservation Program (the “Program”) and has approved an agreement (the “Agreement”) with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Story Farm Open Space Project in the Township of Monroe (hereinafter referred to as the “Site”) in the Program; and

WHEREAS, the Authority requires the provision of engineering services (the “Services”) for the due diligence and negotiation functions to be performed by the Authority pursuant to the Agreement for the Sites; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services is an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify engineers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 10, 2014, the Authority qualified vendors as set forth in the resolutions to provide engineering services for the Program pursuant to the fair and open process; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Site in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposal to provide the Services for the Site:

<u>Site</u>	<u>Vendor/Services</u>	<u>Cost Not to Exceed</u>
Story Farm Open Space Project	CME Associates	\$ 35,465.00
Township of Monroe	Green Acres Land Surveying Services	

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR LICENSED SITE REMEDIATION
PROFESSIONAL ENVIRONMENTAL ENGINEERING SERVICES FUNDED BY
A USEPA BROWNFIELD ASSESSMENT COALITION GRANT FOR VARIOUS
BROWNFIELD PROPERTIES IN THE CITY OF PERTH AMBOY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to the Act, the Authority is empowered to, among other things, plan, initiate and carry out redevelopment projects for the elimination and for the

prevention of the development or spread of blighted, deteriorated or deteriorating areas; and

WHEREAS, in furtherance of this statutory provision, the Authority has undertaken a program for the assessment of certain brownfields (the “Program”); and

WHEREAS, the Authority applied and was approved for a grant (the “Grant”) from the United States Environmental Protection Agency to conduct environmental testing and or investigations on brownfield sites as part of the Program; and

WHEREAS, the Authority requires certain services (the “Services”) for the environmental investigation of certain sites located in the City of Perth Amboy as part of the Program; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, by Resolution 14-117 duly adopted by the Authority on July 9, 2014, the Authority authorized the issuance of a Request for Proposals (“RFP”) for the provision of the Services for the Program; and

WHEREAS, the Authority issued the RFP for the Services and received proposals from Advantage Engineers, Boswell Engineering, Brinkerhoff Environmental Services, Inc., CME Associates, Excel Environmental Resources, Inc., French and Parello Associates, PA, GZA GeoEnvironmental, Inc., H2M Architects and Engineers, LAN Associates, Engineering, Planning, Architecture, Surveying, Inc., Maser Consulting, PA, Najarian Associates, Penn Jersey Environmental Consulting, Inc., Sovereign Consulting, Inc., T & M Associates and YU & Associates; and

WHEREAS, the proposals were reviewed by a committee of the Chairman, Purchasing Agent and Senior Project Manager (the “Committee”) in accordance with the criteria set forth in the RFP; and

WHEREAS, the proposal receiving the highest score was Sovereign Consulting, Inc.; and

WHEREAS, the Authority would like to adopt the findings of the Committee and award a contract for the Services to Sovereign Consulting, Inc. in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby ratifies and approves the review of the proposals received for the Services by the Committee of the Chairman, Purchasing Agent and Senior Project Manager (Department of Economic Development) and adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority hereby awards a contract for the provision of the Services for certain of the Sites to Sovereign Consulting, Inc. at a total cost not to exceed \$ 22,475.00.

3. The Authority authorizes the Chairman to execute a contract with Sovereign Consulting, Inc. in the form approved by the Chairman.

4. The Certifying Finance Officer has certified that the funds for the Services are available from the Grant for the Program.

5. The Secretary is hereby directed to cause a brief notice of the award to be published in accordance with N.J.S.A. 40A:11-1 et seq.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AWARD OF CONTRACT FOR CONCEPT PLAN AND
COMMUNITY OUTREACH SERVICES FOR SITES IN CITY OF PERTH
AMBOY FOR BROWNFIELDS PROJECT**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to the Act, the Authority is empowered to, among other things, plan, initiate and carry out redevelopment projects for the elimination and for the prevention of the development or spread of blighted, deteriorated or deteriorating areas; and

WHEREAS, in furtherance of this statutory provision, the Authority has undertaken a program for the assessment of certain brownfields (the "Program"); and

WHEREAS, the Authority applied and was approved for a grant (the "Grant") from the United States Environmental Protection Agency to conduct environmental testing and or investigations and remediation and redevelopment planning of brownfields sites as part of the Program; and

WHEREAS, the Authority requires certain planning, site concept design and related services (the "Services") for the investigation of certain sites in the City of Perth Amboy as part of the Program; and

WHEREAS, the Services are exempt from the public bidding requirements of the Local Public Contracts Law as a professional service or extraordinary unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) and (ii); and

WHEREAS, by Resolution 14-139 duly adopted by the Authority on September 10, 2014, the Authority authorized the issuance of a Request for Proposals ("RFP") for the provision of the Services for the Program; and

WHEREAS, the Authority received proposals from RUTGERS School of Environmental and Biological Sciences/Voorhees Transportation Center and Center for Urban Environmental Sustainability ("RUTGERS") and from the New Jersey Institute of Technology; and

WHEREAS, contracts between the Authority and RUTGERS are exempt from the public bidding requirements of the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(2); and

WHEREAS, the Authority would like to accept the proposal of RUTGERS and award a contract to RUTGERS for the Services in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of RUTGERS for the provision of the Services at a cost not to exceed \$29,907.00.
2. The Authority hereby authorizes the Chairman to approve a contract with RUTGERS for the provision of the Services.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with RUTGERS in the form so approved.
4. The Certifying Finance Officer has certified that the funds for the Services are available from the Grant for the Program.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING RE-OPENING OF PURCHASE ORDER FOR CONTRACT FOR
LICENSED SITE REMEDIATION PROFESSIONAL ENVIRONMENTAL
ENGINEERING SERVICES FUNDED BY A USEPA BROWNFIELD
ASSESSMENT COALITION GRANT FOR BROWNFIELD PROPERTIES IN
THE TOWNSHIP OF WOODBRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to the Act, the Authority is empowered to, among other things, plan, initiate and carry out redevelopment projects for the elimination and for the prevention of the development or spread of blighted, deteriorated or deteriorating areas; and

WHEREAS, in furtherance of this statutory provision, the Authority has undertaken a program for the assessment of certain brownfields (the "Program"); and

WHEREAS, the Authority applied and was approved for a grant (the "Grant") from the United States Environmental Protection Agency to conduct environmental testing and or investigations on brownfield sites as part of the Program; and

WHEREAS, the Authority requires certain services (the “Services”) for the environmental investigation of five properties located in the Township of Woodbridge as part of the Program (the “Sites”); and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, by Resolution 13-197 duly adopted by the Authority on November 13, 2013, the Authority authorized the issuance of a Request for Proposals (“RFP”) for the provision of the Services for the Program; and

WHEREAS, by Resolution 14-85 duly adopted by the Authority on May 14, 2015, the Authority awarded a contract (the “Contract”) for the Services to CME Associates; and

WHEREAS, the purchase order for the Contract was inadvertently closed before the work was completed under the Contract; and

WHEREAS, the Authority would like to authorize the re-opening of the purchase order for the Contract to allow the work to be completed.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the re-opening of the purchase order for the Contract with CME Associates to permit the work under the Contract to be completed.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING FIRST AMENDMENT TO RECYLCING SHARED SERVICES
AGREEMENT WITH MIDDLESEX COUNTY UTILITIES AUTHORITY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on November 12, 2015; and

WHEREAS, the Middlesex County Board of Chosen Freeholders (the "County") on June 2, 1994 adopted Amendments 1994-1, 1994-2 and 1994-3 to the County's Solid Waste Management Plan (the "1994 Amendments") which 1994 Amendments, among other things, proposed the use of Resource Recovery Investment Tax ("RRIT") Fund Moneys for a County-wide curbside recycling program by means of the municipal recycling assistance program and reassigned the implementation responsibilities for the County Recycling Program from the County's Department of Solid Waste Management to the Authority; and

WHEREAS, the Middlesex County Utilities Authority ("MCUA") owns and operates a state-of-the-art sanitary landfill facility commonly referred to as the Middlesex County Landfill (the "Landfill") pursuant to a Solid Waste Facility Permit ("SWFP") and the Middlesex County Solid Waste Management Plan ("SWMP"), issued by the New

Jersey Department of Environmental Protection ("NJDEP") on May 10, 1991, which SWFP has been extended; and

WHEREAS, the MCUA determined that it will increase the life of the Landfill if such County Recycling Program is continued and has, therefore, agreed to contribute funds to the MCIA to support the County Recycling Program; and

WHEREAS, in connection with the Solid Waste activities, the MCUA has been delegated by the Middlesex County Health Department certain responsibilities in connection with solid waste enforcement activities and the MCIA agreed to assist the MCUA in this function; and

WHEREAS, the MCUA also requested that the MCIA assist the MCUA with regard to the financing and administration of a Wastewater Infiltration and Inflow Program (Infiltration /Inflow Program) to assist municipalities in reducing the amount of infiltration into their wastewater systems and other programs which are beneficial to the County and both agencies; and

WHEREAS, to assist in the solid waste enforcement responsibility, the Infiltration/Inflow Program and other programs which are beneficial to both agencies, the parties determined to share the services and costs of certain individuals and expenses ("Shared Service Program"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law", N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, by Resolution 15-07 duly adopted by the Authority on January 14, 2015, the Authority approved and authorized the entering into and execution of a Recycling Shared Services Agreement (the "Agreement"); and

WHEREAS, the MCIA and the MCUA would like to review a program involving the recycling of food including the construction of and operation of a food recycling facility (the "Food Recycling Program"); and

WHEREAS, the Authority would like to approve an amendment (the "First Amendment") to the Agreement concerning the Food Recycling Program in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority agrees to review the Food Recycling Program.
2. The Authority hereby approves the First Amendment with the MCUA in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the Agreement on behalf of the Authority. The Secretary of the Authority is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
4. The Authority authorizes the Executive Director to take any and all acts reasonable and necessary in connection with review of the Food Recycling Program and

undertaking the responsibilities of the Authority for the Food Recycling Program as set forth in the First Amendment.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

Upon motion duly made by Robert J. Mantz, seconded by Jacque Eaker and unanimously approved by the members present, the following resolution was adopted:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of November 12, 2015, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,481,556.18 be authorized to be paid out of the Middlesex County Improvement Authority Account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,481,556.18 are correct and just and payment should be approved.

/s/ Richard Pucci
Richard Pucci, Executive Director

/s/ Leonard J. Roseman
Leonard J. Roseman

The Chairman invited the public to comment. There being no response from the public, upon motion duly made by Robert J. Mantz and seconded by Anthony Raczynski, the meeting was adjourned.

/s/ Daria Anne Venezia
Daria Anne Venezia
Secretary of the Meeting