

MIDDLESEX COUNTY IMPROVEMENT AUTHORITY

MINUTES OF THE MEETING

**Tuesday, February 14, 2018 at 6:00 p.m.
Middlesex County Improvement Authority Office
101 Interchange Plaza, Second Floor
Cranbury (South Brunswick), N.J.**

1. SALUTE TO FLAG/CALL TO ORDER

This meeting was called to order by Chairman Roseman at 6:00 p.m.

2. ROLL CALL OF OFFICERS

A roll call of the members was conducted by David Minchello, Esq.

Leonard J. Roseman	Chairman	Present
Anthony Raczynski	Secretary	Present
Paul Abbey		Present

OTHERS PRESENT: Authority General Counsel - David Minchello, Esq, Authority General Counsel- Anne Rowan, Esq., Executive Director - James Polos, Chief Financial Officer - Lory Cattano, and Ralph Albanir

SUNSHINE LAW STATEMENT

David Minchello, Esq. read the following statement into the record: This meeting today conforms with Chapter 231, P.L. 1975 called the ‘Open Public Meeting Act’ and as per the requirements of the statute, notification of the meeting was published in the Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County.”

3. CORRESPONDENCE

- Chairman Roseman remarked about the McFoods report which reflected the great success this organization accomplished for the benefit of those in Middlesex County. Additionally, Chairman Roseman demonstrated the seamless collaboration between the newly established 501(c)(3)- Feeding Middlesex County and McFoods.
- McFoods received 63 tons of donations for the month of January, 2018.
- Notable Product Contributions included: (1) NORWESCAP Food Bank in Phillipsburg, which provided 5 pallets of assorted baking goods, beverages and coffee k cups; (2) Keefe Supply in Edison, which provided 29 pallets of assorted Hostess donuts and cupcakes; (3) Community Food Bank of NJ, which provided 24 pallets of fresh, frozen, dairy products and nonperishable items; (4) Premier Distribution in Somerset, which provided 179 pallets of canned peaches; and (5) Franklin Food Bank, which provided 79 cases of ground beef.

4.COMMITTEE REPORTS

a) Financial Report: A motion was made by Mr. Raczynski and seconded by Mr. Abbey to receive and file the financial report. Approved by all members present.

b) Recycling Report: During the Month of January, the Curbside program serviced a total of 100,108 units. The Drop Off Center received 1,929.73 tons of recycling in January 2018. Yard waste total for leaves was 407.58 tons, brush 406.90 tons and grass 3.03 tons.

c) Golf Report: Chairman Roseman explained there is nothing to report at this time due to the weather but are looking forward to a great season upon warmer temperatures.

d) Finance Report: A motion was made by Mr. Raczynski and seconded by Mr. Abbey to receive and file the finance report. Approved by all members present

5. **OLD BUSINESS:** No Old Business

6. **NEW BUSINESS**

7. **DISCUSSION OF RESOLUTIONS**

Mr. Minchello explained the following resolutions:

8(a) Designating Certifying Finance Officer

8(b) Authorizing Qualified Purchasing Agent to Undertake Bidding Process, Fair and Open Process and Approving Purchasing Process

8(c) Designating Affirmative Action Compliance Officer and Determining Compliance Threshold

8(d) Designating Government Records Custodian

8(e) Designating Authorized Newspapers

8(f) Appointing Designated Representative and Alternate to Board of Keep Middlesex Moving

8(g) Authorizing Signatories

8(h) Authorizing Depositories and Adopting Cash Management Plan

8(i) Authorizing Increase in Amount of Food Service and Food Service Management Contract for Roosevelt Care Center Facilities

- Chairman Roseman further discussion explained this increase was to complete payment of services for the rest of the contract period, which runs until the first of February and did not complete at year end.

8(j) Authorizing Amendment to Payment of Certain Bills by Administrative Staff

- Chairman Roseman the purpose of this amendment is to provide more administrative flexibility to render payment.

8(k) Authorizing Contracts Under State Approved Vendor List for Roosevelt Care Center Facilities

8(l) Approving Purchases Through Cooperative Pricing System with Middlesex Regional Educational Services Commission

8(m) Authorizing Contracts Through the New Jersey Hospital Association for Roosevelt Care Center Facilities

8(n) Authorizing Goose Control Contract for Tamarack Golf Course and the Meadows at Middlesex Golf Course

8(o) Authorizing Contract for Administrative Consulting Services

8(p) Adopting Code of Job Titles and Salary Ranges of Employees of the Authority

8(q) Awarding Contract for X-Ray and Ultrasound Services – Roosevelt Care Center Facilities
Based on a bid

8(r) Authorizing Change Order #2 for the Installation of New Telephone and Cable Network System at the MCIA Offices

8(s) Approving Memorandum of Understanding with First Tee Raritan Valley

8(t) Approving Participation in Program and Clinical Affiliation Agreement with Chamberlain College of Nursing for Nursing Training Program at Roosevelt Care Center at Edison and Old Bridge

- Chairman Rosemen explained this Resolution does not have a financial element to this agreement. The Nursing Training program is an opportunity for the MCIA to be involved and help serve the community.

8(u) Approving Participation Agreements with NJ Clean Energy Direct Install Program for the Meadows Golf House, Tamarack Golf Course Club House, Tamarack Golf Course Maintenance Shop and Raritan Landing Golf Course to Utilize the NJBPU Program to Reduce Electric and Gas Consumption at the Three Golf Course Locations

- Executive Director, Jim Polos explained this program where only requires the MCIA to pay 25% of costs for significant changes such as installing heating units, lighting, motion sensors. The BPU is responsible for 75% of the cost of operating cost of improving the units.

8(v) Rejecting Certain Bids and Awarding Contracts for Provision of Turf Products

8(w) Authorizing Award of Contract to Install and Program Irrigation Pump Station and Central Control System Upgrade at Tamarack Golf Course

- Executive Director Jim Polos explained that the estimate for this product was \$300k. However, he is happy to report the bid came in at \$160k

8(x) Awarding Contracts for Landscaping Services at Roosevelt Care Center Facilities

- At the request of Executive Director, Jim Polos, the Resolution removed from consideration and carried to March meeting date.

8(y) Awarding Contract for Fire Sprinkler System Service at Roosevelt Care Center at Edison

8(z) Amending 2018 Budget – Golf Course Operations

- Chairman Roseman advises there was changes in capital schedule and some money will be provided by the Freeholders.

8(aa) Authorizing Second Increase in Amount of Pharmacy Services Contract for Roosevelt Care Center Facilities

- CFO Lory Cattano explained the purpose of this Resolution was to close out bills according to the completion of the contract.

8(bb) Awarding Contract for Clubhouse Management Services

- Chairman Roseman explained this contract was a bid through a Request for Proposal. The MCIA received 2 proposals from Casper and Dave Wasenda's organization, Applied Golf. Frankly, a division, the award is to Casper based upon 3 of the 5 appraisals. This is a one-year contract. Chairman expressed caution and making this decision was a challenge. This Resolution must be removed from consent agenda for a separate vote.

8(cc) Approving Contract for Purchase of Treated Effluent for the Meadow at Middlesex Golf Course

- Chairman Roseman explained this process is cheaper than buying City water. The effluent treatment is the same as the treatment associated with residential area around the Golf Course

8(dd) Authorizing Procurement of Insurance Coverage for the Meadows at Middlesex Golf Course

8(ee) Authorizing Executive Director to set 2018 Golf Fee Schedule at the County Golf Courses

- Chairman Roseman explained that this agreement is to facilitate more flexible marketing and act more quickly.

8. APPROVAL OF MINUTES

A. The Minutes of the Agenda Session and Regular Meeting of January 9, 2018 were presented to the members for review.

MOTION: Upon motion duly made by Mr. Paul Abbey, seconded by Mr. Raczynski, and unanimously passed by the members present, the meeting minutes were approved.

9. PUBLIC COMMENTS ON RESOLUTIONS

Dave Wasenda, President of Applied Golf - inquired why his proposal was not chosen.

General Counsel Dave Minchello: Disclaimer that public comment portion is for feedback and does not require a response from the board.

Chairman Roseman: Explained the issues were financial and the contract is only for one year.

Dave Wasenda: expressed his disappointment and asked to consider the company next year.

10. APPROVAL OF RESOLUTIONS

• Resolution Awarding Contracts for Landscaping Services at Roosevelt Care Center Facilities 8(x):

As per the request of the Executive Director, Jim Polos this Resolution was removed from Consent Agenda and will be held until the March Meeting. Upon Motion duly made by Mr. Raczynski and second by Mr. Abbey.

• Resolution Awarding Contract for Clubhouse Management Services 8(bb):

Removed from Consent Agenda for a separate vote.

<u>RECORDED VOTE:</u>	AYE	NO	ABSTAIN	ABSENT
Roseman, Leonard J.	X			
Raczynski, Anthony		X		
Abbey, Paul	X			

Consent Agenda Resolutions 8(a) through 8 (w) and 8(y) through 8 (ee):

• Upon motion duly made by Mr. Raczynski and seconded by Mr. Abbey and unanimously approved by the members present, the members determined to consider the resolutions by consent and adopted the following resolutions:

Agenda 8(a)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
DESIGNATING CERTIFYING FINANCE OFFICER**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n), a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.A.C. 5:34-5.1, the Authority is required to designate a certifying finance officer to determine sufficient funds of the Authority to provide for payment when a purchase is made or execution of a contract is authorized; and

WHEREAS, the Authority desires to designate a certifying finance officer for the coming year to determine the availability of sufficient funds of the Authority to provide for payment when a purchase is made or the execution of a contract is authorized by the Authority pursuant to N.J.A.C. 5:34-5.1.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority designates Lory L. Cattano as the Certifying Finance Officer of the Authority pursuant to N.J.A.C. 5:34-5.1 for the coming year and authorizes Lory L. Cattano to determine and certify the availability of sufficient funds to provide for payment when a purchase is made or the execution of a contract is authorized by the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

Agenda 8(b)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING QUALIFIED PURCHASING AGENT TO UNDERTAKE BIDDING
PROCESS, FAIR AND OPEN PROCESS AND APPROVING PURCHASING PROCESS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law", N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-9, the governing body of the Authority may by resolution designate a qualified purchasing agent assigned with the authority, responsibility and accountability as its contracting agent, for the purchasing activity of the Authority, to prepare public advertising for bids and to receive bids for the provision or performance of goods and services on behalf of the Authority, to award certain contracts in the name of the Authority pursuant to N.J.S.A. 40A:11-3, and to conduct any activities as may be necessary or appropriate to the purchasing function of the Authority; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, the Authority may delegate to the qualified purchasing agent the authority to negotiate and award contracts under the bid threshold; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6.1, the Authority may authorize the award of contracts not in excess of 15% of the bid threshold without soliciting competitive quotations; and

WHEREAS, in accordance with N.J.S.A. 19:44-20.4 et seq., the Authority may determine to undertake a fair and open process for the procurement of certain goods and services not subject to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority would like to designate the Qualified Purchasing Agent and authorize the Qualified Purchasing Agent to prepare public advertising for bids, to prepare and issue any bid specification packages and addenda thereto, issue any proposal or procurement documents and any addenda thereto, and to take any and all acts reasonable and necessary in connection with the provision or performance of goods and services on behalf of the Authority, excluding award of publicly bid or procured items, in conformance with the Local Public Contracts Law, to delegate to the Qualified Purchasing Agent the authority to negotiate and award contracts with an annual value under \$40,000.00, to authorize the Purchasing Agent to award contracts that are in the aggregate less than 15% of \$40,000.00 without soliciting competitive quotations, to authorize the Purchasing Agent

to undertake fair and open processes for the procurement of goods and services pursuant to N.J.S.A. 19:44-20.4 et seq., and, to approve the Authority purchasing process for the coming year.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby designates Kevin McQueeney as the Qualified Purchasing Agent to prepare and/ or cause the preparation of public advertising for bids, to prepare and issue and/or cause the preparation and issuance of any bid specification packages and addenda thereto, to prepare and issue and/or cause the preparation and issuance of any proposal or procurement documents and any addenda thereto, and to take any and all acts reasonable and necessary in connection with the provision or performance of goods or services on behalf of the Authority, excluding award of publicly bid or procured items, in conformance with the Local Public Contracts Law.

2. The Authority delegates to the Qualified Purchasing Agent the authority to negotiate and award contracts with an annual value under \$40,000.00.

3. The Authority authorizes the Qualified Purchasing Agent to award contracts that are in the aggregate less than 15% of \$40,000.00 without soliciting competitive quotations.

4. The Chief Financial Officer, and in her absence the Chairman, shall be and is hereby authorized to approve emergency purchasing and to award emergency contracts in accordance with the Rules and Procedures for Emergency Purchase and Contracting as adopted by the Authority on December 20, 2012, as the same may be amended from time to time.

5. The Authority authorizes the Qualified Purchasing Agent to undertake fair and open processes pursuant to the provisions of N.J.S.A. 19:44-20.4 et seq., when deemed appropriate by the Chief Financial Officer or Chairman.

6. The Authority authorizes the Licensed Administrators of Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge to execute purchase orders for their respective facilities.

7. This Resolution shall take effect immediately and no further act or approval shall be required to ratify or confirm the authority delegated and approved herein.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

Agenda 8(c)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
DESIGNATING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND DETERMINING
COMPLIANCE THRESHOLD**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n), a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.A.C. 17:27-3.5, a public agency is required to annually designate an officer or employee to serve as its Public Agency Compliance Officer to perform the duties prescribed by the Affirmative Action Rules, to ensure the compliance of the Public Agency with the Affirmative Action Rules and to perform other liaison and assistance functions as may be requested by the Affirmative Action Office; and

WHEREAS, the Authority desires to designate Kevin McQueeney as the Authority's Affirmative Action Compliance Officer for the coming year in accordance with N.J.A.C. 17:27-3.5 and to determine a compliance threshold for the Authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority designates Kevin McQueeney as the Affirmative Action Compliance Officer for the Middlesex County Improvement Authority pursuant to N.J.A.C. 17:27-3.5 for the coming year. The Affirmative Action Compliance Officer shall perform the duties prescribed in the Affirmative Action Rules, shall be responsible for ensuring the Authority's compliance with the Rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office of the State of New Jersey.

2. The Authority hereby designates the threshold of \$17,500.00 as the contract amount whereby compliance with the Rules shall be mandatory in the procurement of goods and services.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

Agenda 8(d)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
DESIGNATING GOVERNMENT RECORDS CUSTODIAN**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n) a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.S.A. 47:1A-1 et seq., the Open Public Records Act, the Authority is required to designate a government records custodian for purposes of access to public records; and

WHEREAS, the Authority desires to designate Carol Byrnes as the Authority's Government Records Custodian in accordance with N.J.S.A. 47:1A-1 et seq.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority designates Carol Byrnes as the Government Records Custodian for the Middlesex County Improvement Authority pursuant to N.J.S.A. 47:1A-1 et seq. The Government Records Custodian shall perform the duties as prescribed in N.J.S.A. 47:1A-1 et seq.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

Agenda 8(e)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
DESIGNATING AUTHORIZED NEWSPAPERS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) the Authority, among other things, is authorized to do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority; and

WHEREAS, the Authority desires to designate two (2) newspapers pursuant to N.J.S.A. 10:4-8, the Open Public Meetings Act, that have the greatest likelihood of informing the public within the area of jurisdiction of the County of Middlesex for publication of meeting notices and to designate an official newspaper pursuant to N.J.S.A. 10:4-8.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority designates The Star Ledger and Home News Tribune as the newspapers to receive notices pursuant to N.J.S.A. 10:4-8.

2. The Authority designates the Home News Tribune as the official newspaper of the Authority pursuant to N.J.S.A. 10:4-8.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

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Agenda 8(f)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPOINTING DESIGNATED REPRESENTATIVE AND ALTERNATE TO BOARD OF
KEEP MIDDLESEX MOVING**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-44 et seq., the County Improvement Authorities Law, the Authority is empowered to provide within the County of Middlesex (the "County") or any beneficiary county, structures, franchises, equipment and facilities for the operation of public transportation or for terminal purposes; and

WHEREAS, the planning and implementation of infrastructure and facilities to facilitate public transportation are necessary to encourage development and redevelopment in the County; and

WHEREAS, Keep Middlesex Moving ("KMM") has been formed as a Transportation Management Association; and

WHEREAS, KMM and the Authority have the mutual goals of facilitating public transportation to encourage development and redevelopment in the County; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law; and

WHEREAS, the Authority by Resolution 98-61 duly adopted on March 11, 1998, approved an agreement (the "Agreement") with KMM; and

WHEREAS, pursuant to Article 11 of the Agreement, the Authority may designate a representative to be a voting member of the KMM Board of Directors; and

WHEREAS, the Authority would like to appoint Carol Byrnes as the Authority's designated representative to the KMM Board of Directors and to re-appoint Brian Wahler as alternate representative.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby appoints Carol Byrnes as the Authority's designated representative as a voting member of the KMM Board of Directors to serve at the pleasure of the Authority.
2. The Authority hereby re-appoints Brian Wahler as the alternate representative of the MCIA to the KMM Board of Directors to serve at the pleasure of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

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Agenda 8(g)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING SIGNATORIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n) a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.A.C. 5:31-4.2, the Authority would like to designate the individuals whose signatures shall be authorized for execution of the Authority's checks; and

WHEREAS, the Authority desires to authorize signatories for the bank accounts of the Authority for the coming year.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the following as signatories of the Authority for the coming year or until amended by the Authority:

- Leonard J. Roseman - Chairman
- Anthony Raczynski - Secretary/Treasurer
- Lory L. Cattano - Chief Financial Officer

2. The Authority authorizes the aforementioned signatories for the bank accounts of the Authority for the coming year to sign by way of actual signature or facsimile signature. Two signatures shall be required for each check.

3. The Secretary is hereby authorized to sign appropriate resolutions with the depositories of the Authority certifying to this authorization.

4. This Resolution shall not apply to the authorized signatory for the Roosevelt Care Center Patient Needs Account for the Roosevelt Care Center facilities. The authorized signatories for the Patient Needs Accounts shall be as follows:

- Roosevelt Care Center at Edison - Frank Damiani – Licensed Administrator
- Roosevelt Care Center at Old Bridge – Alan Fialka, Jr. – Licensed Administrator

5. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

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Agenda 8(h)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING DEPOSITORIES AND ADOPTING CASH MANAGEMENT PLAN**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do

and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Authority would like to authorize depositories of the Authority for the coming year and adopt a cash management plan for the Authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Division of Local Government Services of the Department of Community Affairs of the State of New Jersey has issued notice CF0-97-14 which describes the components of N.J.S.A. 40A:5-15.1 relative to the permitted investments of Local Government Units and Authorities.

2. The members acknowledge the aforementioned notice and authorize the Authority's Chief Financial Officer (as such term is defined in the statute, hereinafter "CFO") to verify compliance with the provisions of the appropriate components of the notice and statutes (N.J.S.A. 40A:5-14.1 et. seq.).

3. The following banks and depositories are hereby approved depositories of the Authority and must confirm to the Authority that they are approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) within 30 days of being notified of being an approved depository of Authority funds:

Amboy National Bank

Bank of America

Bank of New York Mellon

Citibank N.A.

Commerce Capital Market, Inc.

Commerce Capital Treasury Obligations Money Market Fund

Deutsche Bank

First Bank

First Constitution Bank

Goldman Sachs Institutional Liquid Assets Cash Management Shares Federal Portfolio

Investors Bank

JP Morgan Chase Bank

Magyar Bank

Merrill Lynch

NJ State Cash Management Fund

Northfield Bank

Provident Bank

Santander Bank

Sterling National Bank

TD Bank

TD Wealth Management

US Bank

Wells Fargo

4. The CFO is directed to provide the Authority with a monthly cash and investment report that summarizes information for all Authority investments. The report must also include all project funds for which the Authority is functioning as a fiduciary in managing and investing funds on behalf of a constituent agency (e.g. Capital Lease Program Funds, Construction Funds, etc.). The following information will be provided:

- All investments made or redeemed over the past month by project;
- Each organization holding Authority funds;
- The amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date.

5. The CFO is directed to invest Authority funds at the highest interest rate available at the time of the investment given the restrictions that may be placed on the utilization of funds or on investment earnings pursuant to trust indentures. Restrictions which effect the availability of funds include, but are not limited to: capital project schedules, federal investment regulations (e.g. refunding portfolios, arbitrage requirements, etc.), Authority operating requirements and debt service requirements.

6. To the extent that the Authority enters into an agreement with a financial institution to provide services in lieu of competitive interest rates, the CFO must prepare an analysis which compares an estimate of the cost of the service against an estimate of interest that would have been realized had the Authority not entered into the agreement. This analysis must be reviewed and approved by the Chairman and the Authority members must approve the agreement. Due to the uncertainty of future interest rates and the cost of services, the "in lieu" of agreement cannot extend beyond one year.

7. The Authority hereby authorizes the Secretary to approve and execute any banking resolutions required to effectuate the accounts at the authorized depositories and to authorize signatures thereon.

8. The Authority hereby authorizes the Chairman to execute any agreements with depositories concerning deposit of funds in any depository that the Authority has authorized for the deposit of funds.

9. The Authority hereby authorizes the CFO to make transfers among accounts within the authorized depositories.

10. The Authority authorizes the CFO to take any and all actions reasonable and necessary to continue petty cash funds of the Authority.

11. The Authority authorizes the CFO to make any payments concerning the County's Open Space Trust Fund and the County's Open Space Program as authorized by the County's Cash Management Plan.

12. The execution by the Secretary and/or Chairman of any documents shall be conclusive evidence of approval of the Authority and no further certification or other action by the Authority members shall be required with respect thereto.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

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Agenda 8(i)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN AMOUNT OF FOOD SERVICE AND FOOD SERVICE
MANAGEMENT CONTRACT FOR ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison, a long term care facility located in the Township of Edison, and Roosevelt Care Center at Old Bridge, a long term care facility located in the Township of Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires the provision of food service and food service management services (the “Services”) for Roosevelt Care Center; and

WHEREAS, by Resolution 15-09 duly adopted by the Authority on January 14, 2015, the Authority authorized a professional service contract to Healthcare Services Group, Inc. for the Services for a three year term for a cost not to exceed \$4,811,018.40; and

WHEREAS, the Authority would like to authorize an increase in the authorized amount of the contract and the certification of funds for the contract in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes an increase in the contract amount and the certification of funds for the contract with vendor Healthcare Services Group, Inc. for the Services by an amount not to exceed \$205,000.00.
2. The Certifying Finance Officer is hereby authorized to increase the certification of funds for the purchases from Healthcare Services Group, Inc. for Food Service and Food Management Services in accordance with this Resolution.
3. The Secretary is authorized to publish a brief notice of the increased contract amount pursuant to N.J.S.A. 40A:11-5(l)(a)(i).
4. The Certifying Finance Officer has certified that the funds for the increase in the contract amount are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

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Agenda 8(j)

**RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT TO PAYMENT OF CERTAIN BILLS BY
ADMINISTRATIVE STAFF**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on February 14, 2018; and

WHEREAS, the Authority has a need to authorize the payment of certain expenses prior to the effective date of vouchers approved by the members of the Authority at Authority meetings; and

WHEREAS, the Authority by Resolution # 10-143, duly adopted on October 13, 2010 approved a process whereby certain expenses and claims can be paid prior to meetings of the Authority and the effective date of vouchers approved by members of the Authority at Authority meetings in order to insure the proper operation of the Authority; and

WHEREAS, the Authority approved this process for the payment of utility bills, telephone bills, copier lease monthly rental fees, software maintenance monthly fees, satellite and cable monthly fees, Roosevelt Care petty cash box reimbursement checks, prescription plan payments or premiums, employee reimbursements, postage, and payments for seminars and conferences; and

WHEREAS, the Authority would like to amend this list of expenses in accordance with this resolution.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Chief Financial Officer with the approval of the Executive Director is authorized to pay the following additional expenses with the submission of proper vendor invoices and any required documentation: MCIA and Golf Courses petty cash box reimbursement checks, ice skating instructors, and dues and licensing fees.

2. The Chief Financial Officer shall file a report with the Authority members listing any and all bills which have been paid since the prior meeting of the Authority and the next regularly scheduled meeting of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

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Agenda 8(k)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACTS UNDER STATE APPROVED VENDOR LIST FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on February 14, 2018; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the “State”); and

WHEREAS, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority requires the provision of certain goods and services (the “Services”) for Roosevelt Care Center; and

WHEREAS, the Authority would like to authorize purchase of the Services from vendors approved through the State contract in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the purchase of the Services from State approved vendors as set forth on Schedule A attached hereto and made a part hereof to the extent of the cost not to exceed appearing on said Schedule.

2. The Authority authorizes the respective Licensed Administrator of each Roosevelt Care Center facility to execute any contract or purchase orders required to effectuate the purchases as authorized herein.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and where applicable, from bond proceeds, and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

SCHEDULE A

**ROOSEVELT CARE CENTER FACILITIES
STATE CONTRACT VENDOR LIST
YEAR 2018**

VENDOR	CONTRACT# T#		EXPIRATION DATE	COST NOT TO EXCEED
AT&T MOBILITY	82584	216A	08/31/18	\$ 13,000
AVAYA d/b/a BLACK BOX SERVICES	80802	1316	01/31/18	\$ 10,000
CENTRAL JERSEY STARTER	89280	2108	07/20/18	\$ 12,000
CISCO/PRESIDIO	87720	M7000	05/31/19	\$ 5,000
EMR POWER SYSTEMS LLC	81474	2848	05/31/18	\$ 3,500
FLEETCARD INC d/b/a IMPAC FLEET	87676	M2022	05/31/18	\$ 1,000
FYR-FYTER SALES & SERVICE INC	81286	0576	05/31/18	\$ 1,000
GRAINGER INDUSTRIAL SUPPLY	79875	M0002	06/30/18	\$ 45,000
HJTACHI DATA SYSTEMS	89975	M0483	03/31/20	\$ 50,000
MADISON PLUMBING, HEATING & MEDCARE SUPPLY INC	89797	3027	10/30/18	\$ 500
	85420	1621	11/30/19	\$ 94,000
NJ BUSINESS SYSTEMS (Communications Wiring	88738	2989	03/19/20	\$ 7,000
NJ BUSINESS SYSTEMS (Radio Communication	83899	0109	04/30/18	\$ 3,000
PJTNEY BOWES INC	75237	0200	01/28/19	\$ 4,500
RICOH USA	40467	G2075	01/11/19	\$ 25,000
SCHINDLER ELEVATOR CO	85649	2946	12/31/18	\$ 9,500
shi INTERNATIONAL	89851	M0003	06/30/20	\$ 20,000
UNIVERSAL PROTECTION SERVICES	79768	0900	09/11/18	\$ 50,000
VERIZON	85943	1776	02/10/19	\$ 54,000
WB MASON	88839	0052	05/06/18	\$ 10,000
NORMAN'S AUTO SERVICE	40174	0084	10/31/18	\$ 2,000
NATIONAL FUEL OIL INC	82768	1845	02/28/18	\$ 2,000
FM GENERATOR	81473	2848	05/31/18	\$ 3,000

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING PURCHASES THROUGH COOPERATIVE PRICING SYSTEM
WITH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission (the "Commission") has established a voluntary Cooperative Pricing System (the "System") with other contracting units to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, the Authority, by Resolution 09-86 duly adopted by the Authority on June 10, 2009, authorized participation in the System and approved a cooperative pricing system agreement (the "Agreement") with the Commission; and

WHEREAS, the Commission has certain products and services included in the System; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority is in need of certain products and services for the operation of Roosevelt Care Center; and

WHEREAS, the Authority would like to authorize the procurement of the products and services from the System for Roosevelt Care Center in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the purchase of the products and services from the System for Roosevelt Care Center as set forth on Schedule A attached hereto and made a part hereof to the extent of the cost not to exceed appearing on said Schedule.

2. The Authority hereby authorizes the respective Licensed Administrator of each of the Roosevelt Care Center facilities to execute any purchase orders or documents that may be required to effectuate the purchase of the products and services in accordance with the authorization provided by this Resolution.

3. The Certifying Finance Officer has certified that the funds for the purchase of the products and services are available from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey,	X			

SCHEDULE A

ROOSEVELT CARE CENTER FACILITIES EDUCATIONAL SERVICES
COMMISSION OF NEW JERSEY
COOPERATIVE PURCHASING VENDOR LIST
YEAR2018

VENDOR	CONTRACT#	EXPIRATION	COST NOT TO EXCEED
BIO-SHINE	17/18-47	01/21/20	\$ 4,000
CDW-G	15/16-11	06/30/18	\$ 45,000
OPEN SYSTEMS INTEGRATORS	15/16-70	04/28/18	\$ 1,500
RICCARDI BROS	16/17-56	02/23/19	\$ 1,000
THE SHERWIN WILLIAMS CO	16/17-56	02/23/19	\$ 1,000
WB MASON (Copy Paper)	17/18-17	01/31/19	\$ 10,000
WB MASON (Office Supplies)	15/16-13	06/30/18	\$ 20,000
WB MASON (Toner & Ink Supplies)	15/16-18	06/30/18	\$ 5,000

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACTS THROUGH THE
NEW JERSEY HOSPITAL ASSOCIATION FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on February 14, 2018; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 30:9-87, county-operated long term care facilities licensed by the State of New Jersey Department of Health and Senior Services are permitted to purchase any material, supply or service through a private nonprofit hospital association notwithstanding the provisions of the Local Public Contracts Law; and

WHEREAS, the Authority requires certain services and products (the “Services”) for Roosevelt Care Center; and

WHEREAS, certain vendors provide the Services through the New Jersey Hospital Association (“NJHA”), a private nonprofit hospital association; and

WHEREAS, purchases made through the NJHA are considered procured through a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of the purchases is one (1) year; and

WHEREAS, the Authority would like to authorize contracts through the NJHA for Roosevelt Care Center in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes purchases through the NJHA for the contracts as set forth on Schedule A attached hereto and made a part hereof to the extent of the cost not to exceed appearing on said Schedule.

2. The Authority authorizes the respective Licensed Administrator of each of the Roosevelt Care Center facilities to execute any contract or purchase orders required to effectuate the purchases as authorized herein.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be encumbered at the time of each purchase.

4. The Secretary is authorized to publish a brief notice of the authorization in accordance with N.J.S.A. 30:9-88.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

SCHEDULE A

ROOSEVELT CARE CENTER FACILITIES
NEW JERSEY HOSPITAL ASSOCIATION
VENDOR LIST YEAR 2018

VENDOR	CONTRACT#	EXPIRATION DATE	COST NOT TO EXCEED
ARJO	CE2911	02/28/19	\$ 5,000
HILL-ROM COMPANY	CE2423	02/28/19	\$ 40,000
KCI USA	MS0490	0630/18	\$ 70,000
MCKESSON MEDICAL- SUSURGICAL SUPPLY	ND60012	06/30/18	\$ 350,000
MEDICAL ID SOLUTIONS	MS2063	04/30/18	\$ 500
MEDLINE	DM0026	08/31/19	\$ 200,000
PENN JERSEY PAPER	NJ602	12/31/21	\$ 140,000
PERFORMANCE HEALTH	MS3030	09/30/18	\$ 20,000
PHILIP ROSENEAU	FM0196	01/31/20	\$ 2,000
XEROX CORP	CE2845	09/30/20	\$ 15,000

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING GOOSE CONTROL CONTRACT FOR TAMARACK GOLF
COURSE AND THE MEADOWS AT MIDDLESEX GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this statutory provision, the Authority operates Tamarack Golf Course and The Meadows at Middlesex Golf Course (collectively, the "Golf Courses"); and

WHEREAS, the Authority would like to procure the use of working border collies to control the Canada goose population at these two courses (the "Services") ; and

WHEREAS, the Authority solicited three quotes for the provision of the Services and received a quote from Goose Runners, LLC; and

WHEREAS, the Authority would like to authorize a contract with Goose Runners, LLC for the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of Goose Runners, LLC to provide the Services for a period of one (1) year from February 1, 2018 to January 31, 2018 at a cost not to exceed \$31,500.00.

2. The Authority authorizes the Chairman to execute the proposal of Goose Runners, LLC if required and in a form as shall be approved by the Chairman and upon advice of counsel.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained by the Authority from the County.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

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Agenda 8(o)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR ADMINISTRATIVE CONSULTING SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, the Authority requires certain administrative and consulting services (the "Services"); and

WHEREAS, the Authority has received a proposal from Albanir Consulting, LLC to provide the Services; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unspecifiable service, N.J.S.A. 40A:11-5(1)(a)(ii); and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, Albanir Consulting, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the company has not made any reportable contributions to a political or candidate committee of the County of Middlesex in the previous one year and that the contract will prohibit the company from making reportable contributions through the term of the contract; and

WHEREAS, the Authority would like to authorize Albanir Consulting, LLC to provide the Services and to authorize a contract with Albanir Consulting, LLC in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes Albanir Consulting, LLC to provide the Services and awards a contract to Albanir Consulting, LLC at a monthly fee of \$7,500.00 for a cost not to exceed \$ 90,000.00.
2. The Authority authorizes the Chairman to approve the proposal or contract with Albanir Consulting, LLC. The Authority authorizes the Chairman or Vice-Chairman to execute the proposal or contract in the form approved by the Chairman. The Secretary is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
3. The Certifying Finance Officer has certified that the funds for the Services will be included in the 2018 budget.
4. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(1)(a)(ii).

Recorded Vote: Aye No Abstain Absent
Roseman, Leonard J.
Raczynski, Anthony
Abbey, Paul

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Agenda 8(p)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
ADOPTING CODE OF JOB TITLES AND SALARY RANGES
OF EMPLOYEES OF THE AUTHORITY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n), the Authority may do and perform any acts and things authorized by the County Improvement Authorities Law, under, through or by means of its own officers, agents and employees; and

WHEREAS, by Resolutions heretofore duly adopted by the Authority, the Authority has established certain classifications, appointments and salary ranges for employees of the Authority (the "Code"); and

WHEREAS, the Authority would like to adopt the revised Code of the Authority and to approve other actions in connection therewith.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes and adopts the revised Code as set forth on the schedule attached hereto and made a part hereof.

2. The Authority authorizes the Chief Financial Officer to make any adjustments or corrections to the Code to correct any administrative or clerical errors, subject to approval of the Personnel Committee of the Authority. The Authority also authorizes the Chief Financial Officer to establish and implement no benefits wage rates for employees.

3. The Personnel Committee shall approve hiring of employees in the job titles and within the salary ranges set forth on the Code with the exception of hiring of union employees covered under a collective bargaining agreement at Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge.

4. The Authority authorizes the Chairman and Chief Financial Officer to approve hiring and termination of union employees at Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge.

5. The Authority authorizes the Chairman and Chief Financial Officer to settle grievances under any collective bargaining agreements.

6. This Resolution shall take effect immediately and shall govern over any conflicting resolutions adopted heretofore.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

Middlesex County Improvement Authority
CODIFICATION OF CLASSIFICATIONS

<u>Category</u>	<u>Salary Range</u>
(1)	Hourly, \$8.60 - \$50
(2)	\$41000 - \$20,000
(3)	\$20,001 - \$40,000
(4)	\$40,001 - \$60,000
(5)	\$60,001 - \$80,000
(6)	\$80,001 - \$100,000
(7)	\$100,001 - \$175,000
(8)	Contract

NOTES

All salaries and benefits for new and current employees, salary adjustments and promotions shall be in accordance with existing labor agreements and MCIA personnel policy and shall be approved by the Personnel Committee. All base salaries must fall within the salary range approved by the Board of Commissioners.

Salary ranges listed in categories 1-7 are for Base Salary and exclude adjustments for benefits where applicable, including but not limited to longevity, overtime, sick and vacation pay, automobile allowances, health and life insurance, pension and social security.

	JOB TITLE-updated 1/26/18	CATEGORY
*	Account Clerk	2.3
*	Accountant	3.4
*	Administration Director	6,7
	Administrative Assistant	1-4
*	Administrative Coordinator	3.4
*	Administrative Finance Clerk	3,4
*	Administrator	4-7
*	Administrator in Training	3
*	Admissions Director	4-6
	Admitting Officer	2-4
	Agency Aide	2,4
*	Assistant Administrator	4-7
*	Assistant Administrator of Nursin2	1-7
	Assistant Building Superintendent	3
	Assistant Chief Recreation Therapist	3
	Assistant Chief Stationerv Enirineer	3
*	Assistant Director of Housekeening and Laundrv	3
*	Assistant Director of Nursing	1-6
	Assistant Greenskeeper/Foreman	3-5
*	Assistant Human Resources Director/RCC	3,4
*	Assistant Manager - Golf Facilities	1-4
	Assistant Pavroll Supenisor	3,4
	Assistant Purchasing Agent	3.4
*	Assistant Superintendent of Greenskeeoers	3-5
*	Assistant Supervisor, Maintenance & Grounds	3,4
*	Associate Director of Nursing	5-7
	Barber	1-3
	Building Maintenance Suoervisor	3
	Building Maintenance \Vorker	1-4
	Cashier	2,3
	Central Supply Aide	2,3
	Central Suooly/LPN	3,4
	Certified Home Health Aid	2.3
	Certified Nurse Aide Trainer	2-4
	Certified Nurse Assistant	1-4
*	Chaplain	1
*	Chief Engineer	5-7
*	Chief Executive Officer	7
*	Chief Financial Officer	8
*	Chief Operating Officer	2-7
	Chief Recreation Theraoist	3-5
	Chief Stationerv Engineer	3-5
	Clinical Coordinator - Alzheimer's	4-6
	Clinical Coordinator - Long Term Care	4-6
	Clinical Coordinator - Subacute	4-6
	Clinical Coordinator - Wound Care	4.5

JOB TITLE-undated 1/26/18	CATEGORY
Cook	1-4
Coordinator Patient Discharge Planning Pro21'8ID.	4.5
* Data Processing/Accountant	3
* Data Processor/Account Clerk	1-4
* Director of Accounts	5-7
* Director of Business Operations/RCC	6.7
* Director of Greenskeepers/Golf Facilities	4-6
* Director of Human Resources/RCC	5
* Director of Maintenance	4.5
• Director of Nursing	5-7
* Director of Recreation Therapy	3
* Director of Resident Care	6,7
* Director of Resident Services	4-6
* Division Executive Director	6-7
Driver	1.2
* Economic Development Director	4-6
Executive Chef	1-4
* Executive Coordinator	4.5
* Executive Director	8
* Executive Secretary	3.4
* External Affairs Director	3.4
External Case Manager (LPN)	4.5
External Case Manager (RN)	4-6
* Finance Clerk	1.2.3
• Financial Operations Manager	6.7
Food Service Clerk	1-3
Food Service Supervisor	1-4
Food Service Worker	1-4
Golf Facility Attendant	2-5
Golf Ranger	3
Golf Rangers (Seasonal/Hourly)	1
Graduate Nurse (Licensed Registered Nurse)	1-5
Graduate Nurse (Unlicensed)	1-4
Greenskeeper	2-4
Greenskeeper/Mechanic	2-4
Groundskeeper	1-3
* Head Cashier	1
Heating and AC Mechanic	3.4
Heavy Equipment Operator	3.4
* House Administrator	4.5
* House Assistant Administrator	4
* House Cholin	1-3
* House M.D.	3
Hospital Utilization Review Coordinator	3.4
* Human Resources Director	4.5
* Ice Skating Aides	1

	JOB TITLE-updated 1/26/18	CATEGORY
*	Inspector	1
	Instructor of Nurses	4
	Laborer	2,3
	Laborer (Seasonal/Hourly)	I
	Laundry Supervisor	2,3
	Laundry Worker	1-3
*	Licensed Administrator	6-8
	Licensed Practical Nurse	1-5
	Mail Clerk	23
	Mail Clerk/Offset Machine Operator	2
	Maintenance Repairer	1-4
*	Manager Golf Facilities	4-6
*	Manager Golf Facilities/Program Coordinator	4-6
*	Manager of RCC Facilities Operations	5,6
*	Marketing and Administrative Manager	3,4
	Marketing Coordinator	3,4
	Massage Therapist	2,3
	MDS Clinical Coordinator	4-6
	MDS Coordinator	4,5
	Mechanic	3-5
*	Mechanic - Robotics	1
*	Medical Director	3-5
*	Member of Technical Staff (MTS)	3-5
*	Member of Technical Staff (MTS)	4,5
*	Operations Chief/RCC	4-6
*	Payroll Manager	3,4
*	Payroll Supervisor	3,4
*	Per Diem Graduate Nurse	1
*	Per Diem Licensed Practical Nurse	I
*	Prevailing Wage Officer/Inspector	3
*	Program Assistant	3,4
*	Program Coordinator	3,4
*	Program Director	5,7
*	Program Manager -	1-6
*	Program Manager - Alzheimer's	5,6
*	Program Manager - Discharge Planner	5,6
*	Program Manager - Subacute	5,6
*	Project Assistant	3
*	Project Manager	3-5
*	Public Information Officer	3-5
*	Purchasing Agent	4,5
*	Purchasing Agent/Personnel Officer	4-6
*	Purchasing Manager	4,5
*	Qualified Purchasing Agent (QPA)	4,5
*	Quality Assurance Coordinator	5,6
	Receiving & Supply Clerk	2,3

	JOB TITLE-updated 1/26/18	CATEGORY
	Receivimz & Suoolv Supervisor	3-5
*	Receptionist	1-3
*	Recording Secretary	2
	Recreation Theraoist	3.4
	Recreation Theranv Aide	1-4
*	Recvcline: Comoliance Officer	3
*	Recvcline: Director	5-7
*	Recycling Finance Clerk	2,3.4
*	Recvcliniz Finance MBnruler	3.4.5
*	Recvcline: Foreman	3-5
*	Recvcline: Insoections Supervisor	3.4
*	Recvcling Insoector	3-5
*	Recvcline: Service ReDI"Csentative	2-4
*	Recyclimz Utilitv Worker	2,3
	Registered Nurse R. N.	5,6
	Resident Assessment Nurse	4.6
	Restorative Aide	2-4
*	Rideshare Coordinator	3
*	Route Sunervisor	3,4
	Seasonal Golfi'Part-time	1
	Seasonal/Part-time	1
*	Seasonal Wellness Support Staff	I
*	Secretarv	2.3
*	Secretary/Account Clerk	I
	Securitv Officer	1-4
*	Senior Accountant	4-6
*	Senior Prom-am Coordinator	3,4
*	Senior Proiect Manager	4-6
	Senior Purchasing Assistant	3
	Senior Recreation Therapist	3,4
	Social Worker-B.S. or B.A. deQI'ee	34
	Social Worker-M.S. or M.A. degree	3.4
*	Staff Writer	3-5
	Staffing Coordinator	1-3
	Stationarv Enaineer	1-4
	Stock Clerk	2.3
*	Student Intern	1
*	Student Intern/Ice Skating	1
*	Suoerintendent of Greenskeeners	4.5
	Supervisimz Account Clerk	3
	Suoervisimz Clerk	3
	Suoervising Coordinator of Volunteer Service Proirram	3
	Suoervisina Greenskeener	3-5
	Suoervisimz Omnibus Operator/Class 1	3
	Supervising Security Officer	3.5
*	Snnervisor of Accounts	3

	JOB TITLE-updated 1/26/18	CATEGORY
	Supervisor of Hospital Stores	3,4
	Switchboard Operator	1-3
	Switchboard Supervisor	2,3
*	System Analyst	3-5
*	Transportation Planner	3
	Utility Driver	2,3
	Utilization Review Coordinator/Admission Coordinator	4-6
	Ward Clerk	2,3
*	Warehouse Assistant	1
*	Warehouse Manager	3.5

*Indicates Non-Union Job Title

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR THE PROVISION OF X-RAY AND ULTRASOUND
SERVICES - ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, the Authority operates the long term care facilities known as Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, the "Facilities"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of Doppler, X-ray and Ultrasound services (the "Services") for the Facilities; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received two bids for the Services from Precision Health Inc. and Patient Care Associates Inc.; and

WHEREAS, the bid of Patient Care Associates Inc. was the lowest responsive responsible bid received for the Services; and

WHEREAS, the Authority would like to award a contract for the Services to Patient Care Associates Inc. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the bid of The Patient Care Associates Inc. and awards a contract for the Services to Patient Care Associates Inc. in accordance with the bid submitted for a total not to exceed annual cost of \$29,400.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with Patient Care Associates Inc. in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in future years' budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

18-

Agenda 8(r)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CHANGE ORDER #2 FOR THE INSTALLATION OF NEW
TELEPHONE AND CABLE NETWORK SYSTEM AT THE MCIA OFFICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, the Authority has its administrative offices at 101 Interchange Plaza, Cranbury, New Jersey (the "Administrative Offices"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the "State"); and

WHEREAS, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority requires the provision of certain goods and services at their Administrative Offices for an upgrade to their computer network and telephone services as recommended by the County of Middlesex Office of Information Technology; and

WHEREAS, the services, goods and supplies needed are available from vendors on the State contract; and

WHEREAS, by Resolution #17-177, duly adopted on October 11, 2017, the Authority awarded a contract for the services to various State Contract vendors; and

WHEREAS, change order #2 to the contract is required due to the recommendation of the County of Middlesex Office of Information Technology to make changes to the scope of services previously authorized by Resolution #17-177; and

WHEREAS, the Authority would like to authorize change order #2 to the contract with the State Contract Vendor to provide for the recommended change in the scope of work on the existing Network and Telephone System at the MCIA in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the following change order under State contract:

<u>Vendor</u>	<u>Contract #</u>	<u>NTE</u>
NJ Business Systems	#88738	\$1,137.35 (from bond proceeds)

2. The Certifying Finance Officer has certified that the funds for the change order are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

18-

Agenda 8(s)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING MEMORANDUM OF UNDERSTANDING
WITH FIRST TEE RARITAN VALLEY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority in accordance with this statutory provision operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform

any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, The First Tee Raritan Valley (“First Tee”) is an organization dedicated to teaching life skills through golf to youth; and

WHEREAS, First Tee requested the Authority to continue to participate in a program (the “Program”) to promote youth golf and teach life skills through golf at the Golf Courses; and

WHEREAS, the Authority would like to continue participation in the Program and approve a Memorandum of Understanding (the “MOU”) with First Tee in connection with the Program in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the continuation of participation in the Program.
2. The Authority approves the MOU with First Tee in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the MOU with First Tee in the form so approved.
4. The Authority authorizes the Chairman or his designee to take all acts reasonable and necessary to participate in the Program and undertake the responsibilities.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

Agenda 8(t)

RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY APPROVING PARTICIPATION IN PROGRAM AND CLINICAL AFFILIATION AGREEMENT WITH CHAMBERLAIN COLLEGE OF NURSING FOR NURSING TRAINING PROGRAM AT ROOSEVELT CARE CENTER AT EDISON AND OLD BRIDGE

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge ("Roosevelt Care Centers"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Chamberlain College of Nursing has requested the Authority to participate in a program for the training of students in the field of nursing (the "Program"); and

WHEREAS, the Authority would like to approve the Program with Chamberlain College of Nursing and approve an agreement with Chamberlain College of Nursing for the Program at the Roosevelt Care Centers (the "Facilities") in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Program with Chamberlain College of Nursing.
2. The Authority approves the clinical affiliation agreement for the Program with Chamberlain College of Nursing in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the clinical affiliation agreement in the form so approved.
4. The Authority hereby authorizes the Licensed Administrators of Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge to take all acts reasonable and necessary in connection with implementation and conduct of the Program.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING PARTICIPATION AGREEMENTS WITH NJ CLEAN ENERGY
DIRECT INSTALL PROGRAM FOR THE MEADOWS GOLF HOUSE,
TAMARACK GOLF COURSE CLUB HOUSE, TAMARACK GOLF COURSE
MAINTENANCE SHOP AND RARITAN LANDING GOLF COURSE TO UTILIZE**

**THE NJBPU PROGRAM TO REDUCE ELECTRIC AND GAS CONSUMPTION AT
THE THREE GOLF COURSE LOCATIONS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, the Local Government energy Audit Program was created as part of New Jersey's Clean Energy Program in 2008 to provide financial incentive to cover the cost of having an energy audit performed on eligible facilities owned by government entities; and

WHEREAS, the goal of the energy audit is to provide Applicants with information on how their facilities use energy, identify energy conservation measures that can reduce energy use and put Applicants in a position to implement these energy conservation measures; and

WHEREAS, New Jersey Clean Energy, offers a program whereby they will install energy efficient retrofit measures at public facilities after conducting an energy assessment of the property ("the Services"); and

WHEREAS, the Authority has submitted to an energy audit of the following locations: the Meadows Golf Course, Tamarack Golf Course Clubhouse, Tamarack Golf Course Maintenance Shop and Raritan Landing Golf Course; and

WHEREAS, 70% of the cost for the project is funded through the Clean Energy Program from a Societal Benefit Charge (a fee located on commercial utility bills) that has been accumulated; and

WHEREAS, the New Jersey Clean Energy Program will pay 70% of the cost involved in the energy retro-fitting for replacing lighting and HVAC to high efficient units at a location and the participating customer (the Authority) will be responsible for 30% of the cost to retro-fit; and

WHEREAS, pursuant to the Energy Assessment for the Meadows Golf Course, the cost to retrofit this location is \$45,552.34 and the Authority would be responsible for \$13,665.17 of the cost; and

WHEREAS, pursuant to the Energy Assessment for Tamarack Golf Course Clubhouse, the cost to retrofit this location is \$8,936.30 and the Authority would be responsible for \$ 2,680.59 of the cost; and

WHEREAS, pursuant to the Energy Assessment for Tamarack Golf Course Maintenance Shop, the cost to retrofit this location is \$6,277.62 and the Authority would be responsible for \$ 2,690.50 of the cost; and

WHEREAS, pursuant to the Energy Assessment for Raritan Landing Golf Course, the cost to retrofit this location is \$26,211.38 and the Authority would be responsible for \$7,863.47 of the cost; and

WHEREAS, the total cost to the Authority to complete the four energy retro-fit projects would be a total not to exceed amount of \$35,000.00; and

WHEREAS, the Authority would like to participate in the energy retro-fitting program in order to achieve improved energy cost savings to its facilities pursuant to N.J.S.A 40A:11-4.6 et seq.; and

WHEREAS, the Authority would like to authorize the procurement of the Services from the NJ Clean Energy Program and any acts in connection therewith in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Direct Install Application and Participation Agreement for each of the four Authority locations as set forth herein in a Not to Exceed total amount for the project of \$35,000.00.
2. The Authority hereby authorizes the Executive Director to execute and deliver any participation agreement, application or document required by the New Jersey Clean Energy Program for the Authority to participate in the Direct Install Energy Program for the procurement of the Services.
3. The Certifying Finance Officer has certified that the funds for the purchase of the Services are available from the funds of the Authority and will be included in future budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY REJECTING CERTAIN
BIDS AND AWARDING CONTRACTS FOR PROVISION OF TURF PRODUCTS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h) the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority maintains and operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Authority requires turf products (the "Products") for use at the Golf Courses; and

WHEREAS, the Authority prepared a bid specification package, advertised for bids for the Products and received bids for the provision of the Products from , Grass Roots Inc., Harrell's LLC, Central Irrigation Supply, Jersey Mulch Products LLC, Crop Production Services, Reed & Perrine Sales Inc., Site One Landscape Supply, LLC, Plant Food Company Inc., Mitchell Product LLC, and Seeton Turf Warehouse, LLC; and

WHEREAS, certain of the bids for the Products did not meet the specifications; and

WHEREAS, the Authority would like to reject certain of the bids and award contracts for the provision of the Products in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby rejects certain of the bids received for the items as not meeting specifications as set forth on Schedule A attached hereto and made a part hereof.
2. The Authority accepts the bids of the vendors as set forth on Schedule B under Contract No. 18-03 for the provision of the Products at the per unit costs and awards contracts to the vendors in accordance with Schedule B attached hereto and made a part hereof which contracts are subject to the terms and conditions of the bid specification package.
3. The Authority adopts the January 29, 2018 recommendation of Rod Brennan, Director of Golf for a total purchase price (all items from all vendors) which shall not exceed total dollars budget amount of \$400,000.00; and
4. The Authority authorizes the entering into of contracts with the vendors as set forth on Schedule B and the execution and delivery by the Chairman or Vice-Chairman of contracts with the aforesaid vendors for the provision of the Products in the form attached to the bid specification package. The Secretary is hereby authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
5. The Certifying Finance Officer has certified that the funds for the Products are available from and can be obtained from the funds of the Authority and shall be encumbered at the time of each purchase order.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

2018 MCIA Turf Bid
CPS Award Sheet

ITEM	DESCRIPTION	QTY	UNIT PRICE	Substution
13	BAYLETON 50% WSP 5.51b/case or equal	0-74 Cases	412.52	
17	BANNER MAXX 5 GAL/CASE OR EQUAL	0-60 Cases	219.95	Pro Con Z
20	DACONIL WEATHER STIX 5 GAUCASE OR	0-50	184.85	Ensign 720
21	DACONIL ULTREX- 20LB/CASE OR EQUAL	0-44 Cases	133.80	Ensign OF
22	Chipco 26 GT 5 gal/case or equal	0-50	182.29	Chipco 2019
24	Chipco Signature with Stress Gard FT 4x 5.51b/case	c -70 Cases	568.26	
29	B36F 2x2.5 gal. case	0- 58 ~	209.05 112.80	T-Methyl SPC
31	Talstar GC FLO 4gal/case or equal	o -12 Cases		Wisdom
32	MERIT 75 WSP- 1.SLB/CASE or equal	0-44	196.42 4.8 lb case 244.44	Malice 75 WSP
33	Scimitar GC 2gal/case or equal	0- 6 Cases		Lambda CY
4C	Acclaim Extra 5Gal/Case or equal	0- 3 Cases	1832.96 4 gal.case 1647.96	
43	Pylex 4x8oz case or equal Andersons	0 - 8 Cases		
44	Goosegrass&Crabgrass Central 28.91b bags	0- 525 Bags	84.49	
45	Sedge Hammer 1 113oz BottleX 10 or equal	0-6	594.90	
46	Trimec Classic 2x2.5 Gal case or equal	0- 10 Cases	102.00	MecAmine-D
48	Pendulum Aqua Cap 5 gal.	0-8	199.49	
49	Quick Silver 1 Pint	0-48 Pints	115.76	

2018 MCIA Turf Bid
CPS Award Sheet

63	Widespread max Silicone Surfactant powered by Breakthru 4x1	0-28 Cases	326.40	
68	Respond 3L 5 gal.case or equal	0-24 cases	249.40	
69	Primo Maxx 2x 2.5 gal. cae	0-20 Gals.	99.90 per gal.	Gameup

2018 MCIA Turf Bid
ReedPerrine Award Sheet

ITEM	DESCRIPTION	QTY	UNIT PRICE	Substution
4	Ferromec 15-0-0 or equal 5gal/case	0-36 Cases	21.00	
6	Griwth Products X- Xtra Iron (6-0-0) 8% chelated iron	0-20 Cases	62.76	
12	BANOL 2X1 Gal/Case or equal	0-60 Cases	539.80	ProPlant
'16	Subdue Maxx 2x1 gal case	0-50 Cases	725.00	Mefenoxam 2AQ
38	CONFRONT 4X1gals/case	0-11 Cases	324.20	20- Quali Pro
39	Round-Up PRO 5Gal/CASE or equal	0-11 Cases	53.40	Ranger Pro
42	Gallery 4x1 lb. case	0-2 Cases	420.76	Isoxben
47	Trimec Bent Grass Formula 2x2.5 Gal	0-4 Cases	181.40	
51	Stellar 3GL PereMial Ryegrass or equal Enhanced	0-19,000 LBS	1.23	

2018 MCIA Turf Bid
Plant Food Award Sheet

ITEM	DESCRIPTION	QTY	UNIT PRICE	
7	Adams Earth 5 gal/case or equal	0-46 cases	295.50	
8	Green-T micro mix 1-0-0 5gal/cases or equal	0-28cases	175.00	
64	Hydration Pellet 96oz/case or equal	0-7 cases	139.80	Regulate
67	pHusion Calcitic Limestone or equal	0-1500 Bags	15.00	

2018 MClA Turf Bid
Grass Roots Award
Sheet

ITEM	DESCRIPTION	QTY	UNIT PRICE	Substution
5	Country Club 19-0-9 Fairway Grade Product # 21-35595 50 lb. bag or equal	0-820 Bags	22.67	
19	Tartan with Stress Gard FT 5gals/case	0-30 Cases	1700.00	
28	Interface 2x2.5 Gallon Case	0-40	772.50	
35	Matchpoint 4X4lb case or equal	0-5 Cases	3040.00	
37	DIMENSION 2EW 5gal/case or equal	0-8 Cases	1050.00	
57	ProScape Sportsturf Mix Item #2854507 50lbs bad or equal	0-8,000 Lbs,	1.60	

2018 MCIA Turf Bid
Site One Award Sheet

ITEM	DESCRIPTION	QTY	UNIT PRICE	Substution
1	Country Club MD 22-Q...16 SGN BO	0-440 Bags	50.00	
3	Country Club 10..18-18 SG 145 productl#21-35593 or	N 0-192 Bags	32.32	
11	Turfcide 4005 gal/case or equal	0-4 Cases	244.76	
18	PCNB 1D G 501b bag or	0-58 Bags	84.00	
25	Fore SDWP 4x12lb case or equal	0-8 Cases	496.48	
28	CharZorb 2x2.5 gal case or	0-6 Cases	118.90	
30	Fiata Stressgard 2x2.5 gal. case	0-100 Cases	258.00	
34	Acelepryn 2 Gal/case or equal	0-6Cases	3520.00	
52	PrincevDle Bentgrass or equal Blue Tag Certified	0-800 LBS	6.09	
53	Pencross Creeping Bentgrass or equal Blue Tag Certified	0-1,200 LBS	7.42	
55	South Shore Creeping Bentgrass or equal Blue Tag	0-200 LBS	6.26	Authority
58	Lesco Blue Supreme Blend or equal	0..3000 LBS	2.55	
61	Lesco Sol 241b/case or equal	0-5 Cases	71.40	
62	LESCO DEFOAMER	0-8 Cases	88.08	
65	Lesco Marker Foam 4 gala/case or equal	0-6 Cases	111.80	
66	Brandt Me1hlayted Seed OR 2x1Galcaseor equal	0-12 cases	31.80	Lesco MSO

20178 MCIA Turf Bid
Harrell's Award Sheet

ITEM	DESCRIPTION	QTY	UNIT PRICE
9	Harrell's Bio-Max 12--0-6	0-40 Cases	275.00
10	Harrell's MaxN30 Plus with UMaxx 5 gal case or	0-40 Cases	140.00

2018 MCIA Turf Bid
Central Irrigation Award Sheet

ITEM	DESCRIPTION	QTY	UNIT PRICE	Substution
14	Xzemplar 2X114oz Cases or equal	0-30 Cases	3429.12	
23	Emerald 1Ox.49 lb/case or equal	0-16 Cases	1524.30	
27	Mirage with Stress Gard 2x2.5 gal.	0-50 Cases	892.50	
36	Triple Crown 4 Gal. Case or equal	0-5 Cases	860.00	
50	Celero 4 x 1 lb. case	0-24 Cases	627.08	

2018 MCIA Turf Bid
Jersey Mulch Award Sheet

ITEM	DESCRIPTION	QTY	UNIT PRICE
75	Screened Topsoil see0-1000 Tons		23.75

2018 MCIA Turf Bid
Mitchell Products Award Sheet

ITEM	DESCRPTION	QTY	UNITPRJCE
70	70/20/1D Divot Tee Mix- See GC-270 Damp Sand	0-400TONS	51.00
71	Topdressing See Specifications	0-100TONS	39.00
72	Dry Sand Topdressing See specifications	0-400Tons	59.50
73	Bunker Sand See specifications	0-1250 Tons	57.10
74	3/8" Crushed Clean Stone see spec	D-750 Tons	37.95
76	GC-230 60/40 Divot Mix See Specification	0-1000 Tons	52.00
77	6-2-2 XGD See Specification	0-150Tons	56.00

2018 MCIA Turf Bid
Seeton Award Sheet

ITEM	DESCRIPTION	QTY	UNIT PRICE	Substution
2	Andersons 14-28-10 SGN	0-175 Bags	36.00	
15	Secure 2X2.5gal case or equal	0-30 Cases	489.00 per gal.	Rotator
41	Dismiss Turf Herbicide 2 gal/case L-93 Creeping	0-4 Cases	1100.00 4 gal. case	Armor Tech Sulf 396
54	Bentgrass or equal Blue Tag Certified	0-300 Lbs.	7.90	Memorial

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING AWARD OF
CONTRACT TO INSTALL AND PROGRAM IRRIGATION PUMP STATION AND
CENTRAL CONTROL SYSTEM UPGRADE AT
TAMARACK GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the entertainment and recreation of the public; and

WHEREAS, in furtherance of this statutory provision, the Authority operates Tamarack Golf Course, (the "Golf Course"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Authority is in need of services to install and program an irrigation pump station and central control system upgrade at Tamarack Golf Course (the "Services"); and

WHEREAS, the Authority publicly advertised for bids for the Services for the Golf Course and received bids from National Lawn Sprinklers, Willows Bend Irrigation, Winterberry Irrigation, George E. Ley Co., and Aspen Landscaping Contracting; and

WHEREAS, the Authority would like to accept the bid of George E. Ley Co. for the provision of the Services at Tamarack Golf Course.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the bid of George E. Ley Co. and awards a contract to George E. Ley Co. for the provision of the Services at Tamarack Golf Course in accordance with

the bid proposal for Tamarack Golf Course attached hereto and made a part hereof in an amount not to exceed \$160,266.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with George E. Ley Co. for the provision of the Services at Tamarack Golf Course in the form contained in the bid specification package. The Secretary shall be authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the contract for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Paul Abbey	X			

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Agenda 8(y)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR FIRE SPRINKLER SYSTEM SERVICE AT
ROOSEVELT CARE CENTER AT EDISON**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, the Authority operates a long term care facility located in the Township of Edison in the County of Middlesex referred to as Roosevelt Care Center at Edison ("RCC-Edison"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of services of fire sprinkler system service and inspections (the "Services") at RCC-Edison; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received bids for the Services from Total Fire Safety LLC, Fyr-Fyter Sales and Service and Allied Fire & Safety Equipment Co., Inc.; and

WHEREAS, the Authority would like to award a contract for the Services to the lowest responsive, responsible bidder, Allied Fire & Safety Equipment Company, Inc.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby awards a contract for the Services to Allied Fire & Safety Equipment Company, Inc. in accordance with the bid sheet attached hereto and made a part hereof at a cost not to exceed \$25,300.00.

3. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with Allied Fire & Safety Equipment Company, Inc. in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

4. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

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Agenda 8(z)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AMENDING 2018 BUDGET – GOLF COURSE OPERATIONS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on February 14, 2018; and

WHEREAS, by Resolution 17-224 duly adopted by the Authority on December 14, 2017, the Authority adopted the budget for Golf Course Operations for the year ending December 31, 2018; and

WHEREAS, the Authority would like to amend the 2018 capital budget for Golf Course Operations and the funding thereof for the 2018 year; and

WHEREAS, N.J.A.C. 5:31-2.8 requires that all amendments to the budget be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The amendments are made to the adopted budget of the Middlesex County Improvement Authority for Golf Course Operations for the year ending December 31, 2018 as set forth on Schedules A attached hereto and made a part hereof.
2. The Authority directs that two certified copies of this complete amendment and resolution be filed forthwith with the Director of the Division of Local Government Services for his certification of the Authority budget so amended.
3. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

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Agenda 8(aa)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING SECOND INCREASE IN AMOUNT OF PHARMACY SERVICES
CONTRACT FOR ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison, a long term care facility located in the Township of Edison, and Roosevelt Care Center at Old Bridge, a long term care facility located in the Township of Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires the provision of pharmacy services (the "Services") for Roosevelt Care Center; and

WHEREAS, by Resolution 16-159 duly adopted by the Authority on September 14, 2016, the Authority authorized a professional service contract to Pharmcare USA of Edison, Inc. Pharmacy Services for a cost not to exceed \$750,000.00; and

WHEREAS, by Resolution 17-194 duly adopted by the Authority on November 8, 2017, the Authority authorized an increase in the authorized amount for an additional \$21,000.00; and

WHEREAS, the Authority would like to authorize a second increase in the authorized amount of the contract and the certification of funds for the contract in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes a second increase in the contract amount and the certification of funds for the contract with vendor Pharmcare USA of Edison, Inc. for Pharmacy Services by an amount not to exceed \$1,744.00.

2. The Certifying Finance Officer is hereby authorized to increase the certification of funds for the purchases from Pharmcare USA of Edison, Inc. for Pharmacy Services in accordance with this Resolution.

3. The Secretary is authorized to publish a brief notice of the increased contract amount pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

4. The Certifying Finance Officer has certified that the funds for the increase in the contract amount are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

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Agenda 8(bb)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AWARD OF CONTRACT FOR
CLUBHOUSE MANAGEMENT SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority in accordance with this statutory provision operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (the "Golf Courses"); and

WHEREAS, the Authority requires golf course clubhouse management services (the "Services") for the Golf Courses; and

WHEREAS, the Authority prepared and issued a Request for Proposals (RFP) for the Services and publicly advertised for proposals for the Services and received two (2) proposals from Billy Casper Golf, LLC and appliedgolf, LLC; and

WHEREAS, the Authority would like to award a contract for the provision of the Services in accordance with this Resolution.

WHEREAS, the Review Committee have reviewed and evaluated the proposals; and

WHEREAS, the results of the evaluation have been compiled in a report and recommendation (the "Report") which is attached hereto and made a part hereof; and

WHEREAS, the Authority would like to accept the results of the Report and award a contract for the Services to Billy Casper Golf, LLC in accordance with the Report.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the Report and adopts the findings contained in the Report.
2. The Authority accepts the proposal of and awards a contract to Billy Casper Golf in an amount not to exceed \$ 168,000.00.
3. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with the Billy Casper Golf in the form contained in the RFP. The Secretary is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

4. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

5. The Secretary is authorized to cause a notice to be published summarizing the award of the contracts in accordance with N.J.S.A. 40A:11-4.5.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony		X		
Abbey, Paul	X			

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Agenda 8(cc)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING CONTRACT FOR PURCHASE OF TREATED EFFLUENT
FOR THE MEADOWS AT MIDDLESEX GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the county through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this power the Authority operates an eighteen (18) hole golf course (the "Golf Course") located in the Township of Plainsboro in the County of Middlesex known as The Meadows at Middlesex Golf Course (the "Golf Course"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power expressly given in the County Improvement Authorities Law, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, in connection with the operation of the Golf Course, the Authority uses certain treated effluent for irrigation purposes; and

WHEREAS, the Authority has been purchasing the treated effluent from United Water Princeton Meadows, Inc.; and

WHEREAS, United Water Princeton Meadows, Inc. is now known as Suez Water Princeton Meadows Inc. (“Suez Water”); and

WHEREAS, Suez Water currently holds the requisite permits and approvals from the New Jersey Department of Environmental Protection to provide the treated effluent to the Golf Course and is approved by the Board of Public Utilities; and

WHEREAS, the Authority would like to authorize an agreement (the “Agreement”) with Suez Water for the purchase of the treated effluent.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the agreement with Suez Water for the purchase of the treated effluent in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel in an amount not to exceed \$32,800.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement with Suez Water in the form approved by the Chairman and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the purchase are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PROCUREMENT OF INSURANCE COVERAGE FOR THE
MEADOWS AT MIDDLESEX GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the county through the planning, acquisition, construction,

improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this power, the Authority operates an eighteen (18) hole golf course (the "Golf Course") located in the Township of Plainsboro in the County of Middlesex known as The Meadows at Middlesex Golf Course (the "Golf Course"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power expressly given in the County Improvement Authorities Law, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, in connection with the operation of the Golf Course, the Authority uses certain treated effluent for irrigation purposes; and

WHEREAS, the Authority has been purchasing the treated effluent from United Water Princeton Meadows, Inc.; and

WHEREAS, United Water Princeton Meadows, Inc. is now known as Suez Water Princeton Meadows Inc. ("Suez Water"); and

WHEREAS, Suez Water, currently holds the requisite permits and approvals from the New Jersey Department of Environmental Protection to provide the treated effluent to the Golf Course; and

WHEREAS, the Authority is required to have certain insurance (the "Insurance") in connection with the purchase of the treated effluent from Suez Water; and

WHEREAS, the procurement of insurance is an exception to the bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority's insurance producer, North American Insurance Management, LLC ("North American"), has solicited quotes for the provision of the Insurance; and

WHEREAS, North American recommends the Authority procure the Insurance from Liberty International Underwriters/ USG Insurance Services; and

WHEREAS, the Authority would like to authorize the procurement of the Insurance in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the procurement of the Insurance from Liberty International Underwriters/ USG Insurance Services, Inc. at a cost not to exceed \$12,600.00.

2. The Authority authorizes the Chief Financial Officer and Purchasing Agent to take any and all acts reasonable and necessary to bind the coverage, including but not limited to, execution of any contracts or applications and hereby ratifies and confirms any action heretofore taken in connection therewith.

3. The Authority hereby approves the consideration and approval of the voucher or purchase order for the Insurance simultaneously with this Resolution and authorizes payment to be made either directly to Liberty International Underwriters/USG Insurance Services, Inc. or through North American.

4. The Secretary shall be and is hereby directed to cause a brief notice of the authorization to be printed as required by N.J.S.A. 40A:11-5(1)(a)(ii).

5. The Certifying Finance Officer has certified that the funds for the Insurance are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Paul Abbey	X			
Raczynski, Anthony	X			

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Agenda 8(ee)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE
EXECUTIVE DIRECTOR TO SET A 2018 FEE SCHEDULE
FOR THE COUNTY GOLF COURSES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on February 14, 2018; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority in accordance with this statutory provision operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55.1(o), the Authority may fix and collect any facility charges for the use of the Golf Courses; and

WHEREAS, a review of the golf fees for the Golf Courses has been completed by the Executive Director; and

WHEREAS, the Authority would like to authorize the Executive Director to adopt a 2018 fee schedule for golf at the Golf Courses.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the Executive Director to set the 2018 fee schedule for Golf at the Golf Courses and authorizes the implementation of the 2018 golf fee schedule at the Golf Courses effective as of March 1, 2018.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

11. PAYMENT OF VOUCHERS

Upon motion duly made by Mr. Raczynski, and seconded by Mr. Abbey, the members adopted the following resolution:

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of February 14, 2018, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,533,531.48 be authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,533,531.48 are correct and just and payment should be approved.

/s/ Lory L. Cattano
Lory L. Cattano, Chief Financial Officer

/s/ Leonard J. Roseman _____
Leonard J. Roseman, Chairman

Resolution _____:	<u>Recorded Vote</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
	Leonard J. Roseman	X			
	Anthony Raczynski	X			
	Paul Abbey	X			

12. PUBLIC SESSION

There was no one from the public who wished to be heard.

13. ADJOURNMENT AND DATE FOR NEXT MEETING

There being no further business, upon motion duly made by Mr. Raczynski, , seconded by Mr. Abbey and unanimously approved by all members present, the meeting was adjourned at 6:37 p.m. The next regularly scheduled meeting is March 14, 2018 at 6 p.m.

Respectfully submitted,

Dated: February 14, 2018

David Minchello, Esq.