

MINUTES OF A REGULAR MEETING OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
HELD ON WEDNESDAY, JUNE 8, 2016 AT 6:00 P.M.
AT THE OFFICES OF THE AUTHORITY
101 INTERCHANGE PLAZA, CRANBURY
(SOUTH BRUNSWICK), NEW JERSEY

Present were:

Leonard J. Roseman, Chairman
Robert J. Mantz, Vice-Chairman
Anthony Raczynski

Absent:

Jacque Eaker, Camille Fernicola

Also present were:

Lory L. Cattano, Edward Windas, Middlesex County Improvement Authority
Daria Anne Venezia, Esq., Venezia & Nolan, P.C., Counsel to the Authority
Anthony J. Pannella, Wilentz, Goldman & Spitzer, PA, Bond Counsel
David J. Samuel, CME Associates, Authority Engineer
John Pulomena, County Administrator
Ralph Albanir, Albanir Consulting
Freeholder Deputy Director Carol Bellante

After the salute to the flag, the Chairman called the meeting to order. Ms. Venezia read the following statement: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in The Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

The Chairman asked that the regular order of the meeting be suspended and he introduced Jennifer Apostol. Ms. Apostol provided a presentation on the McFoods Program.

Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved by the members present, the Financial Report was received and filed with the minutes.

The next item on the agenda was the Recycling Report. Mr. Windas stated that 1,591 tons of recyclable material were collected in May. 15 new units were added to the program making the total single family units, multifamily units and small businesses serviced 89,926. Under the yard waste program, 2,725 tons of material were recycled with the majority of the material being brush.

The next item on the agenda was the Golf Course Report. Mr. Albanir reported that the number of rounds played were down in May. This is largely due to the weather and was consistent with the experience of other counties. The total rounds year to date are ahead due to the mild winter. The Chairman thanked Mr. Albanir for his efforts and noted improvement of the condition of the Raritan Landing Golf Course.

Under the Financing Report, Mr. Pannella stated that the 2016 Capital Equipment and Improvement Lease and Loan Program is moving ahead. Four towns and the County will be participating with the demand of approximately \$9.1 million. The bonds should close by the end of September.

There being no Old Business, the meeting proceeded to New Business and a discussion of the resolutions. Ms. Venezia provided a description of the resolutions. Resolution (a) authorizes the payment of an audit premium on the workers compensation excess insurance policy. An audit of the 2015 payroll has resulted in an increase in the premium of \$5,375.00. Resolution (b) authorizes an extension of the contract with Albanir Consulting for a period of six (6) months.

Concerning Golf Course operations, Resolution (c) authorizes an award of the contract for roofing replacement at The Meadows at Middlesex Golf Course. A bid process was undertaken with Gen II Contracting submitting the lowest bid of \$20,800.00.

With respect to the Roosevelt Care Center operations, Resolution (d) authorizes the exercise of a one year option with Allied Fire and Safety for the fire sprinkler system service at Roosevelt Care Center at Old Bridge. Resolution (e) authorizes amendments to the approved State vendor list. Resolution (f) authorizes the amendment to a certification of a vendor under the former Middlesex Regional Educational Services Commission cooperative purchasing program to reflect an increase of \$10,000 for CDW-G. Resolution (g) approves a State contract with Cisco Systems/Presidio for repair of the telephone systems for an amount not to exceed \$5,000.00. Resolution (h) authorizes amendments to the Educational Services Commission cooperative purchasing program approved vendors. Resolution (i) approves an affiliation agreement with Monmouth University for the training of physician assistants. Resolution (j) approves the purchase of payroll staffing software for the Roosevelt Care Center facilities from ADP at a cost not to exceed \$2,000.00. Due to new regulations, direct care staffing information has to be submitted electronically to CMS.

Continuing with the Resolutions for Roosevelt Care Center, Ms. Venezia explained that Resolution (k) exercises an option to extend the term of the contract for medical laboratory testing services with Aculabs, Inc. for a period of one year. Resolution (l) approves a contract with Health Care Resources for accounting services and Medicare and Medicaid billing services at a cost not to exceed \$77,000.00. Resolution (m) authorizes the award of a contract for respiratory services to Aeris Consulting & Management LLC at a cost not to exceed \$350,000.00. Resolution (n) approves a supplemental pharmacy contract with Devine's Pharmacy. The contract is for a not to exceed amount of \$15,000.00. Resolution (o) adopts the recommendation of the

Administrators of the Roosevelt Care Center facilities for the award of a contract to Aegis Therapies for therapy services at the facilities. A competitive procurement process was undertaken and two responses were received. Resolution (p) awards a contract for emergency generator service for the facilities to FM Generator, Inc. Resolution (q) approves a contract for wound care services with Advanced Tissue.

Resolution (r) authorizes certain engineering services for two sites in the Open Space and Farmland Preservation Program. Resolution (s) authorizes the reopening of contracts for appraisal services for the Open Space and Farmland Preservation Program.

Concerning Economic Development, Ms. Venezia explained that Resolution (t) authorizes extension of the contract with Sovereign Consulting for LSRP services for a site in Perth Amboy. The work is funded by the USEPA grant. Also concerning the Brownfield Program, Resolution (u) approves a consulting agreement with American Ramp Company for a skate park in Perth Amboy.

Resolution (v) approves certain appraisal services for a site in Monroe as part of the Open Space and Farmland Preservation Program.

Lastly, Resolution (w) approves an amendment to the agreement with the Community Foodbank to permit payment of a handling charge for items delivered to the McFoods Program by Community Foodbank.

The next item on the agenda was the approval of the minutes of the meeting of May 11, 2016. Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved by the members present, the members approved the minutes of the meeting of May 11, 2016.

The Chairman invited the public to comment on the resolutions. There was no response from the public. Upon motion duly made by Anthony J. Raczynski, seconded by Robert J. Mantz and unanimously approved by the members present, the members determined to consider the resolutions by consent and adopted the following resolutions:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PAYMENT OF AUDIT PREMIUM ON EXCESS INSURANCE
POLICY FOR WORKERS COMPENSATION INSURANCE FUND**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, the Authority is required by statute to provide workers compensation insurance for employees of the Authority; and

WHEREAS, pursuant to N.J.S.A. 40A:10-12, the Authority by resolution heretofore adopted, has determined to provide for the payment of workers' compensation by the creation of a workers' compensation fund (the "Fund"); and

WHEREAS, the Authority required an excess insurance policy for the Fund (the "Insurance") for the 2015 year; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the “Local Public Contracts Law,” N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, by Resolution 14-195 duly adopted by the Authority on December 10, 2014, the Authority approved procurement of the Insurance from US Specialty Underwriters (State National Insurance Company); and

WHEREAS, an audit of the Insurance has been performed indicating that an additional premium is due; and

WHEREAS, the Authority would like to authorize payment of the additional premium in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the payment of the additional premium for the Insurance to US Specialty Underwriters (State National Insurance Company) through the Authority’s insurance producer, Acrisure, LLC in the amount of \$5,375.00.

2. The Authority authorizes consideration of the payment of the additional premium for the Insurance simultaneously herewith and authorizes placement of the payment on the bill list.

3. The Secretary shall be and is hereby authorized to publish a brief notice of the authorization in accordance with N.J.S.A. 40A:11-5(1)(a)(ii).

4. The Certifying Finance Officer has certified that the funds for the additional premium are available and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EXTENSION OF CONTRACT FOR ADMINISTRATIVE AND
TRANSITION SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the “Act”), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, the Authority requires certain administrative and transition related services (the “Services”); and

WHEREAS, the Authority received a proposal from Albanir Consulting, LLC to provide the Services; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unspecifiable service, N.J.S.A. 40A:11-5(1)(a)(ii); and

WHEREAS, by Resolution 15-221 duly adopted by the Authority on December 29, 2015, the Authority awarded a contract to Albanir Consulting, LLC to provide the Services; and

WHEREAS, the Authority would like to extend the term of the contract with Albanir Consulting, LLC for the provision of the Services for a period of six (6) months in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an extension of the contract with Albanir Consulting, LLC to perform the Services for a period of six (6) months at a monthly fee of \$7,500.00 for a cost not to exceed \$ 45,000.00.

2. The Certifying Finance Officer has certified that the funds for the extension are available from and can be obtained from the funds of the Authority.

3. The Secretary of the Authority is authorized to publish a brief notice of the extension pursuant to N.J.S.A. 40A:11-5(1)(a)(ii).

<u>Recorded Vote:</u>	<u>Aye</u> 3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x			
Mantz, Robert J.	x			
Eaker, Jacque				x
Fernicola, Camille				x
Raczynski, Anthony	x			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR ROOF SHEATHING REPAIRS AND ROOF
REPLACEMENT AT THE MEADOWS AT MIDDLESEX GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this power, the Authority operates The Meadows at Middlesex Golf Course (the "Golf Course"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or

desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority prepared and issued a bid specification package for the furnishing of roof sheathing repairs and roof replacement for the cart barn at the Golf Course (the "Services") and received bids for the Services from GC Dynatech Construction LLC, Gen II Contracting Co., Inc. and Northeast Roof Maintenance, Inc.; and

WHEREAS, the bid of Gen II Contracting Co., Inc. was the lowest responsive, responsible bid received for the Services; and

WHEREAS, the Authority would like to award a contract to Gen II Contracting Co, Inc. for the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby awards a contract to Gen II Contracting Co., Inc. for the provision of the Services at a cost not to exceed \$20,800.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with Gen II Contracting Co., Inc. in the form contained in the bid specification package. The Secretary is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the contract are available from and will be provided by the County.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ONE YEAR OPTION ON CONTRACT FOR FIRE
SPRINKLER SYSTEM SERVICE AT ROOSEVELT CARE CENTER AT OLD
BRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, the Authority operates a long term care facility located in the Township of Old Bridge in the County of Middlesex referred to as Roosevelt Care Center at Old Bridge ("RCC-OB"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of services for fire sprinkler system service and inspections (the “Services”) at RCC-OB; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution 15-86 duly adopted by the Authority on June 10, 2015, the Authority awarded a contract for the Services to Allied Fire & Safety Equipment Company, Inc.; and

WHEREAS, the Authority reserved the option of extending the term of the contract for a period of one (1) year; and

WHEREAS, the Authority finds that the Services are being performed by Allied Fire & Safety Equipment Company, Inc. in an effective and efficient manner; and

WHEREAS, the Authority would like to exercise the option and extend the term of the contract with Allied Fire & Safety Equipment Company, Inc. for the provision of the Services for a period of one (1) year in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby finds that the Services are being provided by Allied Fire & Safety Equipment Company, Inc. in an effective and efficient manner.

2. The Authority hereby exercises the option to extend the term of the contract and extends the term of the contract with Allied Fire & Safety Equipment Company, Inc. for a period of one (1) year in accordance with the prices bid and at a cost not to exceed \$17,500.00.

3. The Certifying Finance Officer has certified that the funds for the extension are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque					x
Fernicola, Camille					x
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENTS TO APPROVED STATE VENDOR LIST**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority is permitted to procure items without publicly advertising for bids through the State of New Jersey Division of Purchase and Property of the Department of the Treasury approved vendor list (the “State Vendor List”); and

WHEREAS, by Resolution 16-34 duly adopted by the Authority on February 10, 2016, the Authority authorized purchases from the State Vendor List; and

WHEREAS, the Authority would like to approve amendments to the State Vendor List in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves amendments to the State Vendor List as follows:

Fleet Card Inc. Contract #87676 M2022 Expires 5/31/17
 Fyr Fyter Sales & Service, Inc./Contract #81286 T0576 Expires 5/31/17

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
 MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
 AUTHORIZING AMENDMENT TO CERTIFICATION OF FUNDS FOR
 EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY VENDOR**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

WHEREAS, by Resolution 16-36 duly adopted by the Authority on February 10, 2016, the Authority authorized purchases from the Middlesex Regional Educational Services Commission (now known as the Educational Services Commission of New Jersey) Cooperative Pricing System (the “System”); and

WHEREAS, the Authority would like to approve an amendment to the certification of funds for a vendor approved pursuant to Resolution 16-36 in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves an amendment to the System vendor CDW-G certification to increase the certification by \$10,000.00.

2. The Certifying Finance Officer is hereby authorized to increase the certification in accordance with this Resolution.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT UNDER STATE VENDOR CONTRACT LIST
FOR COMMUNICATIONS EQUIPMENT REPAIR FOR ROOSEVELT CARE
CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority is permitted to procure items without publicly advertising for bids through the State of New Jersey Division of Purchase and Property of the Department of the Treasury approved vendor list (the "State Vendor List"); and

WHEREAS, the Authority requires certain communications equipment repair services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Services are available from vendor Cisco Systems/Presidio under State Contract #87720-M7000; and

WHEREAS, the Authority would like to authorize the purchase of the Services from Cisco Systems/Presidio in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes a contract with Cisco Systems/Presidio and accepts the proposal of Cisco Systems/Presidio for the Services under State Contract #87720-M7000 at a cost not to exceed \$5,000.00.

2. The Authority authorizes the Chief Financial Officer to execute any purchase orders for the procurement of the Services.

3. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT TO CONTRACTS FOR EDUCATIONAL
SERVICES COMMISSION OF NEW JERSEY VENDOR**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

WHEREAS, by Resolution 16-36 duly adopted by the Authority on February 10, 2016, the Authority authorized purchases from the Middlesex Regional Educational Services Commission (now known as the Educational Services Commission of New Jersey) Cooperative Pricing System (the “System”); and

WHEREAS, the Authority would like to approve amendments to the contracts for certain vendors approved pursuant to Resolution 16-36 in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves amendments to the contracts through the System as follows:

CDW-G	Contract #15/16-11	Expires	6/30/17
WB Mason	Contract #15/16-13	Expires	6/30/17
WB Mason	Contract #15/16-18	Expires	6/30/17

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING AFFILIATION AGREEMENT WITH MONMOUTH
UNIVERSITY FOR TRAINING PROGRAM AT ROOSEVELT CARE CENTER
FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Monmouth University has requested the Authority to participate in a program for the clinical training of students (the "Program"); and

WHEREAS, the Authority would like to approve the Program with Monmouth University and approve an agreement with Monmouth University for the Program at Roosevelt Care Center in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Program with Monmouth University.
2. The Authority approves the affiliation agreement for the Program with Monmouth University in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the affiliation agreement in the form so approved and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
4. The Authority hereby authorizes the Licensed Administrators of the Roosevelt Care Center facilities to take all acts reasonable and necessary in connection with implementation and conduct of the Program.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque					x
Fernicola, Camille					x
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PURCHASE OF PAYROLL STAFFING SOFTWARE FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires payroll staffing software (the "Services") for the operation of Roosevelt Care Center to adhere to the Centers for Medicare and Medicaid Services requirement for the electronic submission of direct care staffing information; and

WHEREAS, the provision of services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, the Authority has received a proposal for the provision of the Services from ADP; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will not exceed \$17,500.00; and

WHEREAS, the Authority would like to authorize the purchase of the Services from ADP in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of ADP and authorizes the purchase of the Services from ADP at a cost not to exceed \$ 2,000.00.

2. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EXTENSION OF CONTRACT FOR MEDICAL
LABORATORY TESTING SERVICES - ROOSEVELT CARE CENTER
FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of medical laboratory testing services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution 15-71 duly adopted by the Authority on May 13, 2015, the Authority awarded a contract for the Services to Aculabs, Inc.; and

WHEREAS, the Authority reserved the option of extending the term of the contract for a period of one (1) year; and

WHEREAS, the Authority finds that the Services are being provided in an efficient and effective manner; and

WHEREAS, the Authority would like to exercise the option and extend the term of the contract with Aculabs, Inc. for a period of one (1) year in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby finds that the Services are being provided by Aculabs, Inc. in an effective and efficient manner.

2. The Authority hereby exercises the option to extend the term of the contract with Aculabs, Inc. and extends the term of the contract for the Services for a period of one (1) year in accordance with the prices bid.

3. The Certifying Finance Officer has certified that the funds for the exercise of the option are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING PROPOSAL AND AWARDED CONTRACT FOR
ANNUAL COST REPORT AND MEDICARE AND MEDICAID BILLING
ACCOUNTING SERVICES FOR ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, the "Roosevelt Care Center Facilities"); and

WHEREAS, the Authority would like to obtain annual cost report and medicare and medicare billing accounting and collection services (the "Services") for the Roosevelt Care Center Facilities; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the provision of the Services is an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unascertainable expense; and

WHEREAS, the Authority solicited a proposal for the provision of the Services and has received a proposal from Reimbursement Specialists, Inc. t/a Health Care Resources ("Health Care Resources"); and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, Health Care Resources has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee of the County of Middlesex in the previous one year and that the contract will prohibit the making of reportable contributions through the term of the contract; and

WHEREAS, the Authority would like to accept the proposal and authorize Health Care Resources to provide the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the proposal of Reimbursement Specialists, Inc. t/a Health Care Resources and authorizes Reimbursement Specialists, Inc. t/a Health Care Resources to provide the Services to the Authority at a cost not to exceed \$ 77,000.00.

2. The Authority authorizes the Chairman to execute a contract with Reimbursement Specialists, Inc. t/a Health Care Resources in a form approved by the Chairman on advice of counsel.

3. The Secretary is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

4. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in the future year budget.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AWARD OF RESPIRATORY SERVICES CONTRACT FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison, a long term care facility located in the Township of Edison, and Roosevelt Care Center at Old Bridge, a long term care facility located in the Township of Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires the provision of respiratory services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority has received a proposal for the provision of the Services from Aeris Consulting & Management, LLC; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional services; and

WHEREAS, the Services are professional services which do not require public bidding; and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, Aeris Consulting & Management, LLC (“Aeris”) has completed and submitted a Business Entity Disclosure Certification which certified that Aeris has not made any reportable contributions to a political or candidate committee in the previous year as prohibited by the law, and that the contract will prohibit Aeris from making any reportable contributions through the term of the contract; and

WHEREAS, the Authority would like to award a contract to Aeris for the provision of the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby awards a contract to Aeris for the Services for a cost not to exceed \$ 350,000.00.
2. The Authority approves the agreement with Aeris in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement with Aeris and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
4. The Business Entity Disclosure Certification and the Determination of Value shall be placed on file.
5. The Secretary is authorized to publish a brief notice of the award of the contract pursuant to N.J.S.A. 40A:11-5(l)(a)(i).
6. The Certifying Finance Officer has certified that the funds for the Services are available and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING SUPPLEMENTAL PHARMACY CONTRACT FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional services, are under the bid threshold or are extraordinary, unspecifiable services; and

WHEREAS, the Authority requires certain supplemental pharmacy services (the "Services") for Roosevelt Care Center to obtain certain pharmaceuticals to supplement the primary pharmacy contract; and

WHEREAS, the Authority received a proposal for the provision of the Services from Devine's Pharmacy; and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, Devine's Pharmacy has completed and submitted a Business Entity Disclosure Certification which certifies that the pharmacy has not made any reportable contributions to a political or candidate committee of the County of Middlesex in the previous one year and that the contract will prohibit the pharmacy from making reportable contributions through the term of the contract; and

WHEREAS, the Authority would like to accept the proposal of Devine's Pharmacy, award a contract to Devine's Pharmacy and approve an agreement with Devine's Pharmacy in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority approves the proposal of and awards a contract for the Services to Devine's Pharmacy for a not to exceed total contract amount of \$15,000.00.

2. The Authority approves the agreement with Devine's Pharmacy in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

3. The Authority authorizes the Chairman to execute the agreement with Devine's Pharmacy for the Services.

4. The Secretary of the Authority is authorized to publish a brief notice of the approval pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

5. The Certifying Finance Officer has certified that the funds for the contract are available from and can be obtained from the funds of the Authority and will be included in the 2017 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR THERAPY SERVICES AT ROOSEVELT
CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires the provision of therapy services for the operation of Roosevelt Care Center (the "Services"); and

WHEREAS, by Resolution 16-74 duly adopted by the Authority on April 13, 2016, the Authority authorized the use of a competitive contracting process for the procurement of the Services; and

WHEREAS, the State of New Jersey Department of Community Affairs Division of Local Government Services authorized the use of the competitive contracting process for the procurement of the Services; and

WHEREAS, the Authority undertook the competitive procurement process and prepared and issued a Request for Proposals ("RFP"); and

WHEREAS, the Authority received responses to the RFP from Aegis Therapies and Paragon Rehabilitation; and

WHEREAS, the Evaluation Committee of the Administrators of the Roosevelt Care Center facilities reviewed the proposals and recommends the award of a contract to Aegis Therapies; and

WHEREAS, the Authority would like adopt the recommendation of the Evaluation Committee and award a contract to Aegis Therapies in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Evaluation Committee contained in the Report attached hereto and made a part hereof.

2. The Authority hereby awards a contract to Aegis Therapies in accordance with the proposal submitted and attached hereto and made a part hereof.

3. The Authority authorizes the Chairman or Vice-Chairman of the Authority to execute the contract with Aegis Therapies on behalf of the Authority in the form contained in the RFP. The Secretary shall be authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

4. The Secretary of the Authority is authorized to publish a notice of the award pursuant to N.J.S.A. 40A:11-4.1 et seq.

5. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority and will be included in the budget in future years.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR EMERGENCY GENERATOR SERVICE -
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of emergency generator service and maintenance services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received bids for the Services from ENER-G Rudox Inc. and FM Generator, Inc.; and

WHEREAS, the bid of FM Generator, Inc. was the lowest responsive responsible bid received for the Services for Roosevelt Care Center; and

WHEREAS, the Authority would like to award a contract for the Services to FM Generator, Inc. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby awards a contract for the Services for Roosevelt Care Center to FM Generator, Inc. at an annual cost not to exceed \$32,380.00.
2. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with FM Generator, Inc. in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR WOUND CARE SERVICES FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires the provision of wound care services services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority has received a proposal for the provision of the Services from Advanced Tissue, LLC ("Advanced Tissue"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when the amount of such contract does not exceed the bid threshold; and

WHEREAS, the Certifying Finance Officer has determined that the value of the contract may exceed \$17,500.00; and

WHEREAS, Advance Tissue has completed and submitted a Business Entity Disclosure Certification which certifies that the vendor has not made any reportable contributions to a political or candidate committee of the County of Middlesex in the previous one year and that the contract will prohibit the vendor from making reportable contributions through the term of the contract; and

WHEREAS, the Authority would like to authorize a contract with Advanced Tissue for the provision of the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby awards a contract for the provision of the Services to Advanced Tissue.
2. The Authority approves the agreement with Advanced Tissue in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman to execute the agreement with Advanced Tissue in the form so approved.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES
FOR OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on June 8, 2016; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the “Properties”), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the “County”) as agent for the County with respect to the County’s Open Space Plan and Farmland Preservation Program (the “Program”) and has approved an agreement (the “Agreement”) with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Gravel Hill-Spotswood Road Property and Thompson Park Extension IV in the Township of Monroe and the Fishbein Property in the Borough of South Plainfield (hereinafter referred to as the “Sites”) in the Program; and

WHEREAS, the Authority requires the provision of engineering services (the “Services”) for the due diligence and negotiation functions to be performed by the Authority pursuant to the Agreement for the Sites; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify engineers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 14, 2015, the Authority qualified vendors as set forth in the resolutions to provide engineering services for the Program pursuant to the fair and open process; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Sites in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposals to provide the Services for the Site:

<u>Site</u>	<u>Vendor/Services</u>	<u>Cost Not to Exceed</u>
Gravel Hill-Spotswood Road Township of Monroe	CME Associates Land Surveying Services	\$17,030.00
Thompson Park Extension IV Township of Monroe	Najarian Associates Phase II, Soil Sampling & Soil Delineation	\$21,300.00
Fishbein Property Borough of South Plainfield	Hatch Mott MacDonald Additional Engineering/Phase II/Soil Sampling	\$6,050.00

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING RE-OPENING OF PURCHASE ORDER FOR CONTRACTS
FOR APPRAISAL SERVICES FOR OPEN SPACE AND FARMLAND
PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the "Properties"), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the "County") as agent for the County with respect to the County's Open Space Plan and Farmland Preservation Program (the "Program") and has approved an agreement (the "Agreement") with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the Authority requires certain services (the "Services") in undertaking the duties including appraisal services; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, by Resolution 14-63 duly adopted by the Authority on March 12, 2014, the Authority approved the provision of appraisal services by Sterling Di Santo & Associates and by Bettina Sholk; and

WHEREAS, Purchase Order #013606 and #013607 were issued to Sterling Di Santo & Associates and Bettina Sholk, respectively (collectively, the "Purchase Orders") for the appraisal services; and

WHEREAS, the Purchase Orders were cancelled due to the status of the project; and

WHEREAS, the Authority would like to authorize the re-opening of the Purchase Orders for the appraisal services to allow the work to continue.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the re-opening of Purchase Order #013606 for Sterling DiSanto & Associates and Purchase Order #013607 for Bettina Sholk to permit the appraisal work to proceed.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EXTENSION OF CONTRACT FOR LICENSED SITE
REMEDIAION PROFESSIONAL ENVIRONMENTAL ENGINEERING
SERVICES FUNDED BY A USEPA BROWNFIELD ASSESSMENT
COALITION GRANT FOR VARIOUS BROWNFIELD PROPERTIES IN THE
CITY OF PERTH AMBOY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the “Act”), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to the Act, the Authority is empowered to, among other things, plan, initiate and carry out redevelopment projects for the elimination and for the prevention of the development or spread of blighted, deteriorated or deteriorating areas; and

WHEREAS, in furtherance of this statutory provision, the Authority has undertaken a program for the assessment of certain brownfields (the “Program”); and

WHEREAS, the Authority applied and was approved for a grant (the “Grant”) from the United States Environmental Protection Agency to conduct environmental testing and or investigations on brownfield sites as part of the Program; and

WHEREAS, the Authority requires certain services (the “Services”) as part of the Program for the environmental investigation of certain sites located in the City of Perth Amboy; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, after following a Request for Proposal procurement process, by Resolution 15-177 duly adopted by the Authority on November 12, 2015, the Authority awarded a contract for the Services to Sovereign Consulting, Inc.; and

WHEREAS, the Authority would like to authorize an extension of the contract with Sovereign Consulting, Inc. for the performance of additional environmental services in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves an extension of the contract with Sovereign Consulting, Inc. for the additional services at a cost not to exceed \$ 5,150.00.

2. The Certifying Finance Officer has certified that the funds for the extension are available from the Grant for the Program.

3. The Secretary is hereby directed to cause a brief notice of the extension to be published in accordance with N.J.S.A. 40A:11-1 et seq.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AWARD OF CONTRACT FOR CONSULTING SERVICES
FOR SITE IN CITY OF PERTH AMBOY FOR BROWNFIELDS PROJECT**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to the Act, the Authority is empowered to, among other things, plan, initiate and carry out redevelopment projects for the elimination and for the prevention of the development or spread of blighted, deteriorated or deteriorating areas; and

WHEREAS, in furtherance of this statutory provision, the Authority has undertaken a program for the assessment of certain brownfields (the "Program"); and

WHEREAS, the Authority applied and was approved for a grant (the "Grant") from the United States Environmental Protection Agency to conduct environmental testing and or investigations and remediation and redevelopment planning of brownfields sites as part of the Program; and

WHEREAS, the Authority requires certain skate park outreach and planning consulting services (the "Services") for the development of a skate park on a site in the City of Perth Amboy as part of the Program; and

WHEREAS, the Services are exempt from the public bidding requirements of the Local Public Contracts Law as an extraordinary unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) and (ii); and

WHEREAS, the Authority received a proposal for the Services from American Ramp Company; and

WHEREAS, the Authority would like to accept the proposal of American Ramp Company and award a contract to American Ramp Company for the Services in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of American Ramp Company for the provision of the Services at a cost not to exceed \$5,000.00.
2. The Certifying Finance Officer has certified that the funds for the Services are available from the Grant for the Program.
3. The Secretary is authorized to publish a brief notice of the award in accordance with N.J.S.A. 40A:11-5(1)(a)(ii).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING APPRAISAL SERVICES FOR
OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, the Authority has heretofore accepted the duties and functions of negotiating for the purchase of properties (the "Properties") and conducting due diligence on the Properties on behalf of the County of Middlesex (the "County") as agent for the County with respect to the County's Open Space Plan and Farmland Preservation Program (the "Program") and has approved an agreement (the "Agreement") with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Gravel Hill Spotswood Road Open Space Property in the Township of Monroe (hereinafter referred to as the "Site") in the Program; and

WHEREAS, the Authority requires appraisal services for the evaluation of the Site; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law, as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Authority undertook fair and open processes pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify appraisers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 14, 2015, the Authority qualified appraisers as set forth in the resolutions to provide appraisal services for the Program; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Site in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposal to provide the Services:

<u>Site</u>	<u>Appraiser</u>	<u>Cost Not To Exceed</u>
Gravel Hill-Spotswood Road Property Township of Monroe	New Jersey Realty Group, LLC	\$ 2,000.00

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization as required by N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT TO DELIVERY AGREEMENT WITH
COMMUNITY FOODBANK OF NEW JERSEY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on June 8, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority; and

WHEREAS, the Authority operates a program on behalf of the County for the distribution of non perishable foods and necessities to food pantries throughout the County known as the McFoods Program (the "Program"); and

WHEREAS, Community Foodbank of New Jersey ("Community Foodbank") offers a program where it will deliver food free of charge to the Program for payment of the delivery charges for the food; and

WHEREAS, by Resolution 15-164 duly adopted by the Authority on November 12, 2015, the Authority approved an agreement with Community Foodbank of New Jersey for delivery of food for the Program; and

WHEREAS, the Authority would like to authorize an amendment to the agreement to provide for the payment to Community Foodbank of New Jersey of a handling charge, where applicable, in addition to the transportation charge in the provision of food for the Program.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an amendment to the agreement with Community Foodbank of New Jersey for the payment of a handling charge, where applicable.

2. The Authority authorizes the Chairman or Vice-Chairman to execute an amendment if required to reflect authorization for the payment of the handling charge.

3. The Certifying Finance Officer has certified that the funds for the payment of the handling charges are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved by the members present, the following resolution was adopted:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of June 8, 2016, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,198,624.43 are authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,198,624.43 are correct and just and payment should be approved.

/s/ Lory L. Cattano
Lory L. Cattano, Chief Financial Officer
/s/ Leonard J. Roseman
Leonard J. Roseman

The Chairman invited the public to comment. There being no response from the public, upon motion duly made by Robert J. Mantz and seconded by Anthony Raczynski, the meeting was adjourned.

/s/ Daria Anne Venezia
Daria Anne Venezia
Secretary of the Meeting