

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY**

**AGENDA**

**Wednesday March 14, 2018 6:00 PM**

**Middlesex County Improvement Authority Office**

**101 Interchange Plaza, Second Floor**

**Cranbury (South Brunswick), N.J.**

**1. SALUTE TO FLAG/CALL TO ORDER**

This meeting was called to order by Chairman Roseman at 6:00pm

**2. ROLL CALL OF OFFICERS:**

A roll call of the members was conducted by Louis N. Rainone, Esq.

Leonard J. Roseman,	Chairman	Present
Anthony Raczynski,	Secretary	Present
Paul Abbey,		Present

**OTHERS PRESENT:** Authority General Counsel, Louis N. Rainone, Esq.; Authority General Counsel, Anne Rowan, Esq.; Executive Director, James Polos; Chief Financial Officer, Lory Cattano; Freeholder/MCIA Liason, Charles E. Tomaro; Ralph Albanir;

**3. SUNSHINE LAW STATEMENT** – Louis N. Rainone, Esq. read the following statement into the record: “This meeting today conforms with Chapter 231, P.L. 1975 called the ‘Open Public Meeting Act’ and as per the requirements of the statute, notification of the meeting was published in the Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County.”

**4. CORRESPONDENCE:**

- Chairman Roseman remarked about the McFoods monthly report, which reflected the substantial job it, accomplishes fighting hunger in Middlesex County.
- McFoods received 78.9 tons of food for the month of February 2018. This is an increase of 15.9 tons from the previous month. Notably Product Contributions included:
  - (1) NORWESCAP Food Bank in Phillipsburg, which provided 4 pallets including soup, fruit pouches, gravy and navy beans.
  - (2) Keefe Supply in Edison, which provided 10 pallets of assorted cakes, pastries and chips, 4 pallets of Doritos, 2 pallets of orange soda, 3 pallets of coffee, 2 pallets of soda.

(3) Community Food Bank of NJ, which provided deliveries on every Wednesday of 18 pallets of variety of fresh, frozen, dairy products, and non-perishable items.

(4) Tyler Distribution, which provided 80 cases of sauerkraut, and 4 pallets of non-perishable goods.

(5) PSS Distribution, which provided 3 pallets of assorted olive oil and vinegar.

## **5. COMMITTEE REPORTS:**

a) Financial Report: A motion was made by Secretary Raczynski and seconded by Mr. Abbey to receive and file the financial report. Approved by all members.

b) Recycling Report:

- During the Month of February, the curbside program serviced a total of 100,096 units.
- The Drop Off Center received 1,631 tons in February 2018 which is a 2.6% increase from last year.
- Yard waste total for leaves was 1,664.45; for brush was 500.01 tons; and for grass was 0.
- A motion was made by Mr. Abbey and seconded by Secretary Raczynski. Approved by all members.

c) Golf Report: A motion was made by Secretary Raczynski and seconded by Mr. Abbey to receive and file the golf report. Approved by all members.

d) Finance Report: A motion was made by Mr. Abbey and seconded by Secretary Raczynski. Approved by all members.

**6. OLD BUSINESS:** No Old Business

## **7. NEW BUSINESS:**

## **8. DISCUSSION OF RESOLUTIONS:**

Mr. Rainone explained the following resolutions:

**8(a)** Authorizing amendment to the Expiration Dates for Certain NJ State Contracts

**8(b)** Authorizing Change Order #3 for the Installation of New Telephone and Cable Network System at the MCIA Offices

**8(c)** Approving Proposal and Master Services Agreement with PatientPing Inc Authorizing the Exchange of Medical Information with other Hospitals and Facilities

**8(d)** Awarding Contract for Landscaping Services at Roosevelt Care Center Facilities (Total Lawn Care and Landscape Services Inc. and LTI Inc.)

**8(e)** Authorizing Contracts for Arbitrage Rebate Services (Bond Logistics LLC and Amtec Corp.)

**8(f)** Authorizing Payment for Accounting Software Package (Superion LLC)

**8(g)** Authorizing Award of Contract for the Provision of HVAC Repairs and Maintenance Services at the County Golf Courses (McCloskey Mechanical Contractors)

**8(h)** Authorizing Acceptance of Proposal for Fairway Aeration, Core Pulverization and Clean-Up at Tamarack Golf Course and the Meadows at Middlesex Golf Course (Grinding Services LLC)

- Mr. Albanir explained this is the same contractor as last year and gave them credit for a job well done last season.

**8(i)** Authorizing Award of Contract for the Provision of HVAC Repairs and Maintenance Services at RCC- Edison (Binsky & Snyder Services LLC)

**8(j)** Authorizing the Addition of a State Contract Vendor to the Annual 2018 List of Approved NJ State Contract Vendors (Central Jersey Waste and Recycling Services)

**8(k)** Authorizing Approval of Collective Bargaining Agreement with USW Local 10-01426

- Mr. Rainone explained the new terms of the Collective Bargaining Agreement mirrored the county increases. He highlighted an aspect of the agreement regarding prescription plans. When there is a reduction in cost, the effect is then co-pays are also reduced.
- Mr. Polos explained USW Local 10-01426 had a very good team of representation and this positive outcome sets the tone for future negotiations with the remaining unions. Further, it was clarified that USW Local 10-01426 includes the Licensed Practical Nurses and Registered Nurses.

**8(l)** Authorizing Approval of Settlement Agreement and Release

- Mr. Rainone explained County Joint Insurance Fund assigned the Attorney representing the MCIA. The settlement is fair and avoids extensive and expensive litigation. This settlement agreement is scheduled to be on the Freeholder's Agenda on March 15, 2018 and Mr. Rainone recommends approval.

**8(m)** Authorizing Acceptance of Proposal for Concrete Work at Tamarack Golf Course (EcoCrete)

**8(n)** Authorizing the Negotiation of Grass Sod Purchase

**8(o)** Approving Addendum to Contracts for Concessionaires at Raritan Landing and The Meadows at Middlesex Golf Courses.

## **9. APPROVAL OF MINUTES**

A. The minutes of the Agenda Session and Regular Meeting of February 14, 2018 were presented to the members for review.

**MOTION:** Upon motion duly made by Secretary Raczynski, seconded by Mr. Abbey and unanimously passed by the members present, the meeting minutes were approved.

**10. PUBLIC COMMENTS ON RESOLUTIONS:** There were no public comments on the resolutions.

**11. APPROVAL OF RESOLUTIONS:** A motion on consent agenda was made by Secretary Raczynski and seconded by Mr. Abbey. Approved by all members. The following resolutions were adopted:

18-

Agenda 8(a)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING AMENDMENT TO THE EXPIRATION DATES FOR CERTAIN NEW  
JERSEY STATE CONTRACTS**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on March 14, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Authority is permitted to procure items without publicly advertising for bids through the New Jersey State Contract vendors; and

**WHEREAS**, by Resolution #18-28 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases through the New Jersey State Contract; and

**WHEREAS**, the Authority would like to authorize an amendment to the expiration date of the contract approved by Resolution #18-28 for two (2) vendors to reflect an amendment to the expiration dates of the contract in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes amendment to the expiration dates for the following vendor:

Avaya d/b/a Black Box Services	Contract #80802	Expires 1/31/19
National Fuel Oil Inc.	Contract #82768	Expires 8/31/18

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

18-

Agenda 8(b)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING CHANGE ORDER #3 FOR THE INSTALLATION OF NEW  
TELEPHONE AND CABLE NETWORK SYSTEM AT THE MCIA OFFICES**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on March 14, 2018; and

**WHEREAS**, the Authority has its administrative offices at 101 Interchange Plaza, Cranbury, New Jersey (the “Administrative Offices”); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the “State”); and

**WHEREAS**, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Authority requires the provision of certain goods and services at their Administrative Offices for an upgrade to their computer network and telephone services as recommended by the County of Middlesex Office of Information Technology; and

**WHEREAS**, the services, goods and supplies needed are available from vendors on the State contract; and

**WHEREAS**, by Resolution #17-177, duly adopted on October 11, 2017, the Authority awarded a contract for the services to various State Contract vendors; and

**WHEREAS**, change order #1 which was approved as Resolution # 17-228 duly adopted on December 14, 2018 to the contract was required due to the unanticipated condition of the existing Network and Telephone System at the MCIA.

**WHEREAS**, by change order #2 which was approved as Resolution # 18-35 duly adopted on February 14, 2018; to the contract was required due to the recommendation of the County of Middlesex Office of Information Technology to make changes to the scope of services previously authorized by Resolution #17-177; and

**WHEREAS**, change order #3 to the contract is required due to the recommendation of the County of Middlesex Office of Information Technology to make changes to the scope of services previously authorized by Resolution #17-177; and

**WHEREAS**, the Authority authorizes change order #3 to the contract with the State Contract Vendor to provide for the recommended change in the scope of work on the existing Network and Telephone System at the MCIA in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes the following change order under State contract:

<u>Vendor</u>	<u>Contract #</u>	<u>NTE</u>
CDW-G MESC	#15/16-11	\$464.49 (from bond proceeds)

2. The Certifying Finance Officer has certified that the funds for the change order are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
APPROVING PROPOSAL AND MASTER SERVICES AGREEMENT WITH  
PATIENTPING INC. AUTHORIZING THE EXCHANGE OF MEDICAL  
INFORMATION WITH OTHER HOSPITALS AND FACILITIES**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2017; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

**WHEREAS**, in furtherance of this statutory provision, the Authority operates the long-term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, PatientPing Inc. has requested the Authority to participate in a program for the exchange of clinical information to other hospitals and facilities (the "Services"); and

**WHEREAS**, the Authority would like to approve the Proposal and Master Services Agreement with PatientPing Inc. for the Services at Roosevelt Care Center in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby approves the Services with PatientPing Inc.
2. The Authority approves the Proposal and Master Services Agreement with PatientPing Inc. with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the Master Services Agreement in the form so approved and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
4. The Authority hereby authorizes the Licensed Administrators of the Roosevelt Care Center facilities to take all acts reasonable and necessary in connection with implementation and conduct of the Services.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AWARDING CONTRACTS FOR LANDSCAPING SERVICES  
AT ROOSEVELT CARE CENTER FACILITIES**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, the Authority operates the long-term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively "Roosevelt Care Center"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

**WHEREAS**, the Authority requires the provision of landscaping services (the "Services") for Roosevelt Care Center; and

**WHEREAS**, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

**WHEREAS**, the Authority received bids for the Services from Total Lawncare and Landscape Services, Fullerton Grounds Maintenance, LTI Inc., and Scenic View Landscaping; and

**WHEREAS**, the bid of Total Lawn Care and Landscape Services was the lowest responsive responsible bid received for Roosevelt Care Center at Old Bridge; and

**WHEREAS**, the bid of LTI, Inc. was the lowest responsive responsible bid received for Roosevelt Care Center at Edison; and

**WHEREAS**, the Authority would like to award the contracts for the Services in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby awards a contract for the Services for Roosevelt Care Center at Old Bridge to Total Lawn Care and Landscaping, at an annual cost not to exceed \$ 15,230.00.
2. The Authority hereby awards a contract for the Services for Roosevelt Care Center at Edison to LTI, Inc. at an annual cost not to exceed \$21,600.00.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the contracts with Total Lawn Care and Landscaping and LTI, Inc. in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
4. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in future year budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Paul Abbey	X			

18-

Agenda 8(e)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
TO AUTHORIZE CONTRACTS FOR ARBITRAGE REBATE SERVICES**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, the Authority, pursuant to N.J.S.A. 40:37A-55(t), is authorized to do and perform any act or thing necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law" N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Authority has issued the Open Space Trust Revenue Refunding Bonds, Middlesex County Educational Services Commission Revenue Refunding Bonds, Capital Equipment & Improvement Revenue Bonds Series 2008, Middlesex County Golf Courses Revenue Refunding Bonds Series 2013, Capital Equipment & Improvement Revenue Bonds Series 2013 (the "Bonds"); and

**WHEREAS**, in conjunction with the Authority's issuance of the Bonds, the Authority is required to have an arbitrage rebate calculation performed to confirm that the current "investment yield" rate does not exceed the "bond yield" rate; and

**WHEREAS**, the provision of the arbitrage rebate services (the "Services") is an exception to the public bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority has undertaken a fair and open process for the solicitation of qualifications for the provision of the Services; and

**WHEREAS**, by Resolution #18-05 the Authority duly adopted on January 9, 2018, the Authority requested quotes to provide for arbitrage rebate services; and

**WHEREAS**, the Authority would like to accept the proposal and authorize the performance of the Services for arbitrage rebate services in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority accepts the proposal of and authorizes Bond Logistix, LLC to perform the Services for the Bonds as follows:

<u>Bond Issue</u>	<u>Contract Amount</u>
Open Space Trust Revenue Refunding Bonds	\$1,500.00
Middlesex County Educational Services Commission Revenue Refunding Bonds	\$1,500.00



Middlesex County Gold Courses  
 Revenue Refunding Services \$1,500.00

2. The Authority accepts the proposal of and authorizes Amtec Corp. to perform the Services for the Bonds as follows:

<u>Bond Issue</u>	<u>Contract Amount</u>
Capital Equipment & Improvement Revenue Bonds Series 2008	\$1,800.00
Capital Equipment & Improvement Revenue Bonds Series 2013	\$2,400.00
Fee for Calculation and Applying for a Refund per Bond Issue	\$1,500.00

3. The Secretary of the Authority shall be and is hereby directed to cause a brief notice of the authorization for the Services to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

4. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be reimbursed to the Authority by the project participants.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

18-

Agenda 8(f)

**RESOLUTION OF THE  
 MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
 AUTHORIZING PAYMENT FOR AN ACCOUNTING SOFTWARE PACKAGE**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

**WHEREAS**, the Authority requires support and maintenance for its proprietary software (the "Services") for the Authority accounting system; and

**WHEREAS**, the provision of services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(dd); and

**WHEREAS**, the Authority has received a proposal for the provision of the Services from Superior, LLC; and

**WHEREAS**, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Certifying Finance Officer has determined and certified that the value of the contract will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of the contract is one (1) year; and

**WHEREAS**, Superior, LLC will be prohibited from making any reportable contributions to a political or candidate committee during the term of the contract as prohibited by the law; and

**WHEREAS**, the Authority would like to authorize the purchase of the Services from Superior, LLC in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby accepts the proposal of Superior, LLC and authorizes the purchase of the Services from Superior, LLC at a cost not to exceed \$20,990.83.

2. The Authority authorizes the Chief Financial Officer to execute any purchase order required for the purchase of the Services.

3. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AWARDED CONTRACT  
FOR PROVISION OF HVAC REPAIRS AND MAINTENANCE SERVICES AT  
COUNTY GOLF COURSES**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(h) the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

**WHEREAS**, the Authority maintains and operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the "Golf Courses"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, the Authority requires HVAC repair and maintenance services (the "Services") for the Golf Courses; and

**WHEREAS**, the Authority prepared a bid specification package, advertised for bids for the Products and received five bids for the provision of the Services from McCloskey Mechanical Contractors, Binsky & Snyder Service LLC, Peterson Service Company Inc., Jersey State Controls, and Unitemp Inc.; and

**WHEREAS**, the bid of McCloskey Mechanical Contractors was the lowest responsive responsible bid received for the services; and

**WHEREAS**, the Authority would like to award the contracts for the Services in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby awards a contract for the Services for HVAC Repair and Maintenance at the county golf courses to McCloskey Mechanical Contractors at an annual cost not to exceed \$ 11,675.00.
2. The Authority authorizes the Chairman or Vice-Chairman to execute the contracts with McCloskey Mechanical Contractors in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in future budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Paul Abbey	X			

18-

Agenda 8(h)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING  
ACCEPTANCE OF PROPOSALS FOR FAIRWAY AERATION, CORE  
PULVERIZATION AND CLEAN-UP AT THE MEADOWS AT MIDDLESEX GOLF  
COURSE AND TAMARACK GOLF COURSE**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the entertainment and recreation of the public; and

**WHEREAS**, in furtherance of this statutory provision, the Authority operates The Meadows at Middlesex Golf Course and Tamarack Golf Course (collectively, the "Golf Courses"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to Local Public Contracts Law the Authority is authorized to award certain contracts without public advertising when such contracts are under the bid threshold; and

**WHEREAS**, the Authority is in need of services for the provision of fairway aeration, core pulverization and clean-up at the Golf Courses (the "Services"); and

**WHEREAS**, the Certifying Finance Officer has determined and certified that the value of the contract will not exceed \$17,500.00 per service; and

**WHEREAS**, the Authority solicited three quotes for the provision of the Services; and

**WHEREAS**, the Authority would like to accept the January 24, 2018 proposals of Grinding Services LLC for the provision of the Services at the Golf Courses in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby accepts the proposal of Grinding Services LLC and authorizes the provision of Services from Grinding Services, LLC at a cost not to exceed \$37,400.00 for total Services as proposed:

Tamarack Golf Course

Fairway Core Aeration	NTE: \$12,000.00
Fairway Clean Up	NTE: \$12,000.00
Mobilization Charge	NTE: \$700.00
<b>Total</b>	<b>NTE: \$24,7000</b>

Meadows at Middlesex

Fairway Core Aeration	NTE: \$6,000.00
Fairway Clean Up	NTE: \$6,000.00
Mobilization Charge	NTE: \$700.00
<b>Total</b>	<b>NTE: \$12,700.00</b>

3. The Authority approves the January 24, 2018 quotes from Grinding Services LLC for each of the golf courses.

4. The Authority authorizes the Chairman to execute the proposals of Grinding Services LLC to provide the Services in the form so approved.

5. The Certifying Finance Officer has certified that the funds for the Services are available and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AWARDING CONTRACT FOR MAINTENANCE AND SERVICE OF HVAC  
EQUIPMENT AT ROOSEVELT CARE CENTER – EDISON**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, the Authority operates the long-term care facility Roosevelt Care Center at Edison (“Roosevelt Care Center”); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

**WHEREAS**, the Authority requires the provision of services for maintenance and service of the HVAC equipment (the “Services”) at Roosevelt Care Center; and

**WHEREAS**, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

**WHEREAS**, the Authority received two bids for the Services from McCloskey Mechanical Contractors and Binsky & Snyder Services, LLC; and

**WHEREAS**, the bid of Binsky & Snyder Services, LLC was the lowest responsive, responsible bid received for the Services; and

**WHEREAS**, the Authority would like to award a contract for the Services to Binsky & Snyder Services, LLC in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby awards a contract for the Services to Binsky & Snyder Services, LLC in accordance with the bid sheet attached hereto and made a part hereof at a cost not to exceed \$57,179.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with Binsky & Snyder Services, LLC in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in future budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING THE ADDITION OF A STATE CONTRACT VENDOR TO THE  
ANNUAL LIST OF APPROVED NJ STATE CONTRACTOR VENDORS**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on March 14, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, pursuant to N.J.S.A 40A: 11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the “State”); and

**WHEREAS**, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A 19:44-20.4; and

**WHEREAS**, by Board Resolution # 18-28 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases from the New Jersey State Contractors Vendor List; and

**WHEREAS**, the Authority would like to approve an amendment to the New Jersey State Vendor Contractor List for 2018 by adding an additional vendor in accordance with this Resolution.

**WHEREAS**, the Authority would like to approve an amendment to the New Jersey State Contractor List to add an additional vendor to the approved list pursuant to Resolution # 18-28 in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby approves an amendment to the NJ State Contractors Vendor List to add an additional vendor as follows:

Central Jersey Waste Contract: #40377 T2665 Expires: 1/10/19 Not to Exceed: \$70,000.00  
And Recycling Services

2. The Authority authorizes the Licensed Administrators of the respective Roosevelt Care Center facilities to execute any purchase orders to effectuate the purchases authorized herein.

3. The Certifying Finance Officer has certified that the funds for the purchases are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

18-

**Agenda 8(k)**

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH  
USW LOCAL 10-01426**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Collective Bargaining Agreement between the Middlesex County Improvement Authority (the "Authority") and the USW Local 10-01426 (the "Local"), expired on December 31, 2017; and

**WHEREAS**, the Authority and USW Local 10-01426 have entered into good faith negotiations for the purposes of reaching an agreement on a new Collective Bargaining Agreement (the "CBA") covering the period of January 1, 2018 through December 31, 2021; and

**WHEREAS**, the negotiating committees for the respective parties recommend ratification and approval of a successor CBA in accordance with the terms of the Memorandum of Agreement (MOA) attached to this resolution;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby approves the successor CBA with Local 10-01426 in accordance with the terms of the CBA attached hereto.
2. The Authority authorizes the Chairman or Vice-Chairman to execute the CBA with USW Local 10-01426 in the form so approved.
3. The Certifying Finance Officer has certified that the funds for the Agreement are available from and can be obtained from the Authority and shall be included in the budget of the Authority for the term of the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
APPROVING SETTLEMENT AGREEMENT AND RELEASE**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, a Complaint was filed in the Superior Court entitled Disario v. Middlesex County Improvement Authority, bearing docket # MID-L-004714-17 (the "Lawsuit"); and

**WHEREAS**, the Authority and Plaintiff have settled all controversies among them after mediation on January 11, 2018; and

**WHEREAS**, the parties now seek approval of the Settlement Agreement and Release resolving the Lawsuit and all controversies between them;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby approves the Settlement Agreement and Release in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
2. The Authority authorizes the Chairman or Vice-Chairman to execute the Settlement Agreement and Release with the Plaintiff in the form so approved.
3. The Certifying Finance Officer has certified that the funds for the Settlement Agreement are available from and can be obtained from the Authority and shall be included in the budget of the Authority for the term of the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING CONTRACT FOR CONCRETE WORK  
AT TAMARACK GOLF COURSE**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of



the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

**WHEREAS**, in furtherance of this statutory provision, the Authority operates Tamarack Golf Course (, the "Golf Course"); and

**WHEREAS**, the Authority would like to procure concrete work at the Golf Course to finish the overlay on the walkway perimeter of the Tamarack Clubhouse (the "Services") ; and

**WHEREAS**, the Authority solicited three quotes for the provision of the Services and received a quote from EcoCrete, LLC; and

**WHEREAS**, the Authority would like to authorize a contract with EcoCrete, LLC for the Services in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby accepts the proposal of EcoCrete, LLC to provide the Services for at a cost not to exceed \$33,150.00.
2. The Authority authorizes the Chairman to execute the proposal of EcoCrete, LLC if required and in a form as shall be approved by the Chairman and upon advice of counsel.
3. The Certifying Finance Officer has certified that the funds for the Services are available to be paid from bond proceeds.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

18-

Agenda 8(n)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY REJECTING BID AND  
AUTHORIZING NEGOTIATION OF CONTRACT FOR GRASS SOD**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(h) the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

**WHEREAS**, the Authority maintains and operates The Meadows at Middlesex Golf Course, Tamarack Golf Course and Raritan Landing Golf Course (collectively, the "Golf Courses"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

**WHEREAS**, the Authority requires the provision of grass sod (the “Product”) for the Courses; and

**WHEREAS**, the Authority prepared and issued a bid specification package for Turf Products which included grass sod as one of the line items and publicly advertised for bid the Product; and

**WHEREAS**, no bids were received in response grass sod in Bid #18-03; and

**WHEREAS**, the Authority re-issued and re-advertised a bid for the grass sod only (Bid #18-09) and received no bids in response; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(3)(a), where the public entity receives no bids on two occasions in response to their advertisement, a contract may then be negotiated and awarded; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes the Executive Director or his designee to negotiate a contract for the grass sod Product in accordance with the provisions of N.J.S.A. 40A:11-5(3)(a).

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

18-

Agenda 8(o)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
APPROVING ADDENDUM TO CONTRACTS FOR CONCESSIONAIRES AT  
RARITAN LANDING AND THE MEADOWS AT MIDDLESEX GOLF COURSES**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 14, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(h) the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

**WHEREAS**, the Authority maintains and operates The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the "Golf Courses"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, the Authority has contracted for the provision of the food and beverage concession at the Golf Course (the “Services”); and

**WHEREAS**, the Authority by Resolution # 16-90 duly adopted on May 11, 2016, authorized a contract with Lisa’s Kitchen LLC at the Raritan Landing Golf Course for the provision of the Service; and

**WHEREAS**, the Authority by Resolution # 16-187 duly adopted by the Authority on November 9, 2016, authorized a one-year extension of the contract to Lisa’s Kitchen LLC; and

**WHEREAS**, the Authority by Resolution # 17-231 duly adopted by the Authority on December 14, 2017, authorized an additional one-year extension of the contract to Lisa’s Kitchen LLC; and

**WHEREAS**, the Authority by Resolution # 16-66 duly adopted on April 13, 2016, authorized a contract to VS Service, LLP d/b/a/ Caddyshack at the Meadows at Middlesex Golf Course for the provision of the Service; and

**WHEREAS**, the Authority by Resolution # 16-186 duly adopted by the Authority on November 9, 2016, authorized a one-year extension of the contract to VS Service, LLP d/b/a Caddyshack; and

**WHEREAS**, the Authority by Resolution # 17-233 duly adopted by the Authority on December 14, 2017, authorized an additional one-year extension of the contract to VS Service, LLP d/b/a Caddyshack; and

**WHEREAS**, the Authority would like to amend the contracts of the approved vendors, VS Service, LLP d/b/a/ Caddyshack and Lisa’s Kitchen LLC for the provision of additional services not previously awarded, in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes a Contract Addendum to the Contracts of VS Service LLP d/b/a Caddyshack and Lisa’s Kitchen LLC for food and beverage concession services at the golf courses;

2. The Authority hereby authorizes the Chairman or Vice-Chairman to execute the addendum to the contracts with VS Service LLP d/b/a Caddyshack and Lisa’s Kitchen LLC in a form as shall be approved by the Chairman upon advice of counsel. The Secretary of the Authority shall be authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			

**12. PAYMENT OF VOUCHERS:** A motion for payment of vouchers was Upon motion made by Mr. Abbey and seconded by Secretary Raczynski, the members adopted the following resolution:

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of March 14, 2018, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,495,754.47 be authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,495,754.47 are correct and just and payment should be approved.

/s/ Lory L. Cattano  
Lory L. Cattano, Chief Financial Officer

/s/ Leonard J. Roseman  
Leonard J. Roseman, Chairman

<b>Resolution _____:</b>	<b><u>Recorded Vote</u></b>	<b><u>Aye</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
	Leonard J. Roseman	X			
	Anthony Raczynski	X			
	Paul Abbey	X			

**13. PUBLIC SESSION:** There was no one from the public who wished to be heard.

**14. ADJOURNMENT:** There being no further business, upon motion duly made by Secretary Raczynski, seconded by Mr. Abbey and unanimously approved by all members present, the meeting was adjourned at 6:32p.m. The next regularly scheduled meeting is on April 11, 2018 at 6:00p.m.

Respectfully submitted,

**RAINONE COUGHLIN MINCHELLO, LLC**

By:   
\_\_\_\_\_  
Louis N. Rainone, Esq.

LNR/aer

Dated: March 15, 2018