

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY**

**AGENDA**

**Wednesday April 11, 2018 6:00 PM**

**Middlesex County Improvement Authority Office  
101 Interchange Plaza, Second Floor  
Cranbury (South Brunswick), N.J.**

**1. SALUTE TO FLAG/CALL TO ORDER:**

This meeting was called to order by Chairman Roseman at 6:00pm

**2. ROLL CALL OF OFFICERS:**

A roll call of the members was conducted by Louis N. Rainone, Esq:

Leonard J. Roseman, Chairman	Present
Anthony Raczynski, Secretary	Present
Paul Abbey	Present
James P. Nolan	Present
Christine D'Agostino	Present

**OTHERS PRESENT:** Authority General Counsel—Louis N. Rainone, Esq., Authority general Counsel—Anne Rowan, Esq., Executive Director—James Polos, Chief Financial Officer—Lory Cattano, Department Head, Infrastructure Management—Ralph Albanir; Director of Accounts at Roosevelt Care Center Facilities—Donna Smith; Senior Accountant—John Haber; Director of Golf Facilities—Rod Brennan; Senior Project Manager—Carol Byrnes; Senior Project Manager—Jennifer Apostol.

**3. SUNSHINE LAW STATEMENT:**

• Louis N. Rainone, Esq read the following statement into the record: This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in the Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

**4. CORRESPONDENCE:**

- Chairman Roseman remarked about the MCFOODS report, which reflects the great service they are providing to those in need residing in Middlesex County.
- MCFOODS received 80.8 tons of food in March 2018.
- Notable Contributions Include: Community Food Bank of NJ donated approximately 20 pallets of fresh, frozen, and dairy products and non-perishable items: Coyote Logistics / Gable Transport received 3 pallets of 119 cases of laundry detergent, hand soap, and

surface cleaner.; and Tyler Distribution donated 45 cases of pinto beans and 13 cases of muffin mix;

- Middlesex County Schools organize their 23<sup>rd</sup> Annual Spring Food Drive and collected 95,600 pounds of food to be donated to MCFOODS
- Rutgers Advancing Community Development Class: working on campaigns to raise awareness on the need for summer food donations.
- Feeding Middlesex County and MCFOODS upcoming events include: April 21— Milltown Mayoral Wellness Campaign and Fundraiser Walk; May 19<sup>th</sup>-3<sup>rd</sup>—Annual Dine Below the Line

## **5. COMMITTEE REPORTS:**

**a) Financial Report:** A motion was made by Mr. Raczynski and seconded by Mr. Abbey to receive and file the financial report. Approved by all members present.

**b) Recycling Report:**

- During the month of March, the Curbside program served a total of 100,094 units.
- The Drop Off Center received 1,704.62 tons of recycling.
- Yard Waste totals were the following amounts measured in tons: Leaves – 1,900.08; Brush—1,406.19; Grass—0.00.
- A motion was made by Mr. Abbey and seconded by Mr. Raczynski to receive and file the Recycling Report. Approved by all members.

**c) Golf Report:**

- In the month of March, the amounts of rounds for each course were the following: Tamarack—2,070; Meadows—712; Raritan Landing—959.
- A motion was made by Mr. Raczynski and seconded by Mr. Abbey to receive and file the Golf Report. Approved by all members.

**d) Finance Report:** A motion was made by Mr. Raczynski and seconded by Mr. Abbey

**6. OLD BUSINESS:** No old business

**7. NEW BUSINESS:** No new business.

## **8. DISCUSSION OF RESOLUTIONS:**

Mr. Rainone explained the following resolutions:

**8(a)** Authorizing Amendments to Contract's Expiration Dates for Educational Services Commission of New Jersey Vendors (Open Systems Integrators)

**8(b)** Awarding Contracts for Electrician Services at Various MCIA Facilities (Tatbit Company)

**8(c)** Awarding Contract for Plumbing Services at Various MCIA Properties (Magic Touch Construction Co.)

**8(d)** Awarding Contract to Furnish and Deliver Fire Detection System Services and Inspections at Roosevelt Care Center (Red Hawk Fire & Security, LLC)

8(e) Authorizing Golf Rates for Year 2018

- Ralph Albanir commented the project to establish the new rates was a collaborative effort between MCIA and Mark Westlake from Billy Casper, which took several months. He was happy to work with an expert within the field to ensure the golf rates were competitive with the rest of the counties. He expressed their comfort with the rates established and believes they are fair.

8(f) Amending Authorized Signatories for year 2018 for the Roosevelt Care Centers' Patient Needs Account

8(g) Authorizing Execution of Memorandum of Understanding with AFCSME Union Contract

- Mr. Rainone explained the process of negotiations were to work in line with the County Template. By following the same pattern as USW 1426, the MCIA was able to efficiently conclude this Collective Bargaining Agreement.

8(h) Authorizing Purchasing of Equipment at Tamarack Golf Course and Raritan Landing (Storr Tractor, Power Place, and Wilfred MacDonald Inc.)

8(i) Authorizing Change Order to Award Bid of Golf Turf Product Vendors (Crop Production Services, Grass Roots Inc., Seeton Turf Warehouse and Site One Landscapes)

- Mr. Rainone explained the contractor was unable to perform therefore it required a substitute of the next lowest bidder

8(j) Authorizing Change Order to the Pump House Install at Tamarack Golf Course (George E. Ley Co.)

8(k) Authorizing an Amendment to the MCIA Personnel Policies and Procedures

- Mr. Rainone explained the purpose of this resolution is to conform personnel policies to the County policies

8(l) Authorizing Contract for Bond Counsel Services to McCarter & English, LLC Including but not limited to the 2018 Pooled Capital Equipment and Improvement Financing Program

**9. APPROVAL OF MINUTES:**

A. The minutes of the Agenda Session and Regular Meeting of March 14, 2018 were presented to the members for review.

**MOTION:** Upon motion duly made by Mr. Abbey, seconded by Mr. Raczynski and unanimously passed by the members present, the meeting minutes were approved.

**10. PUBLIC COMMENTS ON RESOLUTIONS:** There were no public comments on the resolutions.

**11. APPROVAL OF RESOLUTIONS:** A motion on consent agenda was made by Mr. Raczynski and seconded by Mr. Abbey. Approved by all members. The following resolutions were adopted.

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Agenda 8(a)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING AMENDMENTS TO CONTRACTS FOR EDUCATIONAL SERVICES  
COMMISSION OF NEW JERSEY VENDORS**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

**WHEREAS**, by Resolution 18-29 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases from the Educational Services Commission of New Jersey Cooperative Pricing System (the "System"); and

**WHEREAS**, the Authority would like to approve amendments to the expiration date for an Educational Services Commission of New Jersey cooperative purchasing vendor contract approved pursuant to Resolution 18-29 in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

The Authority hereby approves amendment to the contract through the System as follows:

Open Systems Integrators	Contract #15/26-70	Expires	4/28/19	
<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			
Nolan, James P.	X			
D'Agostino, C.	X			

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Agenda 8(b)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AWARDING CONTRACTS FOR ELECTRICIAN SERVICES  
AT VARIOUS MCIA PROPERTIES**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, the Authority operates the long-term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively “Roosevelt Care Center”); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

**WHEREAS**, the Authority requires the provision of electrician services (the “Services”) for Roosevelt Care Center; and

**WHEREAS**, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

**WHEREAS**, the Authority received bids for the Services from Tatbit Company, Magic Touch Construction Inc., and Sal Electric Inc.; and

**WHEREAS**, the bid of Tatbit Company was the lowest responsive responsible bid received for Roosevelt Care Center; and

**WHEREAS**, the Authority would like to award the contracts for the Services in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

The Authority hereby awards a contract for the Services for Roosevelt Care Center to Tatbit Company at an annual cost not to exceed \$ 25,080.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with Tatbit Company in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in future year budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Paul Abbey	X			
Nolan, James P.	X			
D’Agostino, C.	X			

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Agenda 8(c)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AWARDING CONTRACT FOR PLUMBING SERVICES  
AT VARIOUS MCIA PROPERTIES**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, the Authority operates Roosevelt Care Center at Edison, Roosevelt Car Center at Old Bridge, Raritan Landing Golf Course, The Meadows at Middlesex Golf Course and Tamarack Golf Course (collectively, “the properties”); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

**WHEREAS**, the Authority requires the provision of plumbing services (the "Services") for their various properties operations; and

**WHEREAS**, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

**WHEREAS**, the Authority received a bid from Magic Touch Construction Co., Inc; and

**WHEREAS**, the bid of Magic Touch Construction Co. is a responsive, responsible bid received for the Services for the properties; and

**WHEREAS**, the Authority would like to accept the bid of Magic Touch Construction Co. and award a contract to Magic Touch Construction Co. for the provision of the Services at the properties in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby accepts the bid of Magic Touch Construction Co. and awards a contract to Magic Touch Construction Co. for the provision of the Services at the properties in accordance with the bid proposal attached hereto and made a part hereof at an annual cost not to exceed \$28,181.80.

2. The Authority hereby authorizes the Chairman or Vice-Chairman to execute the contract for the Services with Magic Touch Construction Co. in the form contained in the bid specification package. The Secretary shall be authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			
Nolan, James P.	X			
D'Agostino, C.	X			

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**Agenda 8(d)**

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AWARDING CONTRACTS TO FURNISH AND DELIVER  
FIRE DETECTION SYSTEM SERVICES  
AT ROOSEVELT CARE CENTER EDISON**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, the Authority operates the long-term care facilities Roosevelt Care Center at Edison; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform

any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

**WHEREAS**, the Authority requires the provision of fire detection system services (the "Services") for Roosevelt Care Center - Edison; and

**WHEREAS**, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

**WHEREAS**, the Authority received a bid for the Services from Redhawk Fire and Security, LLC; and

**WHEREAS**, the bid of Redhawk Fire and Security, LLC was a responsive responsible bid for Roosevelt Care Center; and

**WHEREAS**, the Authority would like to award the contract for the Services in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby awards a contract for the Services at Roosevelt Care Center Edison to Redhawk Fire and Security, LLC at an annual cost not to exceed \$28,870.00.
2. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with Redhawk Fire and Security, LLC in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in future year budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Paul Abbey	X			
Nolan, James P.	X			
D'Agostino, C.	X			

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING GOLF RATES FOR YEAR 2018**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts and do and perform any and all acts and things necessary, convenient and desirable for the purposes of the Authority subject to the Local Public Contracts Law; and

**WHEREAS**, in accordance with this statutory provision the Authority has determined the golf rates for Middlesex County Golf Courses (the "Golf Courses") at Tamarack Golf Course, Meadows Golf Course, and Raritan Landing for the County of Middlesex pursuant to the Price Lists (the "Lists") heretofore approved by the Authority; and

**WHEREAS**, the Authority needs to establish certain golf Rates (the "Rates") for the Courses; and

**WHEREAS**, by resolution # 18-47 duly authorized on February 14, 2018 the Executive Director was authorized to establish the rates; and

**WHEREAS**, the Authority would like to establish the Rates for the Golf Courses in accordance with this Resolution with effective immediately.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes the Rates for the Courses as set forth on Schedule A attached hereto and made a part hereof.
2. This Resolution shall be effective immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			
Nolan, James P.	X			
D'Agostino, C.	X			

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#### Agenda 8(f)

### RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AMENDING AUTHORIZED SIGNATORIES

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(n) a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

**WHEREAS**, pursuant to N.J.A.C. 5:31-4.2, the Authority would like to designate the individuals whose signatures shall be authorized for execution of the Authority's checks; and

**WHEREAS**, the Authority desires to amend the signatories to include the additional signatories for the bank accounts of the Authority for the coming year; and

**WHEREAS**, by resolution 18-24 duly adopted by the Authority on February 14, 2018, the Authority approved the additional signatures for the Roosevelt Care Center' Patient Needs Account for the year of 2018.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

The Authority authorizes the following as additional signatories for the Roosevelt Care Center' Patient Needs Account for the year of 2018 or until amended by the Authority:

Alan Fialka, Jr. - Licensed Administrator for the Roosevelt Care Center in Edison.  
Frank Damiani - Licensed Administrator for the Roosevelt Care Center at Old Bridge.



This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			
Nolan, James P.	X			
D'Agostino, C.	X			

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Agenda 8(g)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
APPROVING A MEMORANDUM OF AGREEMENT WITH  
AFSCME COUNCIL 73, LOCAL 3440-Z**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Memorandum of Agreement between the Middlesex County Improvement Authority (the "Authority") and the AFSCME Council 73, Local 3440-Z (the "Local"), expired on December 31, 2016; and

**WHEREAS**, the Authority and AFSCME Council 73, Local 3440-Z have entered into good faith negotiations for the purposes of reaching an agreement on a new Memorandum of Agreement (the "MOA") covering the period of January 1, 2017 through December 31, 2020; and

**WHEREAS**, the negotiating committees for the respective parties recommend ratification and approval of a successor CBA in accordance with the terms of the Memorandum of Agreement (MOA) attached to this resolution;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby approves the successor CBA with Local 3440-Z in accordance with the terms of the CBA attached hereto.
2. The Authority authorizes the Chairman or Vice-Chairman to execute the CBA with AFSCME Council 73, Local 3440-Z in the form so approved.
3. The Certifying Finance Officer has certified that the funds for the Agreement are available from and can be obtained from the Authority and shall be included in the budget of the Authority for the term of the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			
Nolan, James P.	X			
D'Agostino, C.	X			

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING PURCHASE OF GOLF EQUIPMENT FOR GOLF COURSES  
THROUGH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION OF  
NEW JERSEY**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

**WHEREAS**, the Middlesex Regional Educational Services Commission now known as the Educational Services Commission of New Jersey ("MRESC") has established a voluntary Cooperative Pricing System (the "System") with other contracting units to affect substantial economies in the provision and performance of goods and services; and

**WHEREAS**, the Authority by Resolution 09-86 duly adopted by the Authority on June 10, 2009, authorized participation in the System and approved a cooperative pricing system agreement (the "Agreement") with the Commission; and

**WHEREAS**, the Commission has certain products and services included in the System; and

**WHEREAS**, the Authority would like to authorize the procurement of replacement equipment for Tamarack Golf Course and Raritan Landing in the County of Middlesex from the System in accordance with this Resolution.

**NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

The Authority hereby approves to purchase the replacement equipment for Tamarack Golf Course and Raritan Landing in the County of Middlesex from the System as set forth on Schedule A attached hereto and made a part hereof,

The Authority hereby approves to purchase the replacement equipment in accordance with MRESC Contract #15/16-08 and #17/18-08 for a not to exceed amount of \$636,000.00.

The Authority hereby authorizes the Chairman or Executive Director to execute any purchase orders or documents that may be required to purchase the products from the System.

The Certifying Finance Officer has certified that the funds for the purchase are available from MCI bond proceeds.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			

Abbey, Paul X  
Nolan, James P. X  
D'Agostino, C. X

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Agenda 8(i)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
DECLARING A LOW BIDDER IN DEFAULT ON CERTAIN TURF PRODUCT ITEMS  
FOR CONTRACT #18-03 AND AUTHORIZING CHANGE ORDER TO CERTAIN  
CONTRACTS FOR ADDITIONAL TURF PRODUCT ITEMS**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, the Authority operates the Tamarack Golf Course, Raritan Landing and the Meadows at Middlesex Golf Course (collectively, the "Courses"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

**WHEREAS**, the Authority requires golf course turf products (the "Services") for the Courses; and

**WHEREAS**, the Authority prepared and issued a bid specification package #18-03 and publicly advertised for bids for the Services; and

**WHEREAS**, the Authority received ten bids from various vendors, including Central Irrigation Supply; and

**WHEREAS**, on February 14, 2018 the Authority by Resolution # 18-39 awarded a contract to Central Irrigation Supply for the provision of certain Turf product items; and

**WHEREAS**, Central Irrigation Supply has executed the contract for the services and now has advised that they are unable to provide three of the five items at the price they bid; and

**WHEREAS**, due to the failure of Central Irrigation Supply to furnish and deliver the products at the awarded bid price, they shall now be declared in default pursuant to Bid Specification #18-03, Paragraph 3. Default of Contractor, page 00200-9; and

**WHEREAS**, the Authority would like to award the defaulted turf product items to the next lowest bidders for the Services in accordance with N.J.S.A. 40A:11 4(b)(2); and

**WHEREAS**, Crop Production Services, Grass Roots Inc., Seeton Turf Warehouse and Site One Landscapes were previously awarded contracts for other turf product items under Bid #18-03; and

**WHEREAS**, they are the next lowest responsible bidders for Turf Product items 14, 23, 27, 36 and 50.

**WHEREAS**, the Authority would like to Authorize Change Orders to the Contracts with Crop Production Services, Grass Roots Inc., Seeton Turf Warehouse and Site One Landscapes for the purchase of additional turf products in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

The Authority hereby declares Central Irrigation Supply in default of Contract #18-03 for failure to furnish and deliver the products at the awarded bid prices.

The Authority hereby authorizes the following Change Orders to the Turf Product Contracts #18-03:

- Crop Production Services to include item 14;
- Grass Roots Inc. to include items 23 and 26;
- Site One Landscapes to include item 27; and
- Seeton Turf Warehouse to include item 50.

The Certifying Finance Officer has certified that the funds for the change order are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Abbey, Paul	X			
Nolan, James P.	X			
D'Agostino, C.	X			

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Agenda 8(j)

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING CHANGE  
ORDER NUMBER 1 FOR ELECTRICAL UPGRADE FOR IRRIGATION PUMP  
STATION AT TAMARACK GOLF COURSE**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the entertainment and recreation of the public; and

**WHEREAS**, in furtherance of this statutory provision, the Authority operates Tamarack Golf Course, (the "Golf Course"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, the Authority is in need of Change Order #1 to the services approved on February 14, 2018 pursuant to Contract #18-40 to install and program an irrigation pump station and central control system upgrade at Tamarack Golf Course (the "Services"); and

**WHEREAS**, a change order to the contract is required due to the recommendation of the County of Middlesex, Director of Greenskeepers and Golf Facilities; and

**WHEREAS**, the Authority would like to authorize Change Order #1 to the contract to provide for the recommended upgrading in electric service; and

**WHEREAS**, the total amount of Change Order #1 results in the total price not to exceed amount of \$26,900.00 (twenty-six thousand and nine hundred dollars).

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes the following change order:

<u>Vendor</u>	<u>Contract Number</u>	<u>NTE</u>
George E. Ley Co.	#18-40	\$26,900.00

2. The Certifying Finance Officer has certified that the funds for the contract for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Paul Abbey	X			
Nolan, James P.	X			
D'Agostino, C.	X			

18-

**Agenda 8(k)**

**RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING AMENDMENT THE AWARD OF HEALTH BENEFITS COVERAGE  
TO RETIREES WITH 25 YEARS OF SERVICE**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(m), to make and enforce bylaws or rules and regulations for the management and regulation of its business and affairs and for the use, maintenance and operation of any public facility, and to amend the same; and

**WHEREAS**, the Authority has a need to authorize an amendment to the Middlesex County Improvement Authority's Policies and Procedures

**WHEREAS**, the Authority would like to adopt the rules and regulations promulgated by the County Joint Health Insurance Fund Commission; and

**WHEREAS**, the Authority is amending the award of health benefits coverage to retirees with 25 (twenty-five) years of service pursuant to the Human Resource Policy ("Policy,") heretofore approved by the Authority; and

**WHEREAS**, the Authority would like to amend this policy in accordance with this resolution.

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes an amendment as set forth on Schedule A pursuant to the terms contained therein and attached hereto and made a part hereof.

2. The Certifying Finance Officer has certified that the funds for the Agreement are available from and can be obtained from the Authority and shall be included in the budget of the Authority for the term of the Agreement.

3. This Resolution shall be effective immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
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Roseman, Leonard J.	X
Raczynski, Anthony	X
Abbey, Paul	X
Nolan, James P.	X
D'Agostino, C.	X

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AWARDING CONTRACT FOR BOND COUNSEL SERVICES TO  
MC CARTER & ENGLISH, LLC INCLUDING BUT NOT LIMITED TO  
THE 2018 POOLED CAPITAL EQUIPMENT AND IMPROVEMENT FINANCING  
PROGRAM**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on April 11, 2018; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, it is necessary for the Authority to have the professional legal services of bond counsel (the "Services") for the coming year; and

**WHEREAS**, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised for qualifications for the provision of the Services, among other services; and

**WHEREAS**, by Resolution heretofore duly adopted by the Authority on January 9, 2018, the Authority accepted and adopted the recommendations of the review committee (the "Committee") concerning qualifying vendors pursuant to the fair and open process as set forth in said Resolution and qualified McCarter & English LLC to provide the Services; and

**WHEREAS**, the Authority would like to adopt the recommendation of the Committee and award a contract for the Services to McCarter & English LLC in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby adopts the recommendation of the Committee and awards a contract to McCarter & English LLC to provide the Services as the Authority's Bond Counsel. The Authority shall pay for the Services of Bond Counsel from the proceeds of financings of projects of the Authority including but not limited to the 2018 Pooled Capital Equipment and Improvement Financing Program and shall approve the payment for Services for Bond Counsel prior to the issuance of any bonds.

2. The Authority authorizes the Chairman of the Authority to approve and execute a contract with McCarter & English LLC setting forth the terms of the provision of the bond counsel services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

3. The Secretary of the Authority is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	X			
Raczynski, Anthony	X			
Paul Abbey	X			
Nolan, James P.	X			
D'Agostino, C.	X			

**12. PAYMENT OF VOUCHERS:** A motion for payment of vouchers was Upon motion made by Mr. Abbey and seconded by Secretary Raczynski, the members adopted the following resolution:

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of April 11, 2018, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,330,846.52 be authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,330,846.52 are correct and just and payment should be approved.

/s/ Lory L. Cattano  
Lory L. Cattano, Chief Financial Officer

/s/ Leonard J. Roseman  
Leonard J. Roseman, Chairman

### **13. PUBLIC SESSION**

A. Executive Director James Polos took a moment to Honor Chairman Roseman for his service and stated: It has been a year and a half being the Executive Director. It has been an honor to be friends with Chairman Roseman. He joined in 1990, at the conception of the Middlesex County Improvement Authority and served as Chairman since 2001. The Chairman is committed to the MCIA's values, goals, and ideals and truly committed to the people of the county. He was unafraid to speak, do what's right, and doing so within the framework of County Government. He never had to compromise his values. He is the heart and soul at RCC and will fondly be remembered as such

B. Chairman Roseman expressed his gratitude for those in attendance for his final meeting and explained the importance of county government is to serve the people. He believes the services provided by the MCIA are arguably the best in the state and looks forward to hearing about it and reading about the progress and improves made in the future.

**14. ADJOURNMENT:** There being no further business, upon motion duly made by Mr. Raczynski, seconded by Mr. Abbey and unanimously approved by all members present, the meeting was adjourned at 6:28pm. The next regularly scheduled meeting is on May 9, 2018 at 6:00pm.

Respectfully Submitted,

**RAINONE COUGHLIN MINCHELLO, LLC**

By:   
Louis N. Rainone, Esq.

LNR/aer  
Dated: April 12, 2018