

MIDDLESEX COUNTY IMPROVEMENT AUTHORITY

MINUTES

Wednesday, October 10, 2018 6:00 PM

**Middlesex County Improvement Authority Office
101 Interchange Plaza, Second Floor
Cranbury (South Brunswick), N.J.**

1. SALUTE TO FLAG/CALL TO ORDER

2. ROLL CALL OF OFFICERS: A roll call of the members was conducted by Anne Rowan, Esq.

James P. Nolan	Present
Raczynski, Anthony	Present
Paul Abbey	Present
Christine D'Agostino	Absent
Jay Jimenez	Absent

OTHERS PRESENT: Authority General Counsel—Anne Rowan, Esq., Executive Director – James Polos, Chief Financial Officer – Lory Cattano, Recycling Director – Paul Maticera

3. SUNSHINE LAW STATEMENT – Anne Rowan, Esq. read the following statement into the record. This meeting today conforms with Chapter 231, P.L. 1975 called the ‘Open Public Meeting Act’ and as per the requirements of the statute, notification of the meeting was published in the Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County.”

4. CORRESPONDENCE:

McFoods Report: The total amount of donations received was 124,093 pounds. Notable Product Contributions were made by the Community Food Bank of New Jersey, Keefe Warehouse, Dependable Food Corp, Farmers Against Hunger, Tyler Distribution.

S&P Global Rating: The County of Middlesex was assigned a “AAA” rating for its 19th year.

5. COMMITTEE REPORTS:

a) **Financial Report** – No further board comment.

b) **Recycling Report** – Paul Maticera presented the MCIA’s new Recycling Educational Campaign that has been distributed to each municipality with the intent of sharing to residents through their social media outlets. The educational campaign is designed to distinguish between materials that can be recycle v. garbage. The intent behind the campaign is due to the increased conflict overseas, which is affecting the vendor’s ability to pick up recyclables without the utmost financial burden.: **Drop Off Center** received 1,880.82 tons of recycling; **Yard Waste** totals were the following amounts measure in tons: **Leaves** – 20.11; **Brush** – 3,975.33; **Grass** – 877.80.

c) **Golf Report:** Executive Director Jim Polos reviewed the rounds of golf in September as the following at Tamarack— 4,716; Meadows – 1,702; Raritan Landing – 1,810. Unfortunately, due to the weather, the number of rounds played have decreased and this trend has been witnessed throughout the State of New Jersey.

d) **Finance Report:** No board comment.

6. OLD BUSINESS: No old business.

7. NEW BUSINESS: No new business.

8. DISCUSSION OF RESOLUTIONS:

- 8(a)** Authorizing Amendment of Contract Certification of Funds for an Approved NJHA Vendor
- 8(b)** Authorizing Voluntary Long-Term Disability Income Protection Insurance for Authority Employees
- 8(c)** Authorize Interlocal Agreement with County of Middlesex for Operation of Roosevelt Park Family Ice Rink
- 8(d)** Authorizing Procurement of Ice-Skating Instruction Services
- 8(e)** Authorizing Amendments to the Expiration Dates for the Educational Services Commission
- 8(f)** Authorizing Amendment to Certification of Funds for an Approved New Jersey Contract Vendor
- 8(g)** Authorizing Increase in Maintenance Amount for Software Maintenance Contract for Roosevelt Care Center Facilities
- 8(h)** Awarding Contract for Snow Removal at Roosevelt Care Center at Edison and Rejecting Bid and Authorizing Negotiation of Contract for Snow Removal at the Roosevelt Care Center at Old Bridge
- 8(i)** Authorizing Amendment of the Expiration Date for Certain New Jersey State Contract Vendors
- 8(j)** Authorizing Memorandum of Agreement between the Middlesex County Improvement Authority and United Steel Workers Local 4-406
- 8(k)** Approving Renewal of Contract for Medical Testing Laboratory Services
- 8(l)** Authorizing Increase to the Contract for Yard Waste Services
- 8(m)** Authorizing Re-Bid for Septic Waste Removal Services at Tamarack Golf Course
- 8(n)** Authorizing Executive Director to Approve Property Damage Release Agreement
- 8(o)** Authorizing the Authority to Enter into a Competitive Bidding Process
- 8(p)** Authorizing Contract for Tee-Time Reservation Software and Marketing Services for the Golf Courses
- 8(q)** Authorizing Increase in Professional Services Contract for General Counsel
- 8(r)** Authorizing Contract for Real Estate Planning and Development

9. APPROVAL OF MINUTES

A. Minutes of the Agenda Session and Regular Meeting of September 12, 2018

Motion: Upon motion duly made by Anthony Raczynski and seconded by Paul Abbey and unanimously passed by the voting members, the meeting minutes were approved.

10. PUBLIC COMMENTS ON RESOLUTIONS: No comments on resolutions.

Motion: Upon motion duly made by Anthony Raczynski and seconded by Paul Abbey and unanimously passed by the voting members, the public comments on resolutions portion of the meeting was closed. All members in favor.

11. APPROVAL OF RESOLUTIONS

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT OF CONTRACT CERTIFICATION OF FUNDS
FOR AN APPROVED NJHA VENDOR**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 30:9-87, county-operated long-term care facilities licensed by the State of New Jersey Department of Health and Senior Services are permitted to purchase any material, supply or service through a private non-profit hospital association notwithstanding the provisions of the Local Public Contracts Law; and

WHEREAS, by Resolution #18-30 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases from the New Jersey Hospital Association (NJHA) Vendor List; and

WHEREAS, the Authority would like to approve an amendment to the NJHA Vendor List in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the amendment to the NJHA Vendor List as follows:

	KCI Contract #MS6870	Expires 09/30/2021	Not to Exceed \$30,000.00
<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>
James P. Nolan	X		
Paul Abbey	X		
Anthony Raczynski	X		
Christine D’Agostino			X
Jose Jimenez			X

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING VOLUNTARY LONG-TERM DISABILITY INCOME PROTECTION
INSURANCE FOR AUTHORITY EMPLOYEES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on October 10, 2018; and

WHEREAS, the Authority has previously authorized a voluntary long-term disability income protection insurance program for employees of the Authority paid solely by the participating employees through UNUM Insurance Company of America (“UNUM”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the procurement of insurance is an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unspecifiable expense; and

WHEREAS, by Resolution 13-168 duly adopted by the Authority on October 9, 2013, the Authority authorized UNUM to provide the voluntary long-term disability income protection insurance; and

WHEREAS, UNUM has offered a no change renewal for the provision of the insurance for a period of one year; and

WHEREAS, the Authority would like to authorize UNUM to continue to offer long term disability income protection insurance in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes UNUM to offer long term disability income protection insurance to employees of the Authority on a voluntary basis through December 31, 2019 with the cost of the insurance paid by the participating employees.

2. The Authority authorizes the Executive Director to take any and all acts necessary for UNUM to offer the insurance to the participating employees, including, but not limited to, execution of any contracts or applications or the making of any elections or choosing of any options in connection therewith.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

18-

Agenda 8(c)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INTERLOCAL AGREEMENT WITH COUNTY OF MIDDLESEX FOR
OPERATION OF THE ROOSEVELT PARK FAMILY ICE RINK**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(n), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the County has heretofore undertaken a project involving the construction of an ice-skating facility (the "Facility") in Roosevelt Park; and

WHEREAS, the Authority has in the past assisted the County in the operation of the Facility; and

WHEREAS, the County has requested the assistance of the Authority in the operation of the Facility for the coming season; and

WHEREAS, the Authority is desirous of entering into an agreement with the County, whereby the Authority will assist the County in the operation of the Facility; and

WHEREAS, the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power expressly given in the County Improvement Authorities Law; and

WHEREAS, the County and the Authority would like to enter into an agreement for the Authority to assist in the operation of the Facility on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(o), the Authority may fix and collect any facility charges for the use of the Facility; and

WHEREAS, the Authority would like to authorize and approve an agreement with the County in connection with the operation of the Facility and approve a fee structure for the Facility for the 2018/2019 operating year in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes and approves the agreement with the County in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement on behalf of the Authority, and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Authority authorizes the Executive Director to take acts reasonable and necessary in conjunction with the Authority's performance of its obligations under the agreement and authorizes the Executive Director to approve any marketing efforts and promotions to encourage use of the Facility.

4. The Authority approves the fee structure for the Facility as set forth on Schedule A attached hereto and made a part hereof and authorizes implementation of the fees at the Facility.

5. This Resolution shall be conditioned upon and effective upon the County's approval of the agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

18-

Agenda 8(d)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PROCUREMENT OF ICE-SKATING INSTRUCTION SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts and do and perform any and all acts and things necessary, convenient and desirable for the purposes of the Authority, subject to the Local Public Contracts Law; and

WHEREAS, in accordance with this statutory provision, the Authority has determined to assist in the operation of the Ice-Skating Facility (the "Facility") at Roosevelt Park for the County of Middlesex pursuant to an operation agreement (the "Agreement") heretofore approved by the Authority; and

WHEREAS, the Authority requires certain Ice-skating instruction services (the "Services") for the Facility; and

WHEREAS, the procurement of the Services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will not exceed \$17,500.00; and

WHEREAS, the Authority would like to authorize the procurement of the Services for the Facility in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the procurement of the Services from Diane Freeman, Svetlana Dragaeva, Stanislav Joukov and Margaret Simonovich at the rate of \$28.00 per half hour session. Such instructors shall provide proof of insurance and such other documents and/or contracts satisfactory to the Executive Director.

2. The Secretary is directed to cause a brief notice of this authorization to be published pursuant to N.J.S.A. 40A:11-5(1)(a)(ii).

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the revenues received by the Authority under the Agreement from the operation of the Facility.

4. This Resolution shall be conditioned upon and effective upon the County’s approval of the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D’Agostino				X
Jose Jimenez				X

18-

Agenda 8(e)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENTS TO THE EXPIRATION DATES FOR THE EDUCATIONAL
SERVICES COMMISSION OF NEW JERSEY VENDOR CONTRACTS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

WHEREAS, by Resolution #18-29 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases from the Educational Services Commission of New Jersey Cooperative Pricing System (the “System”); and

WHEREAS, the Authority would like to approve amendments to the expiration date for the Educational Services Commission of New Jersey cooperative purchasing vendor contract, approved pursuant to Resolution #18-29 in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves amendment to the contract through the System as follows:

Riccardi Bros	Contract #16/17-56	Expires 2/23/2020
The Sherwin Williams Co	Contract #16/17-56	Expires 2/23/2020

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D’Agostino				X
Jose Jimenez				X

18-

Agenda 8(f)

RESOLUTION OF THE

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT TO CERTIFICATION OF FUNDS FOR
AN APPROVED NJ STATE CONTRACT VENDOR**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A: 11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the "State"); and

WHEREAS, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44-20.4; and

WHEREAS, by Board Resolution # 18-28 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases from the New Jersey State Contractors Vendor List; and

WHEREAS, the Authority would like to approve an amendment to the New Jersey State Vendor Contract List in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the amendment to the NJ State Contracts Vendor List as follows:

Vendor	Contract	Expiration Date	Increase
Cisco/Presidio	#87720 M7000	05/31/2019	\$12,000.00

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN MAINTENANCE AMOUNT FOR SOFTWARE
MAINTENANCE CONTRACT WITH AMERICAN HEALTH TECH INC., FOR ROOSEVELT
CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison, a long-term care facility located in the Township of Edison, and Roosevelt Care Center at Old Bridge, a long-term care facility located in the Township of Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires support and maintenance services for its proprietary software (the "Services") for Roosevelt Care Center; and

WHEREAS, the provision of services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority previously authorized a contract with American Health Tech Inc. on November 9, 2016; and

WHEREAS, the Authority would like to authorize an increase in the authorized amount of the contract and the certification of funds for the contract in accordance with this Resolution; and

WHEREAS, the Authority would also like to authorize an increase in the amount of the contract and certification of funds for the addition of a hosting account to the American Health Tech contract to comply with new regulations regarding medication regime review.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes an increase in the contract amount and the certification of funds for the contract with vendor American HealthTech Inc., for the Services by an amount not to exceed \$399.12.
2. The Authority authorizes an additional increase in the contract amount for the addition of a hosting account to comply with new medication regime review regulations for \$664.12 total.
2. The Certifying Finance Officer is hereby authorized to increase the certification of funds for the purchases from American HealthTech Inc. for the Services in accordance with this Resolution.
3. The Secretary is authorized to publish a brief notice of the increased contract amount pursuant to N.J.S.A. 40A:11-5(1)(a)(i).
4. The Certifying Finance Officer has certified that the funds for the increase in the contract amount are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTACT FOR SNOW REMOVAL AT
ROOSEVELT CARE CENTER AT EDISON AND
REJECTING BID AND AUTHORIZING NEGOTIATION OF CONTRACT FOR SNOW
REMOVAL AT THE ROOSEVELT CARE CENTER FACILITY AT OLD BRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long-term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority requires the provision of snow removal services (the "Services") for the Facility; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, no bids were received in response to Bid #18-18; and

WHEREAS, one bid was secured in response to the Re-Bid #18-18R; and

WHEREAS, pursuant to N.J.S.A. 40A:11-13.2, the Authority may reject all bids, for among other reasons, if the lowest bid substantially exceeds the cost estimate for the goods and services or if the lowest bid substantially exceeds the contracting unit's appropriation for the goods and services; and

WHEREAS, the only bid received from Above the Mark exceeded the cost estimate for the goods and services for Roosevelt Care Center at Old Bridge and substantially exceeded the Authority's appropriation for the Services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(3), where the governing body receives no bids on one occasion and rejects the bid on another occasion because it has determined that the bids are not reasonable as to price, on the basis of cost estimates prepared prior to the advertising for the bids, the governing body may then negotiate; and

WHEREAS, the Authority would like to reject the bid of Above the Mark for Roosevelt Care Center at Old Bridge and authorize negotiation of a contract for the Services in accordance with N.J.S.A. 40A:11-5(3); and

WHEREAS, the bid of Above the Mark was a responsive, responsible bid received for the Services for Roosevelt Care Center at Edison; and

WHEREAS, the Authority would like to accept the bid of Above the Mark and award a contract to Above the Mark for the provision of the Services at Roosevelt Care Center at Edison in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby rejects the bid of Above the Mark for Roosevelt Care Center at Old Bridge pursuant to N.J.S.A. 40A:11-13.2 finding that the bid substantially exceeds the cost estimate for the Services and substantially exceed the Authority's appropriation for the Services.

2. The Authority hereby authorizes the Executive Director or his designee and Authority counsel to negotiate a contract for the Services at Roosevelt Care Center at Old Bridge in accordance with the provisions of N.J.S.A. 40A:11-5(3).

3. The Authority hereby accepts the bid of Above the Mark and awards a contract to Above the Mark for the provision of the Services at Roosevelt Care Center at Edison in accordance with the bid proposal attached hereto and made a part hereof at an annual cost not to exceed \$106,740.00.

4. The Authority hereby authorizes the Chairman or Vice-Chairman to execute the contract for the Services with Above the Mark in the form contained in the bid specification package. The Secretary shall be authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

5. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

18-

Agenda 8(i)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT OF THE EXPIRATION DATE FOR CERTAIN
NEW JERSEY STATE CONTRACT VENDORS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority is permitted to procure items without publicly advertising for bids through the New Jersey State Contract vendors; and

WHEREAS, by Resolution #18-28 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases through state approved vendor list for Roosevelt Care Center Facilities; and

WHEREAS, the Authority would like to authorize an amendment to the expiration date of the contracts approved for W W Grainger, Inc., Universal Protection Services, and Fleetcard Inc d/b/a Impac Fleet, to reflect an amendment to the expiration dates of the contracts in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes amendment to the expiration date for the following vendor:
 Vendor: W W Grainger, Inc. Contract #79875M0002 Expires 06/30/2019
 Vendor: Universal Protection Contract #79768T0900 Expires 03/11/2019
 Vendor: Fleetcard Inc d/b/a Impac Fleet Contract #87676M2022 Expires 11/30/2018

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

18-

Agenda 8(j)

RESOLUTION OF THE

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING A MEMORANDUM OF AGREEMENT WITH
WITH USW 4-406**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 3, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Memorandum of Agreement ("MOA") between the Middlesex County Improvement Authority (the "Authority") and the USW 4-406 (the "Local"), expired on December 31, 2017; and

WHEREAS, the Authority and USW 4-406 have entered into good faith negotiations for the purposes of reaching an agreement on a new Memorandum of Agreement (the "MOA") covering the period of January 1, 2018 through December 31, 2021; and

WHEREAS, the negotiating committees for the respective parties recommend ratification and approval of a successor CBA in accordance with the terms of the Memorandum of Agreement (MOA) attached to this resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the successor CBA with USW 4-406 in accordance with the terms of the MOA attached hereto.
2. The Authority authorizes the Chairman or Vice-Chairman to execute the CBA with USW 4-406 in the form so approved.
3. The Certifying Finance Officer has certified that the funds for the Agreement are available from and can be obtained from the Authority and shall be included in the budget of the Authority for the term of the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

18-

Agenda 8(k)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AWARD OF CONTRACT FOR
MEDICAL TESTING LABORATORY SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, the Authority operates the long-term care facilities known as Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, the "Facilities"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things

necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of medical testing laboratory services (the “Services”) for the Facilities; and

WHEREAS, the Authority has received a proposal for the provision of the Services from Aculab Inc.; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional services; and

WHEREAS, the Services are professional services which do not require public bidding; and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, Aculabs Inc. has completed and submitted a Business Entity Disclosure Certification which certified that Aculabs Inc. has not made any reportable contributions to a political or candidate committee in the previous year as prohibited by the law, and that the contract will prohibit Aculabs Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Authority would like to award a contract to Aculabs Inc. for the provision of the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby awards a contract to Aculabs Inc. for the Services for a cost not to exceed \$ 100,000.00 (\$50,000.00 per each facility) pursuant to their October 1, 2018 proposal.
2. The Authority approves the agreement with Aculabs Inc.in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement with Aculabs Inc. and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
4. The Business Entity Disclosure Certification and the Determination of Value shall be placed on file.
5. The Secretary is authorized to publish a brief notice of the award of the contract pursuant to N.J.S.A. 40A:11-5(1)(a)(i).
6. The Certifying Finance Officer has certified that the funds for the Services are available and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D’Agostino				X
Jose Jimenez				X

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN AMOUNT OF YARD WASTE SERVICES CONTRACT**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, do and perform any and all acts and things necessary, convenient or desirable for the purpose of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the County of Middlesex (the "County") oversees a program (the "Program") for the provision of yard waste services (the "Services") for municipalities; and

WHEREAS, by Resolution #17-109 duly adopted by the Authority on June 14, 2017, the Authority authorized a Yard Waste Service contract to Nature's Choice for a yearly term at a cost not to exceed \$1,138,500.00; and

WHEREAS, the Authority would like to authorize an increase in the authorized amount of the contract and the certification of funds for the contract in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes an increase in the contract amount and the certification of funds for the contract with vendor Nature's Choice for the Services by an amount not to exceed \$11,000.00.
2. The Certifying Finance Officer is hereby authorized to increase the certification of funds for Nature's Choice Yard Waste Services in accordance with this Resolution.
3. The Secretary is authorized to publish a brief notice of the increased contract amount pursuant to N.J.S.A. 40A:11-5(1)(a)(i).
4. The Certifying Finance Officer has certified that the funds for the increase in the contract amount are available from and can be obtained

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

18-

Agenda 8(m)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING RE-BID FOR
SEPTIC WASTE REMOVAL SERVICES AT TAMARACK GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, the Authority operates the Tamarack Golf Course (the "Facility"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of Septic Waste Removal Services (the “Services”) for the Facility; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, two bids were received in response to Bid #18-20; and

WHEREAS, the two bids received from Russel; Reid Waste Hauling and Central Jersey Septic LLC were priced too high and exceeded the cost estimate for the goods and services, and substantially exceeded the Authority’s appropriation for the Services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-13.2, the Authority may reject all bids, among other reasons, if the lowest bid substantially exceeds the cost estimate for the goods and services or if the lowest bid substantially exceeds the contracting unit’s appropriation for the goods and services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(3), where the governing body receives no bids on one occasion and rejects the bid on another occasion because it has determined that the bids are not reasonable as to price, on the basis of cost estimates prepared prior to the advertising for the bids, the governing body may then negotiate; and

WHEREAS, the Authority would like to reject the bids of Russell Reid Waste Hauling, and Central Jersey Septic LLC, and authorize the re-issuance and re-advertisement of a bid for the Services (Bid #18-20);

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby rejects the bid of Russel; Reid Waste Hauling, and Central Jersey Septic LLC, pursuant to N.J.S.A. 40A:11-13.2 finding that the bids substantially exceeded the cost estimate for the Services and substantially exceeded the Authority’s appropriation for the Services.

2. The Authority hereby authorizes the Executive Director or his designee and Authority counsel to re-issue and re-advertise for Bid #18-20.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D’Agostino				X
Jose Jimenez				X

18-

Agenda 8(n)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING SETTLEMENT AGREEMENT AND RELEASE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, an incident occurred on or about May 20, 2018 at the Roosevelt Care Facility; and

WHEREAS, the incident gave rise to a property damage claim that was filed under the claim number 2018-874518 (the "Claim"); and

WHEREAS, the parties now seek approval of the Property Damage Release resolving all controversies between them;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Property Damage Release in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
2. The Authority authorized the Chairman or Vice-Chairman to execute the Property Damage Release with the Claimant in the form so approved.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

18-

Agenda 8(o)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING COMPETITIVE CONTRACTING PROCESS FOR
MANAGEMENT AND OPERATIONS OF THE GOLF COURSE FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this statutory provision, the Authority operates Tamarack Golf Course and The Meadows at Middlesex Golf Course (collectively, the "Golf Courses"); and

WHEREAS, the Authority requires the provision of managing services for the operation of the Golf Courses (the "Services"); and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority may initiate a competitive contracting process for the performance of operating and managing the Golf Courses; and

WHEREAS, a competitive contracting process constitutes a fair and open process; and

WHEREAS, the Authority would like to authorize the initiation of the competitive procurement process for the Services and acts in connection therewith.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes initiation of the competitive procurement process for the Services pursuant to N.J.S.A 40A:11-4.1 et seq.
2. The Authority authorizes the Executive Director and Authority Counsel to prepare, issue and advertise the availability of the request for proposal documentation, to prepare and issue any addenda thereto, to establish the evaluation criteria, to receive the responses to the request for proposals and to take any other actions reasonable and necessary in connection with implementation of the competitive procurement process, with exception of the award of the contracts.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

18-

Agenda 8(p)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR TEE-TIME RESERVATION SOFTWARE AND
MARKETING SERVICES FOR GOLF COURSES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h) the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Authority requires software, marketing and technology services for their tee time reservation services (the "System") for use at the Golf Courses; and

WHEREAS, the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, the Authority would like to authorize a contract with GolfNow for the services in accordance with this resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes a contract with GolfNow to provide tee-time scheduling Services at a cost not to exceed \$39,500.00
2. The Chairman is authorized to execute the Agreement and proposal from GolfNow or a contract in a form approved by him upon advice of counsel to confirm the authorization of the contract by the Authority.
3. The Certifying Finance Officer has certified that the funds for the contract are available and can be obtained from the funds of the Authority and will be included in future budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

18-

Agenda 8(q)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN AMOUNT OF GENERAL COUNSEL PROFESSIONAL
SERVICES CONTRACT**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have legal counsel services (the "Services") for the 2018 calendar year; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services, among other services; and

WHEREAS, the Authority awarded a professional services contract to Rainone Coughlin Minchello, LLC for calendar year 2018 in an amount not to exceed \$150,000.00; and

WHEREAS, the Authority would like to authorize an additional increase in the authorized amount of the contract and the certification of funds for the contract through the end of calendar year 2018 in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes an increase in the contract amount and the certification of funds for the General Counsel Professional Services Contract with Rainone Coughlin Minchello, LLC for General Counsel Services by an amount not to exceed \$120,000.00.

2. The Certifying Finance Officer is hereby authorized to increase the certification of funds for General Counsel Services in accordance with this Resolution.

3. The Secretary is authorized to publish a brief notice of the increased contract amount pursuant to N.J.S.A. 40A:11-5(1)(a)(i).

4. The Certifying Finance Officer of the Authority has certified that the funds for the Services are available in the budget.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

18-

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AWARDING CONTRACT FOR
CONSULTING SERVICES TO FRANCOIS ADVISORY SERVICES, LLC**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 10, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and perform any and all acts or things necessary, convenient or desirable for the purpose of the Authority, subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have real estate and development consulting services (the "Services") for the 2018 calendar year; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised for qualifications for the provision of the Services, among other services; and

WHEREAS, the Authority would like to award a professional services contract to Francois Advisory Services, LLC for calendar year 2018 in an amount not to exceed \$17,500.00 in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby awards a contract to Francois Advisory Services, LLC for the remainder of 2018 in an amount not to exceed \$17,500.00, to provide the Services as the Authority's Consultant.
2. The Authority authorizes the Chairman or Vice-Chairman of the Authority to execute contracts with Francois Advisory Services, LLC on behalf of the Authority. The Secretary shall be authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
3. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Anthony Raczynski	X			
Christine D'Agostino				X
Jose Jimenez				X

12. PAYMENT OF VOUCHERS:

A motion for payment of vouchers was made by Anthony Raczynski and seconded by Paul Abbey, the members adopted the following resolution:

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of October 10, 2018 that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,500,563.75 be authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,500,563.75 are correct and just and payment should be approved.

/s/ Lory L. Cattano

Lory L. Cattano, Chief Financial Officer

/s/ James P. Nolan

James P. Nolan, Chairman

This is to certify that the above is a true copy of a Resolution adopted by the Middlesex County Improvement Authority at a meeting held on October 10, 2018, at which a quorum of the membership was present.

/s/ Paul Abbey

Secretary-Treasurer

13. PUBLIC SESSION: Seeing none and hearing no public comment, this portion of the meeting was closed by motion made by Anthony Raczynski and seconded by Paul Abbey. All members in favor.

14. ADJOURNMENT:

• A motion to adjourn was made by Anthony Raczynski and seconded by Paul Abbey. All members in favor.