

MINUTES OF A REGULAR MEETING OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
HELD ON WEDNESDAY, DECEMBER 10, 2014 AT 6:00 P.M.
AT THE OFFICES OF THE AUTHORITY
101 INTERCHANGE PLAZA, CRANBURY
(SOUTH BRUNSWICK), NEW JERSEY

Present were:

Leonard J. Roseman, Chairman
Robert J. Mantz, Vice-Chairman
Jacque Eaker, Secretary
Anthony Raczynski

Absent:

Camille Fernicola

Also present were:

Richard Pucci, Executive Director
Jane Leal, Lory Cattano, Ed Windas, Middlesex County Improvement Authority
Daria Anne Venezia, Esq., Venezia & Nolan, P.C., Authority General Counsel
Anthony J. Pannella, Esq., Wilentz, Goldman & Spitzer, PA, Authority Bond
Counsel
David J. Samuel, CME Associates, Authority Engineer

After the salute to the flag, the Chairman called the meeting to order. Ms. Venezia read the following statement: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in The Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

The first item on the agenda was correspondence. Mr. Pucci stated that all reports and communications are contained in the member packages. Mr. Pucci also stated that the Authority received a communication from member Camille Fernicola indicating that it is not her intention to seek reappointment to the Board when her term expires at the end of January. Mr. Pucci also mentioned that the Board will hold a special meeting on December 30th to consider adoption of the budget. The meeting will be held at 3:00 p.m.

Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved by the members present, the Financial Report was received and filed with the minutes.

Mr. Windas provided the Recycling Report. 1,559 tons of material were collected in November from the 89,564 units participating in the curbside program. 85 new single family units were added to the program. The bid specifications for the new curbside recycling program have been issued and are due back on January 6th. The award of the contract is anticipated to be made on January 14th. The start date of the new contract is

March 30th. Mr. Windas stated that with the new contract, the service will be provided in a single stream fashion. Mr. Raczynski questioned if the single stream service would result in lower cost and Mr. Windas responded that this is the expectation. Mr. Raczynski then asked if more tonnage was collected this year than last and Mr. Windas reported that it is hard to tell at this time.

The next item on the agenda was the Golf Course Report. The Chairman mentioned that the Golf Course Report was included in the member package and on motion duly made by Anthony Raczynski, seconded by Robert J. Mantz and unanimously approved by the members present, the report was received and filed.

With respect to the Financing Report, Mr. Pannella reported that he will be meeting with County representatives on the educational facilities financing project on January 11th.

The next item on the agenda was the Economic Development Report. Upon motion duly made by Anthony Raczynski and seconded by Robert J. Mantz the Economic Development Report was received.

There being no Old Business, the meeting proceeded to New Business. Mr. Pucci stated that Resolutions (a), (b) and (c) approve amendments to the 2014 budgets to reflect the actual figures for the year. Mr. Pucci also stated that the 2015 budget will be considered by the members at the special meeting to be held on December 30th. Resolution (d) approves the procurement of the excess policy for workers compensation insurance. There is a slight increase in the cost over last year. Resolution (e) establishes the Authority's regular meeting dates for the coming year. All of the dates are the second Wednesday of the month with the exception of the November meeting which will be held on a Thursday.

Mr. Pucci explained that Resolutions (f) through (y) are the result of the fair and open process undertaken by the Authority. The resolutions approve annual contracts. Advertisements were placed for qualifications and or proposals and the responses were evaluated by different committees. All responses were evaluated in accordance with the criteria established and was a best practices procedure. Each resolution is accompanied by a committee report recommending award or qualification, as applicable.

Resolution (z) approves the payments to the "C" towns, the towns that do not participate in the County recycling program. The payments are for a portion of the costs of the recycling services the towns provide on their own. The payments are based on a formula.

Concerning Roosevelt Care Center, Resolution (aa) approves an increase in the certification of funds for the respiratory contract by \$62,000. The services are for the provision of oxygen. Resolution (bb) approves an adjustment to the pharmacy consulting contract by \$21,000. Resolution (cc) authorizes a respite care contract with the County of Middlesex for the Roosevelt Care Center facilities.

Mr. Pucci stated Resolution (dd) approves a \$443.00 increase in the contract with Rutgers for the employee assistance program.

Resolution (ee) approves LSRP services to be funded by the Brownfields grant. Mr. Samuel stated that the project involves a property across from the prison in Woodbridge. The services involve a concept plan and review of other environmental issues in an effort to make the site developable. Also concerning Brownfields, Resolution (ff) approves an increase in the contract with Rutgers for \$2,100 to include a video.

The next item on the agenda was approval of the minutes of the meeting of November 12, 2014. Upon motion duly made by Anthony Raczynski, seconded by Robert J. Mantz and unanimously approved by the members present, the minutes were approved.

The Chairman invited the public to comment on the resolutions. There being no response from the public, upon motion duly made by Anthony Raczynski, seconded by Robert J. Mantz and unanimously approved by the members present, the members determined to consider the following resolutions by consent and adopted the following resolutions:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AMENDING 2014 BUDGET GENERAL OPERATIONS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, by Resolution 13-204 duly adopted by the Authority on December 11, 2013, the Authority adopted the budget for General Operations for the Authority for the year ending December 31, 2014; and

WHEREAS, the Authority would like to amend the 2014 budget for General Operations to reflect a decrease in anticipated revenues and appropriations; and

WHEREAS, N.J.A.C. 5:31-2.8 requires that all amendments to the budget be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The amendments are made to the adopted budget of the Middlesex County Improvement Authority for General Operations for the year ending December 31, 2014 as set forth on Schedule A attached hereto and made a part hereof.
2. The Authority directs that two certified copies of this complete amendment and resolution be filed forthwith with the Director of the Division of Local Government Services for his certification of the Authority budget so amended.
3. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AMENDING 2014 BUDGET -
GOLF COURSE OPERATIONS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, by Resolution 13-205 duly adopted by the Authority on December 11, 2013, the Authority adopted the budget for Golf Course Operations for the year ending December 31, 2014; and

WHEREAS, the Authority would like to amend the 2014 budget for Golf Course Operations to reflect decreases in anticipated revenues and appropriations and an increase in unrestricted net assets utilized; and

WHEREAS, N.J.A.C. 5:31-2.8 requires that all amendments to the budget be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The amendments are made to the adopted budget of the Middlesex County Improvement Authority for Golf Course Operations for the year ending December 31, 2014 as set forth on Schedule A attached hereto and made a part hereof.

2. The Authority directs that two certified copies of this complete amendment and resolution be filed forthwith with the Director of the Division of Local Government Services for his certification of the Authority budget so amended.

3. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AMENDING 2014 BUDGET -
ROOSEVELT CARE CENTER**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, by Resolution 13-206 duly adopted by the Authority on December 11, 2013, the Authority adopted the budget for Roosevelt Care Center for the year ending December 31, 2014; and

WHEREAS, the Authority would like to amend the 2014 budget for Roosevelt Care Center to reflect decreases in anticipated revenues and appropriations and an increase in unrestricted net assets utilized; and

WHEREAS, N.J.A.C. 5:31-2.8 requires that all amendments to the budget be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The amendments are made to the adopted budget of the Middlesex County Improvement Authority for Roosevelt Care Center for the year ending December 31, 2014 as set forth on Schedule A attached hereto and made a part hereof.

2. The Authority directs that two certified copies of this complete amendment and resolution be filed forthwith with the Director of the Division of Local Government Services for his certification of the Authority budget so amended.

3. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque					x
Fernicola, Camille					x
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PROCUREMENT OF EXCESS INSURANCE POLICY FOR
WORKERS COMPENSATION INSURANCE FUND**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, the Authority is required by statute to provide workers compensation insurance for employees of the Authority; and

WHEREAS, pursuant to N.J.S.A. 40A:10-12, the Authority by resolution heretofore adopted, has determined to provide for the payment of workers' compensation by the creation of a workers' compensation fund (the "Fund"); and

WHEREAS, the Authority requires an excess insurance policy for the Fund (the "Insurance"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the insurance producer solicited proposals for the Insurance on behalf of the Authority; and

WHEREAS, the Authority’s insurance producer recommends the award of a contract to US Specialty Underwriters (State National Insurance Company) for the Insurance with a self-insured retention of \$400,000.00 and corridor of \$100,000; and

WHEREAS, the Authority would like to accept the proposal of US Specialty Underwriters (State National Insurance Company) and authorize the procurement of Insurance from US Specialty Underwriters (State National Insurance Company) in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the procurement of the Insurance from US Specialty Underwriters (State National Insurance Company) with a self insured retention of \$ 400,000 and \$100,000 corridor in the aggregate at a cost not to exceed \$97,083.00.

2. The Authority authorizes consideration of the payment of the premium for the policy simultaneously herewith and authorizes placement of the payment on the bill list.

3. The Authority authorizes the Executive Director to execute any agreements, applications or the like necessary to effectuate the procurement of the insurance in accordance with this Resolution.

4. The Secretary shall be and is hereby authorized to publish a brief notice of the authorization in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

5. The Certifying Finance Officer has certified that the funds for the insurance coverage are available and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
ESTABLISHING MEETING DATES FOR THE COMING YEAR**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, the Authority is subject to the provisions of the Senator Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, pursuant to N.J.S.A. 10:4-18, the Authority is required to post and maintain posted throughout the year a schedule of regular meetings of the Authority for the coming year; and

WHEREAS, the Authority would like to establish the schedule of regular meetings of the Authority for the coming year.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby establishes the following schedule of regular meetings for the year:

January 14, 2015	July 8, 2015
February 11, 2015	August 12, 2015
March 11, 2015	September 9, 2015
April 8, 2015	October 14, 2015
May 13, 2015	November 12, 2015 (Thursday)
June 10, 2015	December 9, 2015

2. The regular meetings shall be held at 6:00 P.M. at the offices of the Authority, 101 Interchange Plaza, Cranbury, New Jersey.

3. The Authority may consider and take action on agenda items and all items that may come before the Authority at the meetings.

4. The Authority may amend this schedule of regular meetings from time to time and shall provide notice thereof in accordance with the provisions of the Senator Byron M. Baer Open Public Meetings Act.

5. The Secretary is directed to publish and post a schedule of the regular meetings in accordance with the Senator Byron M. Baer Open Public Meetings Act.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING THE AWARD OF A CONTRACT FOR AUDITING SERVICES
TO HODULIK & MORRISON, P.A.**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority desires to obtain the services of an auditor to perform the 2015 Authority audit and related services (the "Services"); and

WHEREAS, the services to be performed by the auditor are professional services pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services; and

WHEREAS, the Authority received a response to the request from Hodulik & Morrison, P.A.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the response and have made a recommendation to the Authority to award a contract to Hodulik & Morrison, P.A.; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and award a contract for the Services to Hodulik & Morrison, P.A., in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority awards a contract to Hodulik & Morrison, P.A., to provide auditing services to the Authority for the audit of the calendar year 2015 and related services. Hodulik & Morrison, P.A., shall provide auditing services to the Authority in accordance with and at the rates set forth on Schedule A attached hereto and made a part hereof. The cost for the provision of the audit and related services budgeted by the Certifying Finance Officer is not to exceed \$80,000.00.
3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with Hodulik & Morrison, P.A., setting forth the terms of the provision of the auditing services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval by the Authority shall be required.
4. The Secretary of the Authority shall be and is hereby directed to cause a brief notice of the authorization to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).
5. The Certifying Finance Officer has certified that the funds for the auditing services shall be included in the appropriate budget.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque					x
Fernicola, Camille					x
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR ENGINEERING SERVICES TO
CME ASSOCIATES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have professional engineering services (the "Services") for the coming year; and

WHEREAS, the Services are professional services and are exempt from the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications and proposals for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications and proposals from CME Associates, Najarian Associates and Suburban Consulting Engineers, Inc.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the responses and have made a recommendation to the Authority to award a contract for the Services to CME Associates; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and award a contract for the Services to CME Associates in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority awards a contract to CME Associates for the Services for the coming year. CME Associates shall provide the Services to the Authority in accordance with the rates set forth on Schedule A attached hereto and made a part hereof. The cost of the provision of the Services as budgeted by the Certifying Finance Officer is not to exceed \$100,000.00.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with CME Associates setting forth the terms of the provision of the engineering services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority shall be and is hereby directed to cause a brief notice of the award to be published in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

5. The Certifying Finance Officer has certified that the funds for the Services will be included in the 2015 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR FINANCIAL ADVISORY SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) and (ii), any contract, purchase, or agreement, the subject matter of which consists of professional services or extraordinary, unspecifiable services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have financial advisory services (the "Services") for the coming year; and

WHEREAS, the Services are exempt from the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Acacia Financial Group, Inc., NW Financial Group, LLC, Phoenix Advisors, LLC and Powell Capital Markets; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the responses and have made a recommendation to the Authority to award a contract for the Services to Phoenix Advisors, LLC; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and award a contract to Phoenix Advisors, LLC in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority hereby awards a contract to Phoenix Advisors, LLC to provide the Services to the Authority. The cost for the provision of the continuing disclosure

services shall be \$2,500.00. The cost for the remaining Services shall be determined by resolution of the Authority when the Services for a project or program are approved.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with Phoenix Advisors, LLC setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

4. The Certifying Finance Officer has certified that the funds for the continuing disclosure services shall be included in the 2015 budget.

5. The Secretary of the Authority is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AWARDING
CONTRACT FOR INSURANCE PRODUCER SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5 (1)(a)(i) and (ii) any contract, purchase, or agreement, the subject matter of which consists of professional services or extraordinary, unspecifiable services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority requires the services of an insurance producer (the "Services") to place the Authority's insurance requirements for the coming year; and

WHEREAS, the Services are exempt from the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications and proposals from Alamo Insurance Group Inc. and North American Insurance Management Corp.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the responses and have made a recommendation to the Authority to award a contract to North American Insurance Management Corp. for the Services; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and award a contract for the Services to North American Insurance Management Corp. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority awards a contract to North American Insurance Management Corp. to provide the Services to the Authority for the coming year at a monthly fee of \$4,167.00.
3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with North American Insurance Management Corp. pursuant to this Resolution setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.
4. The Secretary of the Authority is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).
5. The Certifying Finance Officer of the Authority has certified that the funds for the Services shall be included in the 2015 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR BOND COUNSEL SERVICES TO
WILENTZ, GOLDMAN & SPITZER, P.A.**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have the professional legal services of bond counsel (the "Services") for the coming year; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Kraft & Capizzi, LLC and Wilentz, Goldman & Spitzer, P.A.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the responses and have made a recommendation to the Authority to award a contract to Wilentz, Goldman & Spitzer, P.A.; and

WHEREAS, the Authority would like to adopt the recommendation of the Committee and award a contract for the Services to Wilentz, Goldman & Spitzer, P.A. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendation of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority awards a contract to Wilentz, Goldman & Spitzer, P.A., to provide the Services as the Authority's Bond Counsel for the coming year. The Authority shall pay for the Services of Bond Counsel from the proceeds of financings of projects of the Authority and shall approve the payment for Services for Bond Counsel prior to the issuance of any bonds.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with Wilentz, Goldman & Spitzer, P.A. setting forth the terms of the provision of the bond counsel services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR LEGAL COUNSEL – GENERAL OPERATIONS
TO VENEZIA & NOLAN, P.C.**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or

desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have legal counsel services (the "Services") for the coming year; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services; and

WHEREAS, the Authority received a response to the request for qualifications and proposals from Venezia & Nolan, P.C.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the response and have made a recommendation to the Authority to award a contract to Venezia & Nolan, P.C., as general legal counsel to provide the Services to the Authority for the coming year; and

WHEREAS, the Authority would like to adopt the recommendation of the Committee and award a contract for the Services to Venezia & Nolan, P.C. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendation of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority awards a contract to Venezia & Nolan, P.C. to provide the Services to the Authority for the coming year. Venezia & Nolan, P.C. shall provide the Services to the Authority at the hourly rate of \$200.00 and in accordance with and at the rates and terms set forth on Schedule A attached hereto and made a part hereof. The cost for the provision of the Services budgeted as legal fees by the Certifying Finance Officer is not to exceed \$250,000.00.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with Venezia & Nolan, P.C. setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

5. The Certifying Finance Officer of the Authority has certified that the funds for the Services shall be included in the 2015 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR LEGAL SERVICES - OPEN SPACE AND
FARMLAND PRESERVATION PROGRAM TO WILENTZ, GOLDMAN &
SPITZER, P.A.**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have professional legal services (the "Services") for the Open Space and Farmland Preservation Program; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications and proposals for the provision of the Services; and

WHEREAS, the Authority received a response to the request for qualifications and proposals from Wilentz, Goldman & Spitzer, P.A.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Operating Officer-Special Projects (Open Space/Farmland) and Project Manager(Open Space/Farmland) have reviewed the response and have made a recommendation to the Authority to award a contract to Wilentz, Goldman & Spitzer, P.A.; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and award a contract for the Services to Wilentz, Goldman and Spitzer, P.A. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority awards a contract to Wilentz, Goldman & Spitzer, P.A. to provide the Services for the coming year. Wilentz, Goldman & Spitzer, P.A., shall

provide the Services for the Open Space and Farmland Preservation Program in accordance with the rates set forth herein to the extent funding for the Services is available from the Open Space/Farmland funds. The cost for the provision of the Services shall be at the hourly rate of \$ 95.00 for paralegals, \$220.00 for attorney for non-litigation matters and for litigation matters the hourly rate shall be \$240.00 for a total cost not to exceed \$175,000.00.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with Wilentz, Goldman & Spitzer, P.A. setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

5. The Certifying Finance Officer of the Authority has certified that the funds for the Services are available and will be reimbursed by the County of Middlesex from the Open Space and Farmland Preservation funds.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR LEGAL SERVICES - PROFESSIONAL
LIABILITY AND GENERAL LIABILITY DEFENSE TO WILENTZ, GOLDMAN
& SPITZER, PA**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have professional legal services (the "Services") for the defense of professional liability and general liability claims at Roosevelt Care Center; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications and proposals for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications and proposals from Florio & Kenny, LLP and Wilentz, Goldman & Spitzer, P.A.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the responses and have made a recommendation to the Authority to award a contract to Wilentz, Goldman & Spitzer, P.A. for the Services ; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and award a contract for the Services to Wilentz, Goldman and Spitzer, P.A. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority awards a contract to Wilentz, Goldman & Spitzer, P.A. to provide the Services for the coming year. The cost for the provision of the Services shall be at the hourly rate of \$235.00 for attorneys and \$95.00 for paralegals for a total cost not to exceed \$60,000.00.
3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with Wilentz, Goldman & Spitzer, P.A. setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.
4. The Secretary of the Authority is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).
5. The Certifying Finance Officer of the Authority has certified that the funds for the Services shall be included in the 2015 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR LEGAL SERVICES - SPECIAL PROJECTS TO
WILENTZ, GOLDMAN & SPITZER, P.A.**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have professional legal services (the "Services") for special projects; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications and proposals for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications and proposals from DeCotiis, FitzPatrick & Cole, LLP and Wilentz, Goldman & Spitzer, P.A.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the responses and have made a recommendation to the Authority to award a contract to Wilentz, Goldman & Spitzer, P.A.; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and award a contract for the Services to Wilentz, Goldman and Spitzer, P.A. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority awards a contract to Wilentz, Goldman & Spitzer, P.A. to provide the Services, as needed, for the coming year. Wilentz, Goldman & Spitzer, P.A. shall provide the Services, as needed, at the hourly rate of \$240.00 for attorneys and \$95.00 for paralegals for a total cost not to exceed \$ 50,000.00.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with Wilentz, Goldman & Spitzer, P.A. setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

5. The Certifying Finance Officer of the Authority has certified that the funds for the Services will be included in the 2015 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACTS FOR LEGAL SERVICES - WORKERS
COMPENSATION DEFENSE COUNSEL**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have professional legal services (the "Services") for the defense of workers compensation claims; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications and proposals for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Florio & Kenny, LLP, Graziano, Piasecki & Whitelaw, LLC, and The Law Offices of Gary M. Price, LLC; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Chairman, Executive Director and the Director of Administration have reviewed the responses and have made a recommendation to the Authority to award contracts to The Law Offices of Gary M. Price, LLC and Graziano, Piasecki & Whitelaw, LLC; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and award contracts for the Services to The Law Offices of Gary M. Price, LLC and Graziano, Piasecki & Whitelaw, LLC in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority awards contracts to The Law Offices of Gary M. Price, LLC and Graziano, Piasecki & Whitelaw, LLC to provide the Services for the coming year. The Law Offices of Gary M. Price, LLC and Graziano, Piasecki & Whitelaw, LLC shall provide the Services at the hourly rate of \$100.00 for office work and \$125.00 for court time in an amount not to exceed \$95,000.00.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with The Law Offices of Gary M. Price, LLC and Graziano, Piasecki & Whitelaw, LLC setting forth the terms of the provision of the Services. Such approval

and execution by the Chairman shall be deemed the approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority is directed to cause a brief notice of the above awards to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

5. The Certifying Finance Officer of the Authority has certified that the funds for the Services shall be included in the 2015 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING APPRAISERS PURSUANT TO FAIR AND OPEN PROCESS FOR
OPEN SPACE PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to obtain professional appraisal services (the "Services") for the preparation of appraisals of properties for the Open Space Program; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Bettina D. Sholk Appraisal, Fleming White Appraisals, Inc., Gagliano & Company, New Jersey Realty Advisory Group, LLC, PATJO Research Group, LLC, Sterling DiSanto & Associates, LLC, Stern & Dragoset and Value Research Group, LLC; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Operating Officer/Special Projects (Open Space/Farmland) and Project Manager (Open Space/Farmland) have reviewed the responses and have made a recommendation to the Authority to qualify certain of the appraisers who submitted a response; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify the appraisers in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority hereby qualifies the following vendors to provide appraisals for the Open Space Project: Bettina D. Sholk Appraisals, Fleming White Appraisals, Inc., Gagliano & Company, New Jersey Realty Advisory Group, LLC and Sterling DiSanto & Associates, LLC. The cost for the provision of the Services shall be determined by resolution of the Authority when the Services are approved for each specific property in the Project.
3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with the appraisers qualified pursuant to this Resolution setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.
4. The Secretary of the Authority is directed to cause a brief notice of the above qualification to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).
5. The Certifying Finance Officer of the Authority has certified that the funds for the Services are available from the Open Space funds and will be encumbered when the Services are approved by subsequent resolutions.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING APPRAISERS PURSUANT TO FAIR AND OPEN PROCESS FOR
FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to obtain professional appraisal services (the "Services") for the preparation of appraisals of properties for the Farmland Preservation Program; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Bettina D. Sholk Appraisal, Fleming White Appraisals, Inc., PATJO Research Group, LLC, Sterling DiSanto & Associates, LLC and Value Research Group, LLC; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Operating Officer/Special Projects (Open Space/Farmland) and Project Manager (Open Space/Farmland) have reviewed the responses and have made a recommendation to the Authority to qualify certain of the appraisers who submitted a response; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify the appraisers in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority hereby qualifies the following vendors to provide the Services for the Farmland Preservation Program: Bettina D. Sholk Appraisals, Fleming White Appraisals, Inc. and Sterling DiSanto & Associates, LLC. The cost for the provision of the Services shall be determined by resolution of the Authority when the Services are approved for each specific property in the Project.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with the appraisers qualified pursuant to this Resolution setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority is directed to cause a brief notice of the above qualification to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

5. The Certifying Finance Officer of the Authority has certified that the funds for the Services are available from the Farmland Preservation funds and will be encumbered when the Services are approved by subsequent resolutions.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacques					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING ENGINEERS PURSUANT TO FAIR AND OPEN PROCESS FOR
OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to obtain professional engineering services (the "Services") for the preparation of reports and performance of tests on properties in the Open Space and Farmland Preservation Program; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Brinkerhoff Environmental Services, Inc., CME Associates, Hatch Mott McDonald, Najarian Associates, Suburban Consulting Engineers, Inc. and T & M Associates; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Operating Officer/Special Projects (Open Space/Farmland) and Project Manager(Open Space/Farmland) have reviewed the responses and have made a recommendation to the Authority to qualify the engineers who submitted a response; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify the engineers in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority hereby qualifies the following engineers to provide engineering services for the Open Space and Farmland Preservation Program: Brinkerhoff Environmental Services, Inc., CME Associates, Hatch Mott MacDonald, Najarian Associates, and T & M Associates. The cost for the provision of the Services shall be determined by resolution of the Authority when the Services are approved for each specific property in the Program.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with each of the engineers qualified pursuant to this Resolution setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority is directed to cause a brief notice of the above qualification to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

5. The Certifying Finance Officer of the Authority has certified that the funds for the Services are available from the County from the Open Space and Farmland Preservation funds and will be encumbered when the Services are approved by subsequent resolutions.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque					x
Fernicola, Camille					x
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING ENGINEER PURSUANT TO FAIR AND OPEN PROCESS FOR
PROVISION OF SURVEYS FOR OPEN SPACE PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to obtain professional engineering services (the "Services") for the preparation of surveys on properties in the Open Space Program; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Carroll Engineering, CME Associates, Hatch Mott McDonald, Najarian Associates and Suburban Consulting Engineers, Inc.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Operating Officer/Special Projects (Open Space/Farmland Preservation) and Project Manager(Open Space/Farmland Preservation) have reviewed the responses and have made a recommendation to the Authority to qualify CME Associates; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify CME Associates in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority hereby qualifies CME Associates to provide the Services for the preparation of surveys for the Open Space Program. The cost for the provision of the Services shall be determined by resolution of the Authority when the Services are approved for each specific property in the Project.
3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with CME Associates setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.
4. The Secretary of the Authority is directed to cause a brief notice of the above qualification to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).
5. The Certifying Finance Officer of the Authority has certified that the funds for the Services are available from the County from the Open Space funds and will be encumbered when the Services are approved by subsequent resolutions.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING ENGINEERS PURSUANT TO FAIR AND OPEN PROCESS FOR
PROVISION OF SURVEYS FOR FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to obtain professional engineering services (the "Services") for the preparation of surveys on properties in the Farmland Preservation Program; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Carroll Engineering, CME Associates, Hatch Mott McDonald, Najarian Associates and Suburban Consulting Engineers, Inc.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Operating Officer/Special Projects (Open Space/Farmland Preservation) and Project Manager(Open Space/Farmland Preservation) have reviewed the responses and have made a recommendation to the Authority to qualify certain engineers to provide the Services; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify certain engineers in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority hereby qualifies CME Associates and Hatch Mott MacDonalD to provide the Services for the preparation of surveys for the Farmland Preservation Program. The cost for the provision of the Services shall be determined by resolution of the Authority when the Services are approved for each specific property in the Project.
3. The Authority authorizes the Chairman of the Authority to approve and execute contracts with CME Associates and Hatch Mott MacDonalD setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.
4. The Secretary of the Authority is directed to cause a brief notice of the above qualifications to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).
5. The Certifying Finance Officer of the Authority has certified that the funds for the Services are available from the County from the Farmland Preservation funds and will be encumbered when the Services are approved by subsequent resolutions.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING TITLE INSURANCE AGENTS/COMPANIES PURSUANT TO
FAIR AND OPEN PROCESS FOR OPEN SPACE AND FARMLAND
PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to obtain title insurance services (the "Services") for the procurement of title searches and insurance for properties in the Open Space and Farmland Preservation Program; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Direct Title Agency, Title Agency, Inc., Trident Abstract Title Agency, LLC, and Two Rivers Title Co.; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Operating Officer/Special Projects (Open Space/Farmland Preservation) and Project Manager (Open Space/Farmland Preservation) have reviewed the responses and have made a recommendation to the Authority to qualify Direct Title Agency, Trident Abstract Title Agency, LLC, and Two Rivers Title Co. to provide the Services; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify Direct Title Agency, Trident Abstract Title Agency, LLC, and Two Rivers Title Co. to provide the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority hereby qualifies Direct Title Agency, Trident Abstract Title Agency, LLC and Two Rivers Title Co. to provide the Services.
3. The Authority authorizes the Chairman of the Authority to approve and execute contracts with the vendors qualified herein setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.
4. The Secretary of the Authority is directed to cause a brief notice of the above qualification to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING PROVIDER FOR ARBITRAGE REBATE CALCULATIONS FOR
AUTHORITY FINANCINGS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, the Authority, pursuant to N.J.S.A. 40:37A-55(t), is authorized to do and perform any act or thing necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law" N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, in conjunction with the Authority's issuance of bonds (the "Bonds") in certain financings, the Authority is required to have an arbitrage rebate calculation performed to confirm that the current "investment yield" rate does not exceed the "bond yield" rate; and

WHEREAS, the provision of the arbitrage rebate services (the "Services") is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority has undertaken a fair and open process for the solicitation of qualifications for the provision of the Services; and

WHEREAS, the Authority received a response to the request for qualifications from BLX Group LLC; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Chairman, Executive Director and Chief Financial Officer have reviewed the responses and have made a recommendation to the Authority to qualify BLX Group, LLC to provide the Services; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify BLX Group, LLC to provide the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority qualifies BLX Group, LLC to perform the Services for the Bonds. The cost for the provision of the Services shall be determined by resolution of the Authority when the Services are approved for specific arbitrage calculations.
3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with BLX Group, LLC setting forth the terms of the provision of the

Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority shall be and is hereby directed to cause a brief notice of the qualification to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING UNDERWRITERS FOR AUTHORITY FINANCINGS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to borrow money and issue negotiable bonds or notes or other obligations; and

WHEREAS, in connection with the issuance of such bonds or notes, the Authority requires underwriting services (the "Services"); and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Citigroup Global Markets Inc., NW Capital Markets, Inc., Powell Capital Markets, Inc., Raymond James and Associates, Inc., RBC Capital Markets, LLC and Roosevelt and Cross Incorporated; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the responses and have made a recommendation to the Authority to qualify the underwriters for the provision of the Services; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify the underwriters in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee of the Chairman, Executive Director and Director of Administration as contained in the report attached hereto and made a part hereof.

2. The Authority hereby qualifies the following to provide the Services subject to further qualification, if necessary, due to the nature of the particular financing: Citigroup Global Markets, Inc., NW Capital Markets, Inc., Powell Capital Markets, Inc., Raymond James & Associates, Inc., RBC Capital Markets LLC and Roosevelt and Cross Incorporated. The cost for the provision of the Services shall be determined by resolution of the Authority when each specific financing project is approved.

3. The Secretary of the Authority is directed to cause a brief notice of the above qualification to be printed as required by N.J.S.A. 40A: 11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING PRINTER FOR AUTHORITY FINANCINGS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to borrow money and issue negotiable bonds or notes or other obligations; and

WHEREAS, in connection with the issuance of such bonds or notes, the Authority requires printing services (the "Services"); and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received a response to the request for qualifications from McElwee & Quinn, LLC; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the response and have made a recommendation to the Authority to qualify McElwee & Quinn, LLC for the provision of the Services; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify the printing vendor in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority hereby qualifies McElwee & Quinn, LLC to provide the Services. The cost for the provision of the Services shall be determined by resolution of the Authority when each specific financing project is approved.
3. The Secretary of the Authority is directed to cause a brief notice of the above qualification to be printed pursuant to N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u> 3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x			
Mantz, Robert J.	x			
Eaker, Jacque				x
Fernicola, Camille				x
Raczynski, Anthony	x			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING THE AWARD OF A CONTRACT FOR COMMUNICATION
SERVICES FOR THE OPEN SPACE AND FARMLAND PRESERVATION
PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, the Authority has heretofore accepted the duties and functions of negotiating for the purchase of properties (the "Properties"), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the "County") as agent for the County with respect to the County's Open Space and Farmland Preservation Program (the "Program") and has approved an agreement (the "Agreement") with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the Authority requires the provision of communication services (the "Services") for the functions to be performed by the Authority pursuant to the Agreement for the Program; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised the request for qualifications and proposals for the provision of the Services; and

WHEREAS, the Authority received a response to the request for qualifications and proposals from Creative Ink; and

WHEREAS, in accordance with the process established, the Committee of the Chairman, Executive Director and Director of Administration have reviewed the response and have made a recommendation to the Authority to award a contract for the Services to Creative Ink; and

WHEREAS, the Authority would like to adopt the recommendation of the Committee and award a contract to Creative Ink in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendation of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority awards a contract for the provision of the Services to Creative Ink at a monthly fee of \$2,000.00 for a total not to exceed cost for the 2015 year of \$24,000.00.
3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with Creative Ink setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval by the Authority shall be required.
4. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.
5. The Secretary of the Authority is authorized to publish a brief notice of the award as required by N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque					x
Fernicola, Camille					x
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING AND ADOPTING PAYMENTS
TO MUNICIPALITIES FOR RECYCLING SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on December 10, 2014; and

WHEREAS, the Middlesex County Board of Chosen Freeholders (the “County”) on June 2, 1994 adopted Amendments 1994-1, 1994-2 and 1994-3 to the County’s Solid Waste Management Plan (the “Amendments”) which Amendments, among other things, proposed the use of Resource Recovery Investment Tax (“RRIT”) Fund Moneys for a County-wide curbside recycling program by means of the municipal recycling assistance program and reassigned the implementation responsibilities for the County-wide Recycling Program from the County’s Department of Solid Waste Management to the Authority; and

WHEREAS, the State of New Jersey Department of Environmental Protection (“DEP”) by certification of Robert C. Shinn, Commissioner of the DEP, dated October 3, 1994, approved the Amendments; and

WHEREAS, by Resolution 10-51 duly adopted by the Authority on March 10, 2010, the Authority, among other things, authorized the entering into and execution of agreements (the “Agreements”) with municipalities of the County of Middlesex (the “County”) for the provision of recycling collection and marketing services (the “Services”) pursuant to the County-wide recycling program (the “Program”) implemented by the Authority; and

WHEREAS, pursuant to the Agreements, the Authority pays on behalf of municipalities of the County that participate in the Program (the “A Towns”) a portion of the costs of certain of the Services; and

WHEREAS, the Authority will provide a grant to the municipalities not participating in the Program for a portion of the cost of the provision of the Services in the municipality by the respective municipality (the “C Towns”); and

WHEREAS, the Authority desires to approve and adopt formulas for payments to be made to the C Towns for the 2014 year.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority approves and ratifies the payment of a portion of the cost of the Services to the C Towns for the fiscal year January 1, 2014 through December 31, 2014 as set forth on Schedule A attached hereto and made a part hereof, and as approved by the Executive Director and Certifying Finance Officer of the Authority.

2. The Authority authorizes the Certifying Finance Officer to make payments to the C Towns in accordance with Schedule A.

3. The Certifying Finance Officer has certified that the funds for the payments are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN CERTIFICATION OF FUNDS FOR
RESPIRATORY SERVICES CONTRACT FOR ROOSEVELT CARE CENTER
FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority owns and operates Roosevelt Care Center at Edison, a long term care facility located in the Township of

Edison, and operates Roosevelt Care Center at Old Bridge, a long term care facility located in the Township of Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires the provision of respiratory services (the "Services") for Roosevelt Care Center; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional services; and

WHEREAS, the Services are professional services which do not require public bidding; and

WHEREAS, by Resolution 14-77 duly adopted by the Authority on May 14, 2014, the Authority awarded a contract for the Services to PulmoRehab LLC d/b/a Meridian ("Meridian"); and

WHEREAS, the amount of Services provided by Meridian are greater than anticipated at the time of the contract authorization; and

WHEREAS, the Authority would like to authorize an increase in the certification of funds for the Meridian contract in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an increase in the certification of funds for the 2014 year for the Meridian contract in the amount of \$62,000.00.
2. The Certifying Finance Officer has certified that the funds for the increase in the contract amount are available and can be obtained from the funds of the Authority and the Certifying Finance Officer is authorized to increase the certification of funds for the contract by the amount of \$62,000.00.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING INCREASE IN CONTRACT AMOUNT FOR PHARMACY CONSULTING SERVICES CONTRACT FOR ROOSEVELT CARE CENTER FACILITIES

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, the Authority requires the provision of pharmacy consulting services (the “Services”) for Roosevelt Care Center; and

WHEREAS, by Resolution 13-190 duly adopted by the Authority on November 13, 2013, the Authority awarded a contract for the Services to Clinical Research Systems Inc. (“Clinical”); and

WHEREAS, the Authority would like to approve an increase in the contract amount for the contract with Clinical for the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an increase in the contract amount of the contract for the Services with Clinical in the amount of \$21,000.00.
2. The Secretary is authorized to publish a brief notice of the increase in the amount of the contract pursuant to N.J.S.A. 40A:11-5(l)(a)(i).
3. The Certifying Finance Officer has certified that the funds for the increase are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AGREEMENT WITH COUNTY OF MIDDLESEX FOR
RESPITE CARE PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the County of Middlesex (the “County”) oversees a program (the “Program”) for the provision of respite services (the “Services”) for caregivers; and

WHEREAS, the Authority is able to provide the Services at Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, the County would like to enter into an agreement with the Authority for the provision of the Services for the Program at Roosevelt Care Center; and

WHEREAS, the Authority would like to approve the provision of the Services for the Program and authorize the entering into and execution of an agreement with the County for the provision of the Services at Roosevelt Care Center.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the provision of the Services at Roosevelt Care Center for the Program and approves the Inter Agency Agreement with the County in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

2. The Authority hereby authorizes the Chairman or Vice-Chairman to execute the Inter Agency Agreement with the County in the form so approved. The Secretary shall be authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Fernicola, Camille						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN CONTRACT AMOUNT FOR CONTRACT
WITH RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY, FOR
EMPLOYEE ASSISTANCE PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(n), the Authority may do and perform any acts and things authorized by the County Improvement Authorities Law, under, through or by means of its own officers, agents and employees; and

WHEREAS, the Authority finds it necessary to provide an employee assistance program (the "Program") for employees of the Authority; and

WHEREAS, by Resolution 13-185 duly adopted by the Authority on November 13, 2013, the Authority authorized a contract with Rutgers, The State University of New Jersey ("Rutgers") for the Program; and

WHEREAS, the Authority would like to approve an increase in the contract amount to reflect the increase in the services provided by Rutgers in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an increase in the contract amount for the contract with Rutgers for the Program in the amount of \$443.52.

2. The Certifying Finance Officer has certified that the funds for the increase are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EXTENSION OF CONTRACT FOR LICENSED SITE
REMEDIAION PROFESSIONAL ENVIRONMENTAL ENGINEERING
SERVICES FUNDED BY A USEPA BROWNFIELD ASSESSMENT COALITION
GRANT FOR BROWNFIELD PROPERTIES IN THE TOWNSHIP OF
WOODBIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to the Act, the Authority is empowered to, among other things, plan, initiate and carry out redevelopment projects for the elimination and for the prevention of the development or spread of blighted, deteriorated or deteriorating areas; and

WHEREAS, in furtherance of this statutory provision, the Authority has undertaken a program for the assessment of certain brownfields (the "Program"); and

WHEREAS, the Authority applied and was approved for a grant (the "Grant") from the United States Environmental Protection Agency to conduct environmental testing and or investigations on brownfield sites as part of the Program; and

WHEREAS, the Authority requires certain services (the "Services") for the environmental investigation of properties located in the Township of Woodbridge as part of the Program (the "Sites"); and

WHEREAS, by Resolution 14-85 duly adopted by the Authority on May 14, 2014, the Authority awarded a contract for the Services to CME Associates after undertaking an RFP process; and

WHEREAS, the Authority requires additional Services for the Sites for the Program; and

WHEREAS, the Authority would like to authorize CME Associates to provide additional Services for the Sites for the Program in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes CME Associates to provide additional Services for the Sites for the Program at a cost not to exceed \$76,250.00.

2. The Certifying Finance Officer has certified that the funds for the Services are available from the Grant for the Program.

3. The Secretary is hereby directed to cause a brief notice of the authorization to be published in accordance with N.J.S.A. 40A:11-1 et seq.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Fernicola, Camille					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EXTENSION OF CONTRACT WITH EDWARD J.
BLOUSTEIN SCHOOL OF PLANNING AND PUBLIC POLICY OF RUTGERS,
THE STATE UNIVERSITY, FOR PERTH AMBOY SECOND STREET
COMMUNITY INVOLVEMENT AND PARK CONCEPT PLAN SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on December 10, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to the Act, the Authority is empowered to, among other things, plan, initiate and carry out redevelopment projects for the elimination and for the prevention of the development or spread of blighted, deteriorated or deteriorating areas; and

WHEREAS, in furtherance of this statutory provision, the Authority has undertaken a program for the assessment of certain brownfields (the "Program"); and

WHEREAS, the Authority applied for and was approved for a grant (the "Grant") from the United States Environmental Protection Agency to conduct environmental testing and or investigations on brownfield sites as part of the Program; and

WHEREAS, the Authority is investigating certain sites located in the City of Perth Amboy as part of the Program; and

WHEREAS, as a requirement of the Grant, the Authority is required to conduct community involvement and concept plan services (the "Services"); and

WHEREAS, by Resolution 14-72 duly adopted by the Authority on April 9, 2014, the Authority accepted the proposal of the Edward J. Bloustein School of Planning and Public Policy of RUTGERS, The State University of New Jersey ("RUTGERS") for the Services and authorized Rutgers to perform the Services; and

WHEREAS, the Authority would like to approve in accordance with this Resolution an extension of the contract and the Services provided by Rutgers to include a video.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an extension of the contract and Services provided by Rutgers to include a video at a cost not to exceed \$2,100.00.
2. The Certifying Finance Officer has certified that the funds for the Services are available from the Grant for the Program.

<u>Recorded Vote:</u>	<u>Aye</u> 3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x			
Mantz, Robert J.	x			
Eaker, Jacque				x
Fernicola, Camille				x
Raczynski, Anthony	x			

Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved by the members present, the following resolution was adopted:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of December 10, 2014, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$3,616,595.21 are authorized to be paid out of the Middlesex County Improvement Authority Account.

This is to certify that the payments on the attached bill list, in the total amount of \$3,616,595.21 are correct and just and payment should be approved.

/s/ Richard Pucci
Richard Pucci, Executive Director

/s/ Leonard J. Roseman
Leonard J. Roseman

The Chairman invited the public to comment. There being no response from the public, upon motion duly made by Robert J. Mantz and seconded by Anthony Raczynski, the meeting was adjourned.

/s/ Daria Anne Venezia
Daria Anne Venezia
Secretary of the Meeting