

MINUTES OF A REGULAR MEETING OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
HELD ON WEDNESDAY, MAY 13, 2015 at 6:00 P.M.
AT THE OFFICES OF THE AUTHORITY
101 INTERCHANGE PLAZA, CRANBURY
(SOUTH BRUNSWICK), NEW JERSEY

Present were:

Robert J. Mantz, Vice-Chairman
Jacque Eaker
Camille Fernicola
Anthony Raczynski

Absent: Leonard J. Roseman

Also present were:

Richard Pucci, Executive Director, Middlesex County Improvement Authority
Lory Cattano, Edward Windas, Middlesex County Improvement Authority
Daria Anne Venezia, Esq., Venezia & Nolan, P.C., Counsel to the Authority
Anthony Pannella, Esq., Wilentz, Goldman & Spitzer, Bond Counsel

Robert J. Mantz acted as Chairman of the meeting.

After the salute to the flag, the Chairman called the meeting to order. Ms. Venezia read the following statement: "This meeting today conforms with Chapter 231 P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in The Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

The first item on the agenda was correspondence. Mr. Pucci stated that all reports and communications are contained in the member packages.

Upon motion duly made by Anthony Raczynski, seconded by Jacque Eaker and unanimously approved by the members present, the Financial Report was received and filed with the minutes.

Mr. Windas provided the Recycling Report. Mr. Windas stated that 1,707 tons of material was collected and recycled last month from the 14 towns participating in the Program. This is a slight decrease from last year and likely reflects the newness of the single stream recycling collection. Once the program becomes more familiar, it is expected that the tonnages will increase. Twelve new single family homes were added to the Program making the total number of units serviced 89,689. The municipalities participating in the Program are adopting the agreements. Under the yard waste program, 1,503 tons of material were recycled. The grass season has started. Mr. Windas stated that the bid specs have been issued for the yard waste recycling contract. The new contract will be for a two year period to commence on August 1, 2015 with a one year

option. Mr. Pucci asked Mr. Windas to report on the new curbside contract. Mr. Windas stated that most of the drivers for Central Jersey have come out of the Trenton area so it has been a learning curve. Phone calls concerning missed pick-ups have decreased substantially in the last two weeks. Mr. Windas stated that he is happy with the progress and commended the route supervisor.

Under the Golf Course Report, Mr. Pucci reported that the rounds of golf played are starting to come back from the bad winter weather. Rounds should pick up now.

Mr. Pannella provided the Financing Report. Mr. Pannella stated that the Capital Equipment Program sizing is on target and he will report back in June on the progress of the financing.

Upon motion duly made by Anthony Raczynski, seconded by Jacque Eaker and unanimously approved, the Economic Development report was received.

Mr. Pucci introduced Dave Wasenda of AppliedGolf to address the meeting. Mr. Wasenda is the President of AppliedGolf. He stated that his company oversees 17 golf courses and the company specializes in financial turn arounds for golf courses. Mr. Wasenda stated that municipal course play is getting more competitive. He has reviewed The Meadows and stated that out of County play may be a void that should be targeted. A program to increase the identification of The Meadows will be undertaken to make people aware of the course and where it is. Another marketing measure that will be undertaken is a targeting of twilight golfers. This effort will appeal to those who have time as a concern and will be a more affordable alternative for some golfers. These programs have been successful at other courses. Another suggestion is the pricing of golf carts on a per individual basis rather than per cart. This would yield more golf cart useage.

Mr. Wasenda introduced the newly designed website for The Meadows and stated that it will include all three of the County courses. Marketing handouts have been designed. Another important tool will be the use of Golfnow. Golfnow is owned by NBC Universal and has become something like an Expedia for golf courses. For the long term plan, Mr. Wasenda stated that the campaign will focus on branding the three courses and creating relationships with local organizations like the Middlesex County Chamber of Commerce. These measures require no investment by the Authority. After discussion, the members agreed that the initiatives should be undertaken.

There being no Old Business, the meeting proceeded to a discussion of New Business and the Resolutions. Resolution (a) approves an interlocal services agreement with the County of Middlesex for IT support. Resolution (b) authorizes the addition of a new depository, First Bank. Resolution (c) authorizes the transfer of a dump truck to the Middlesex County Utilities Authority. The truck is no longer needed for the recycling operations. Resolution (d) approves the sale of compost material and sets the rate for same. Mr. Windas stated that this will be the last year for the sale of compost material as the Quarry Lane site is no longer operating.

Resolution (e) approves an agreement with Middlesex County College for the training of students at the Roosevelt Care Center at Edison facility. Resolution (f) awards contracts for temporary nursing personnel at the Roosevelt Care Center facilities. The Authority undertook a competitive contracting process for the procurement of the services. The resolution accepts the recommendation of awards in accordance with the report. Resolution (g) authorizes a contract for wound care services at the Roosevelt Care Center facilities. The award of a contract for medical laboratory testing services to the sole bidder is authorized by Resolution (h). Resolution (i) authorizes a one year option on the ambulance transportation contract with Pulse. Mr. Pucci continued stating that Resolution (j) authorizes a contract for the procurement of pharmacy interface software and support for the Roosevelt Care Center facilities. Resolution (k) authorizes the procurement of goods from the State contracted vendor WB Mason.

Concerning golf course operations, Resolution (l) authorizes award of a contract for golf cart batteries to the lowest responsive bidder.

Resolution (m) authorizes a request to the EPA for an extension of the Brownfield grant for a period of one year as well as amendment to the work plan and budget modification.

Concerning the Open Space and Farmland Preservation Program, Resolutions (n) and (o) approve engineering and appraisal services, respectively.

The next item on the agenda was the approval of the minutes of the meeting of April 8, 2015. Upon motion duly made by Anthony Raczynski, seconded by Jacque Eaker, and unanimously approved by the members present, the minutes of the meeting of April 8, 2015 were approved.

The Chairman invited the public to comment on the resolutions. There being no response from the public, upon motion duly made by Anthony Raczynski, seconded by Jacque Eaker and unanimously approved by the members present, the members determined to consider the resolutions by consent and adopted the following resolutions:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING INTERLOCAL SERVICES AGREEMENT WITH COUNTY FOR
IT SUPPORT AND ACTS IN CONNECTION THEREWITH**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority; and

WHEREAS, the County of Middlesex (the "County") has certain staff that is well trained in information technology ("IT") and has the equipment and knowledge necessary to provide IT support; and

WHEREAS, the Authority has a need for IT support for its administrative systems, for the golf course operations, for the recycling operations and for the systems at the Roosevelt Care Center facilities; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(2), contracts made and entered into between any county and authority are not subject to the provisions of the Local Public Contracts Law; and

WHEREAS, pursuant to N.J.S.A. 40:8A-1 et seq., the Interlocal Services Act, the Authority and County may enter into an agreement for the provision of services by one of the parties; and

WHEREAS, the Authority would like to approve an agreement (the "Agreement") with the County for the provision of IT support and authorize the entering into and execution of the Agreement with the County in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Agreement with the County in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the Agreement with the County on behalf of the Authority and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Authority authorizes the Executive Director to take any acts that may be required to be undertaken by the Authority in connection with the Agreement.

4. The Certifying Finance Officer has certified that the funds for the Agreement are available in the 2015 budget and will be included in the budgets for ensuing years.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.					x
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ADDITIONAL DEPOSITORY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, by Resolution 15- 18 duly adopted by the Authority on February 11, 2015, the Authority authorized certain depositories for the funds of the Authority for the coming year; and

WHEREAS, the Authority would like to authorize an additional depository of the Authority for the coming year.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the additional depository of First Bank. First Bank must confirm to the Authority that First Bank is approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) within 30 days of being notified of being an approved depository of Authority funds.

2. The Authority hereby authorizes the Secretary to approve and execute any banking resolutions required to effectuate the accounts at First Bank and to authorize signatures thereon.

3. The Authority hereby authorizes the Executive Director to execute any agreements with First Bank concerning deposit of funds.

4. The execution by the Secretary and/or Executive Director of any documents shall be conclusive evidence of approval of the Authority and no further certification or other action by the Authority members shall be required with respect thereto.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.					x	
Mantz, Robert J.	x					
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING TRANSFER OF TRUCK TO MIDDLESEX COUNTY
UTILITIES AUTHORITY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, the Authority by Resolution 94-60 duly adopted by the Authority on November 10, 1994, among other things, accepted the designation as implementing agency for the County-wide yard waste recycling program (the "Program"); and

WHEREAS, as a result of the Program, the Authority has a 2002 Mack Truck (the "Truck") that is not needed for its public use; and

WHEREAS, pursuant to N.J.S.A. 40A:11-36, the Authority by resolution of its governing body, may authorize the sale of its personal property not needed for public use without advertising for bids when the sale is made to another contracting unit; and

WHEREAS, the Middlesex County Utilities Authority ("MCUA") has indicated that it will accept the Truck; and

WHEREAS, the Authority would like to authorize the transfer of the Truck to the MCUA in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the transfer of the 2002 Mack Truck Vin #1M2P 64C82 M0340 50 to the MCUA in “as is” condition.

2. The Authority hereby authorizes the Executive Director to sign any title or other transfer document that may be required to transfer the Truck to the MCUA and to take and authorize any acts that may be reasonable and necessary in connection with the transfer of the Truck to the MCUA.

3. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.					x	
Mantz, Robert J.	x					
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING SALE OF COMPOST MATERIAL
AND ESTABLISHING RATES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, the Authority by Resolution 94-60 duly adopted by the Authority on November 10, 1994, among other things, accepted the designation as implementing agency for the County-wide yard waste recycling program (the "Program"); and

WHEREAS, as a result of the Program, the Authority has compost material (the “Material”) at the Quarry Lane Compost Site which neither the Authority nor the municipalities of the County has need of and such Material is available; and

WHEREAS, pursuant to N.J.S.A. 40A:11-36, the Authority by resolution of its governing body, may authorize the sale of its personal property not needed for public use without bid when the value of the property in any one sale does not exceed 15% of the bid threshold; and

WHEREAS, the Authority would like to authorize the sale of the Material in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the sale of the Material at \$3.00 per cubic yard for leaf compost once the municipalities in the County have secured sufficient quantities for their own municipal and residential needs.

2. The Material shall be removed from the Quarry Lane Compost Site as quickly as possible after the Material becomes available.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.					x	
Mantz, Robert J.	x					
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING AGREEMENT WITH MIDDLESEX COUNTY COLLEGE FOR
TRAINING AT ROOSEVELT CARE CENTER AT EDISON**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority owns and operates a long term care facility known as Roosevelt Care Center at Edison; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, Middlesex County College has requested the Authority to participate in a health training program (the "Program") for the training of Middlesex County College students at Roosevelt Care Center; and

WHEREAS, the Authority would like to approve the Program with Middlesex County College and authorize an agreement with Middlesex County College for the Program.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Program with Middlesex County College.
2. The Authority authorizes the Chairman to approve an agreement (the "Agreement") with the College concerning the Program.
3. The Authority authorizes the Chairman or Vice-Chairman to execute and deliver the Agreement in the form so approved and authorizes the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
4. The Authority hereby authorizes the Licensed Administrator of Roosevelt Care Center at Edison to take all acts reasonable and necessary in connection with implementation of the Program.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.					x	
Mantz, Robert J.	x					
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACTS FOR TEMPORARY NURSING PERSONNEL FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires the provision of temporary nursing personnel to supplement Authority staff when required (the "Services") for Roosevelt Care Center; and

WHEREAS, by Resolution 15-51 duly adopted by the Authority on March 11, 2015, the Authority authorized the undertaking of a competitive procurement process for the Services; and

WHEREAS, the Authority prepared and issued a Request for Proposals (RFP) for the Services and publicly advertised for proposals for the Services; and

WHEREAS, the Authority received proposals for the Services from All American Health Care Services, Inc., General Healthcare Resources, Inc., Horizon Healthcare Staffing Corp., Interim Healthcare Middlesex Somerset, Inc., Medical Staffing Services, Inc. and Mercury Professionals, LLC ; and

WHEREAS, the Administrator of Roosevelt Care Center at Edison and Administrator of Roosevelt Care Center at Old Bridge have reviewed and evaluated the proposals; and

WHEREAS, the results of the evaluation have been compiled in a report and recommendation (the "Report") which is attached hereto and made a part hereof; and

WHEREAS, the Authority would like to accept the results of the Report and award contracts for the Services in accordance with Schedule A attached hereto.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the Report and adopts the findings contained in the Report.

2. The Authority accepts the proposals of and awards contracts to the proposers as set forth on Schedule A attached hereto and made a part hereof. Contracts will be entered into with each of the vendors as listed on Schedule A. Services will be requested from each of the vendors for each of the categories of Services (Supervisors, RN, LPN or CNA) in the order set forth on Schedule A. The award of the contract to the proposers as set forth on Schedule A is contingent upon the provision of required insurance by the respective proposer.

3. The Authority authorizes the Chairman or Vice-Chairman to execute contracts with the proposers set forth on Schedule A in the form contained in the RFP. The Secretary is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

4. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in future year budgets.

5. The Secretary is authorized to cause a notice to be published summarizing the award of the contracts in accordance with N.J.S.A. 40A:11-4.5.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.					x	
Mantz, Robert J.	x					
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR WOUND CARE SERVICES FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires the provision of wound care services services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority has received a proposal for the provision of the Services from Advantage Surgical and Wound Care ("Advantage Wound Care"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional services; and

WHEREAS, the Services are professional services and the Authority would like to award the contract as such due to Advantage Wound Care’s expertise and reputation in the field; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will not exceed \$17,500.00; and

WHEREAS, the Authority would like to authorize a contract with Advantage Wound Care for the provision of the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of Advantage Wound Care and awards a contract to Advantage Wound Care for the provision of the Services in an amount not to exceed \$10,000.00.
2. The Authority approves the agreement with Advantage Wound Care in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman to execute the agreement with Advantage Wound Care in the form so approved.
4. The Secretary is authorized to publish a brief notice of the award of the contract pursuant to N.J.S.A. 40A:11-5(l)(a)(i).
5. The Certifying Finance Officer has certified that the funds for the Services are available and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.					x	
Mantz, Robert J.	x					
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR MEDICAL LABORATORY TESTING
SERVICES - ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of medical laboratory testing services (the “Services”) for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received a bid for the Services from Aculabs, Inc.; and

WHEREAS, the bid of Aculabs, Inc. is a responsive responsible bid received for the Services; and

WHEREAS, the Authority would like to award a contract for the Services to Aculabs, Inc. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the bid of Aculabs, Inc. and awards a contract for the Services to Aculabs, Inc. in accordance with the bid submitted at the per diem rate of \$ 2.52 for Roosevelt Care Center at Edison and \$ 2.74 for Roosevelt Care Center at Old Bridge for an annual not to exceed cost of \$86,395.50.

2. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with Aculabs, Inc. in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.					x
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EXERCISE OF OPTION TO EXTEND TERM OF CONTRACT
FOR PROVISION OF BASIC LIFE SUPPORT AMBULANCE
TRANSPORTATION SERVICES FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires the provision of basic life support ambulance transportation services (the “Services”) for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution 14-124 duly adopted by the Authority on August 13, 2014, the Authority awarded a contract for the Services to the lowest responsive responsible bidder, Pulse Medical Transportation, Inc.; and

WHEREAS, the Authority reserved the option of extending the term of the contract for a period of one (1) year; and

WHEREAS, the Authority finds that the Services are being provided in an effective and efficient manner; and

WHEREAS, the Authority would like to exercise the option and extend the term of the contract for the Services with Pulse Medical Transportation, Inc. for a period of one (1) year in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby exercises the option and extends the term of the contract for the Services with Pulse Medical Transportation, Inc. in accordance with the rates bid and attached hereto and made a part hereof for an annual cost not to exceed \$26,825.00.

2. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.						x
Mantz, Robert J.	x					
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony	x					

RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING PURCHASE OF PHARMACY INTERFACE SOFTWARE FOR ROOSEVELT CARE CENTER FACILITIES

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, the Authority requires pharmacy interface software and support (the “Services”) for the operation of Roosevelt Care Center; and

WHEREAS, the provision of services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, the Authority has received a proposal for the provision of the Services from American Health Tech; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will not exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, the Authority would like to authorize the purchase of the Services from American Health Tech in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of American Health Tech and authorizes the purchase of the Services from American Health Tech at a cost not to exceed \$ 5,176.00.

2. The Authority approves the agreement with American Health Tech in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement with American Health Tech in the form so approved.

4. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.					x	
Mantz, Robert J.	x					
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony	x					

RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING CONTRACT UNDER STATE APPROVED VENDOR LIST FOR ROOSEVELT CARE CENTER FACILITIES

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on May 13, 2015; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on

behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the "State"); and

WHEREAS, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority requires the provision of certain office products for the Roosevelt Care Center facilities (the "Supplies"); and

WHEREAS, WB Mason provides the Supplies under State contract; and

WHEREAS, the Authority would like to authorize purchase of the Supplies from WB Mason under State Contract #88839/T0052 in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the purchase of the Supplies from State approved vendor WB Mason under State Contract #88839/T0052 at a cost not to exceed \$25,000.00.

2. The Authority authorizes the Licensed Administrators of the respective Roosevelt Care Center facilities to execute any purchase orders with WB Mason required to effectuate the provision of the Supplies as authorized herein.

3. The Certifying Finance Officer has certified that the funds for the Supplies are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u> 4	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.				x
Mantz, Robert J.	x			
Eaker, Jacque	x			
Fernicola, Camille	x			
Raczynski, Anthony	x			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR PURCHASE OF
GOLF CART BATTERIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this statutory provision, the Authority operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the “Golf Courses”); and

WHEREAS, the Authority requires golf cart batteries (the “Equipment”) in the operation of the Golf Courses; and

WHEREAS, the Authority has issued a bid specification package and publicly advertised for bids for the Equipment; and

WHEREAS, the Authority received bids for the Equipment from Cooper Electric Supply Co., Electro Battery Systems, Inc., E-Z-Go, Division of Textron, Inc., National Parts Supply Co., and The Pep Boys – Manny, Moe and Jack; and

WHEREAS, the Authority would like to award a contract for the provision of the Equipment to Electro Battery Systems, Inc. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following bid and awards a contract as follows:

<u>Vendor</u>	<u>Item</u>	<u>Cost</u>
Electro Battery Systems, Inc.	A- 6 volt	\$70.00/item
Electro Battery Systems, Inc.	B- 8 volt	\$76.00/item
Electro Battery Systems, Inc .	C-12 volt	\$142.00/item

The total cost is not to exceed \$32,232.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with Electro Battery Systems, Inc. in the form contained in the bid specification package and authorizes the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Equipment are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.					x	
Mantz, Robert J.	x					
Eaker, Jacques	x					
Fernicola, Camille	x					
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING REQUEST FOR TIME EXTENSION, AMENDMENT TO
WORK PLAN AND BUDGET MODIFICATION FOR USEPA BROWNFIELDS
ASSESSMENT COALITION GRANT**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County

Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the “Act”), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to the Act, the Authority is empowered to, among other things, plan, initiate and carry out redevelopment projects for the elimination and for the prevention of the development or spread of blighted, deteriorated or deteriorating areas; and

WHEREAS, in furtherance of this statutory provision, the Authority has undertaken a program for the assessment of certain brownfields (the “Program”); and

WHEREAS, the Authority received a grant (the “Grant”) from the United States Environmental Protection Agency (“USEPA”) to conduct environmental testing and or investigations for former petroleum sites as part of the Program; and

WHEREAS, by Resolution 12-82 duly adopted by the Authority on May 9, 2012 the Authority authorized a request to the USEPA for an extension of time for completion of work covered by the Grant; and

WHEREAS, the USEPA granted such extension; and

WHEREAS, an additional extension of time is needed to complete the work covered by the Grant; and

WHEREAS, the Authority would like to approve a request to the USEPA for an additional extension of time for completion of work covered by the Grant, for amendment to the work plan and for budget modification in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the request to the USEPA for an additional extension of time for completion of work covered by the Grant, an amendment to the work plan and a modification to the budget.

2. The Program Director – Economic Development is hereby authorized to execute and deliver any letter, writing or other document required for the requests, modifications and amendments authorized herein.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.					x	
Mantz, Robert J.	x					
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES
FOR OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on May 13, 2015; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the “Properties”), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the “County”) as agent for the County with respect to the County’s Open Space Plan and

Farmland Preservation Program (the “Program”) and has approved an agreement (the “Agreement”) with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Himmel Farm II Open Space Project in the Township of South Brunswick, the Story Farm Open Space Project and the Beck-Callanan Open Space Property in the Township of Monroe, and the Buckingham High LLC Property in the City of Perth Amboy (hereinafter referred to as the “Sites”) in the Program; and

WHEREAS, the Authority requires the provision of engineering services (the “Services”) for the due diligence and negotiation functions to be performed by the Authority pursuant to the Agreement for the Sites; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify engineers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 10, 2014, the Authority qualified vendors as set forth in the resolutions to provide engineering services for the Program pursuant to the fair and open process; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Sites in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposals to provide the Services for the Sites:

<u>Site</u>	<u>Vendor/Services</u>	<u>Cost Not to Exceed</u>
Himmel Farm II Open Space Project Township of South Brunswick	Najarian Associates Phase I/ESA, Wetlands and Lot Yield	\$ 6,900.00
Buckingham High LLC Property City of Perth Amboy	Najarian Associates Additional Environmental/HDSRF Application	\$13,500.00
Beck-Callanan Open Space Property Township of Monroe	Najarian Associates Phase I/ESA	\$ 2,500.00
Story Farm Open Space Project Township of Monroe	CME Associates Phase I/ESA and Wetlands Delineation	\$ 6,650.00

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u> 4	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.				x
Mantz, Robert J.	x			
Eaker, Jacque	x			
Fernicola, Camille	x			
Raczynski, Anthony	x			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING APPRAISAL SERVICES FOR
OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 13, 2015; and

WHEREAS, the Authority has heretofore accepted the duties and functions of negotiating for the purchase of properties (the "Properties") and conducting due diligence on the Properties on behalf of the County of Middlesex (the "County") as agent for the County with respect to the County's Open Space Plan and Farmland Preservation Program (the "Program") and has approved an agreement (the "Agreement") with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Tamarack Hollow Extension Properties in the Township of South Brunswick, the Story Farm Open Space Project in the Township of Monroe, the Beck-Callanan/Heatherwood Farm in the Township of Monroe and the Himmel Farm II Open Space Project in the Township of South Brunswick (hereinafter referred to as the "Sites") in the Program; and

WHEREAS, the Authority requires appraisal services for the evaluation of the Sites; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law, as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i); and

WHEREAS, the Authority undertook fair and open processes pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify appraisers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 10, 2014, the Authority qualified appraisers as set forth in the resolutions to provide appraisal services for the Program; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Sites in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposals to provide the Services:

<u>Site</u>	<u>Appraiser</u>	<u>Cost Not To Exceed</u>
Tamarack Hollow Extension Properties	Bettina Sholk	\$750.00
Township of South Brunswick	Sterling, DiSanto & Associates	\$750.00
Story Farm Open Space Project	Bettina Sholk	\$ 3,690.00
Township of Monroe	Sterling, DiSanto & Associates	\$ 3,500.00
Beck-Callanan/Heatherwood Farm	Fleming White Appraisals	\$ 2,500.00
Township of Monroe	Sterling DiSanto & Associates	\$ 3,800.00
Himmel Farm II Open Space	Bettina Sholk	\$ 3,690.00
Township of South Brunswick	Sterling DiSanto & Associates	\$ 3,800.00

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization as required by N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u> 4	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.				x
Mantz, Robert J.	x			
Eaker, Jacque	x			
Fernicola, Camille	x			
Raczynski, Anthony	x			

Upon motion duly made by Camille Fernicola, seconded by Jacque Eaker and unanimously approved by the members present, the following resolution was adopted:

**RESOLUTION OF
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of May 13, 2015, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,798,084.13 are authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,798,084.13 are correct and just and payment should be approved.

/s/ Richard Pucci
Richard Pucci, Executive Director

/s/ Leonard J. Roseman
Leonard J. Roseman

The Chairman invited the public to comment. There being no response from the public, upon motion duly made by Anthony Raczynski and seconded by Camille Fericola, the meeting was adjourned.

/s/Daria Anne Venezia _____
Daria Anne Venezia
Secretary of the Meeting