

MINUTES OF A REGULAR MEETING OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
HELD ON THURSDAY, OCTOBER 13, 2016 AT 6:00 P.M.
AT THE OFFICES OF THE AUTHORITY
101 INTERCHANGE PLAZA, CRANBURY
(SOUTH BRUNSWICK), NEW JERSEY

Present were:

Leonard J. Roseman, Chairman
Robert J. Mantz, Vice-Chairman
Anthony Raczynski, Secretary
Paul Abbey

Absent: Richard Zangara

Also present were:

Lory L. Cattano, CFO, Middlesex County Improvement Authority
Daria Anne Venezia, Esq., Venezia & Nolan, P.C., Counsel to the Authority
David J. Samuel, CME Associates, Authority Engineer
Ralph Albanir, Albanir Consulting

After the salute to the flag, the Vice-Chairman called the meeting to order. Ms. Venezia read the following statement: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in The Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

The Chairman requested that the order of the meeting be amended to review and consider Resolution (c). The Chairman asked Ms. Venezia to review the Resolution. Ms. Venezia explained that the Resolution approves an agreement whereby H. James Polos is appointed Executive Director of the Authority. The term of the agreement is three (3) years subject to review. The terms of employment are set forth on the schedule attached to the agreement. Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and approved by the members present, the following resolution was adopted:

RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(l)(b), the doing of any work by employees of the Authority is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority would like to approve an agreement with H. James Polos to serve as Executive Director of the Authority; and

WHEREAS, the Authority would like to approve the entering into and execution of an agreement with H. James Polos to serve as Executive Director of the Authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority approves the entering into and execution of an agreement (the "Agreement") with H. James Polos to serve as Executive Director of the Authority which Agreement shall be in substantially the form attached with such modifications as shall be agreed to by the Chairman.

2. The Authority authorizes the Chairman or Vice- Chairman to execute the Agreement and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Agreement are available from and can be obtained from the Authority and shall be included in the budget of the Authority for the term of the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u> 4	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.	x			
Mantz, Robert J.	x			
Raczynski, Anthony	x			
Abbey, Paul	x			
Zangara, Richard				x

The Chairman stated that he was pleased Jim Polos has decided to join the Authority. He has a set of skills that the Authority can use and he is ready to go to work. The Chairman stated that Mr. Albanir has been of great help and he looks forward to Mr. Polos' perspective and the introduction of new ways to improve the Authority. The members expressed their consent and also that the Executive Director is a Middlesex County resident familiar with the County.

Mr. Polos joined the meeting.

Under correspondence, the Chairman stated that the packages contain excellent material on the McFoods Program. The County should be proud of this program.

Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved by the members present, the Financial Report was received and filed with the minutes.

The Chairman mentioned that Mr. Windas was not represent but his report included in the package provides proof of the outstanding performance of the recycling activities.

The next item on the agenda was the Golf Course Report. Mr. Albanir reported that the rounds of golf played were down about 15% compared to last year. Surrounding counties were

down 11% and 10%. The last five days of the month had heavy rains which affected the amount of play. Mr. Albanir stated that the other counties have a stronger base of registered golfers which helps their performance. Middlesex County play is very weather dependent. Overall, Mr. Albanir stated that play is down approximately 20%. The Chairman stated that now that the facilities have been improved, there is a need to work on marketing.

Under the Financing Report, Ms. Venezia stated that the Capital Equipment and Improvement Program closed at the end of September. The Local Finance Board issued positive findings and a resolution will be presented concerning the review of the positive findings. There were no comments made in the Local Finance Board resolution.

Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved, the reports were received and filed.

The next item on the agenda was Old Business. There being no Old Business, the meeting proceeded to New Business and a discussion of the resolutions.

Ms. Venezia explained Resolutions (a) and (b) which authorize procurement of dental insurance coverage for Authority employees from International Healthcare Services and Delta Dental and Flagship, respectively. Resolution (c) was previously adopted. Resolution (d) was explained as acknowledging the review and positive findings of the Local Finance Board on the 2016 Capital Equipment and Improvement Program.

Concerning recreation, Resolution (e) approves an extension of the credit card agreement with Transfirst, if necessary. The system is being converted to the chip technology. The extension will be required only if the conversion is not implemented successfully by the end of the month. Resolution (f) approves the standard agreement for the operation of the Roosevelt Park Ice Skating Facility. The rink is expected to open November 16th and will be operated by the Authority on behalf of the County. Resolution (g) approves ice skating instructor services for the Facility.

Ms. Venezia continued explaining the resolutions concerning Roosevelt Care Center. Resolution (h) authorizes a system upgrade and annual service contract for the badge access system at Roosevelt Care Center at Old Bridge. The system is a proprietary system with Tyco Simplex Grinnell. Resolution (i) authorizes award of a contract for the laundry linen and personal clothing at both facilities. Ms. Venezia explained that a bid process was undertaken. There were two bidders. Clean Tex is recommended for the award of the contract. Clean Tex was the low bidder by approximately \$80,000. The company has a facility in the Trenton area. Resolution (j) approves a participation agreement with Middlesex County Vocational and Technical Schools for a Practical Nursing Training Program at Roosevelt Care Center at Old Bridge. The program provides assistance to the students as well as the facility and becomes a possible pool of future employees for the facility. Resolution (k) authorizes a contract for psychiatric services at both facilities. Dr. Shah has been providing the services for several years and both administrators recommend that he continue to provide the services. The cost of the contract is \$24,000 annually.

Lastly, Resolution (l) approves engineering surveying services by CME Associates for several properties in the Open Space Program.

The next item on the agenda was the approval of the minutes of the meeting of September 14, 2016. Upon motion duly made by Paul Abbey, seconded by Robert J. Mantz and approved by the members present, the minutes of the meeting of September 14, 2016 were approved.

The Chairman invited the public to comment on the resolutions. There being no response from the public, upon motion duly made by Anthony Raczynski, seconded by Paul Abbey and unanimously approved by the members present, the members determined to consider the resolutions by consent and adopted the following resolutions:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PROCUREMENT OF EMPLOYEE DENTAL
INSURANCE COVERAGE FROM INTERNATIONAL HEALTHCARE SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on October 13, 2016; and

WHEREAS, the Authority would like to procure dental plan insurance for Authority employees; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the procurement of insurance is an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unspecifiable expense and is an exception to the fair and open procurement requirements; and

WHEREAS, the Authority insurance producer has obtained a quote for the provision of the dental plan insurance benefit coverage and recommends renewal of the coverage; and

WHEREAS, the Authority would like to renew dental plan insurance benefit coverage for certain employees of the Authority as set forth herein.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the renewal of dental benefits from International Healthcare Services (dba Healthplex) at the rates set forth on Schedule A attached hereto and made a part hereof effective as of January 1, 2017 through December 31, 2019.

2. The Authority authorizes the Executive Director to take any and all acts necessary to continue the dental plan insurance, including, but not limited to, execution of any contracts or applications in connection therewith.

3. The Secretary shall be and is hereby directed to cause a brief notice of the above award to be printed as required by N.J.S.A. 40A:11-5(1)(a)(ii).

4. The Certifying Finance Officer has certified that the funds for the dental insurance coverage will be included in the 2017 and following years’ budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony	x					
Abbey, Paul	x					
Zangara, Richard					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PROCUREMENT OF EMPLOYEE DENTAL
INSURANCE COVERAGE FROM DELTA DENTAL AND FLAGSHIP**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on October 13, 2016; and

WHEREAS, the Authority would like to procure dental plan insurance for Authority employees; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the procurement of insurance is an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unspecifiable expense and is an exception to the fair and open procurement requirements; and

WHEREAS, the Authority insurance producer has obtained quotes for the provision of the dental plan insurance benefit coverage and recommends renewal of the coverages; and

WHEREAS, the Authority would like to renew dental plan insurance benefit coverages for certain employees of the Authority as set forth herein.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the renewal of dental benefits from Delta Dental and Flagship at the rates set forth on Schedule A attached hereto and made a part hereof effective as of January 1, 2017 through December 31, 2017.

2. The Authority authorizes the Executive Director to take any and all acts necessary to continue the dental plan insurance, including, but not limited to, execution of any contracts or applications in connection therewith.

3. The Secretary shall be and is hereby directed to cause a brief notice of the above award to be printed as required by N.J.S.A. 40A:11-5(1)(a)(ii).

4. The Certifying Finance Officer has certified that the funds for the dental insurance coverage will be included in the 2017 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony	x					
Abbey, Paul	x					
Zangara, Richard					x	

**RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
CERTIFYING THE REVIEW OF THE FINDINGS OF THE LOCAL FINANCE BOARD
CONTAINED IN RESOLUTIONS DATED AUGUST 10, 2016 RELATING TO THE
ISSUANCE OF AN AMOUNT NOT TO EXCEED \$9,150,000 COUNTY GUARANTEED
CAPITAL EQUIPMENT AND IMPROVEMENT REVENUE BONDS, SERIES 2016**

BE IT RESOLVED by the Middlesex County Improvement Authority, a public body corporate and politic of the State of New Jersey (the "Authority") as follows:

1. We have reviewed the resolutions of the Local Finance Board, Division of Local Government Services, Department of Community Affairs (the "Local Finance Board"), dated August 10, 2016 (collectively, the "Resolution") setting forth the findings of the Local Finance Board and approving the issuance of financing in an amount not to exceed \$ 9,150,000, such bonds (the "Bonds") to be guaranteed by the County of Middlesex (the "County") to provide funds to finance certain capital improvements and equipment (hereinafter the "Project").

2. We hereby certify to the review of the findings of the Local Finance Board contained in the aforesaid Resolution.

3. Each of the members of the Authority are hereby authorized and directed to execute the attached affidavit certifying their review of the findings of the Local Finance Board contained in the Resolution and Wilentz, Goldman & Spitzer, P.A., Bond Counsel, on behalf of the Authority, is hereby authorized and directed to file this resolution with attached affidavit and Resolution with the Local Finance Board in satisfaction of the requirements of N.J.S.A. §40A:5A-7.

4. A copy of said approving Resolution is attached hereto and incorporated by reference herein.

Upon motion of Anthony Raczynski, seconded by Paul Abbey, the foregoing resolution was adopted at a regular meeting of the Authority held October 13, 2016.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony	x					
Abbey, Paul	x					
Zangara, Richard						x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING
ELECTRONIC RECEIPT FOR PAYMENT AND
AUTHORIZING ADDITIONAL EXTENSION OF INTERIM CONTRACT FOR
MERCHANT CREDIT CARD SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority operates the County Golf Courses (the "Golf Courses"); and

WHEREAS, in the operation of the Golf Courses, among other things, the Authority requires the provision of merchant credit card services (the “Services”); and

WHEREAS, by Resolution duly adopted by the Authority on January 13, 2016, the Authority authorized the procurement of the Services from First Data Merchant Services through the Middlesex County Cooperative Purchasing Program and also authorized a contract for the tee time reservation and point of sale system at the Golf Courses with Chelsea Information Systems; and

WHEREAS, the Authority requires the provision of the Services for the Golf Courses for an interim period while the tee time system and credit card system are tested and approved; and

WHEREAS, by Resolution 16-51 duly adopted by the Authority on March 9, 2016, the Authority authorized an interim contract for the Services with Transfirst LLC and has approved an extension of the contract; and

WHEREAS, the Authority would like to approve an additional extension of the interim contract with Transfirst LLC, if required, in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. In accordance with the Government Electronic Payment Acceptance Act, P.L. 1995, c. 325 and the regulations promulgated thereunder, specifically N.J.A.C. 5:30-9.3, the Authority hereby authorizes the payment of the user fees and registration fees and any and all applicable fees at the Golf Courses by electronic receipt. The Authority authorizes electronic receipts by way of credit and debit cards.

2. The Authority hereby authorizes the extension of the provision of the Services from TransFirst LLC, if required, for a period not to exceed three (3) months in accordance with the Fee Schedule attached hereto as Schedule A.

3. The Authority hereby authorizes the Chief Financial Officer to execute any purchase orders, applications or documents that may be required to extend the Services from TransFirst LLC, if required.

4. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u> 4	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.	x			
Mantz, Robert J.	x			
Raczynski, Anthony	x			
Abbey, Paul	x			
Zangara, Richard				x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING OPERATION AGREEMENT WITH COUNTY OF MIDDLESEX FOR
OPERATION OF ICE SKATING FACILITY AND APPROVING RATE STRUCTURE
FOR ICE SKATING FACILITY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(n), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of

Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the County has heretofore undertaken a project involving the construction of an ice skating facility (the "Facility") in Roosevelt Park; and

WHEREAS, the Authority has in the past assisted the County in the operation of the Facility; and

WHEREAS, the County has requested the assistance of the Authority in the operation of the Facility for the coming season; and

WHEREAS, the Authority is desirous of entering into an agreement with the County whereby the Authority will assist the County in the operation of the Facility; and

WHEREAS, the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power expressly given in the County Improvement Authorities Law; and

WHEREAS, the County and the Authority would like to enter into an agreement for the Authority to assist in the operation of the Facility on behalf of the County; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(o), the Authority may fix and collect any facility charges for the use of the Facility; and

WHEREAS, the Authority would like to authorize and approve an agreement with the County in connection with the operation of the Facility and approve a fee structure for the Facility for the 2016/2017 operating year in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes and approves the agreement with the County in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement on behalf of the Authority and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Authority authorizes the Executive Director to take acts reasonable and necessary in conjunction with the Authority's performance of its obligations under the agreement and authorizes the Executive Director to approve any marketing efforts and promotions to encourage use of the Facility.

4. The Authority approves the fee structure for the Facility as set forth on Schedule A attached hereto and made a part hereof and authorizes implementation of the fees at the Facility.

5. This Resolution shall be conditioned upon and effective upon the County's approval of the agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony	x					
Abbey, Paul	x					
Zangara, Richard						x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PROCUREMENT OF ICE SKATING INSTRUCTION SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 13, 2016; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts and do and perform any and all acts and things necessary, convenient and desirable for the purposes of the Authority subject to the Local Public Contracts Law; and

WHEREAS, in accordance with this statutory provision the Authority has determined to assist in the operation of the Ice Skating Facility (the "Facility") at Roosevelt Park for the County of Middlesex pursuant to an operation agreement (the "Agreement") heretofore approved by the Authority; and

WHEREAS, the Authority requires certain ice skating instruction services (the "Services") for the Facility; and

WHEREAS, the procurement of the Services are an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will not exceed \$17,500.00; and

WHEREAS, the Authority would like to authorize the procurement of the Services for the Facility in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the procurement of the Services from Svetlana Dragaeva, Diane Freeman, Isabella Guddat, Stanislav Joukov and Margaret Simonovich at the rate of \$28.00 per half hour session. Such instructors shall provide proof of insurance and such other documents and/or contracts satisfactory to the Executive Director.

2. The Secretary is directed to cause a brief notice of this authorization to be published pursuant to N.J.S.A. 40A:11-5(1)(a)(ii).

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the revenues received by the Authority under the Agreement from the operation of the Facility.

4. This Resolution shall be conditioned upon and effective upon the County's approval of the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony	x					
Abbey, Paul	x					
Zangara, Richard						x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR SYSTEM UPGRADE AND BADGE ACCESS
SYSTEM SERVICE AT ROOSEVELT CARE CENTER AT OLD BRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 13, 2016; and

WHEREAS, the Authority operates the long term care facility Roosevelt Care Center at Old Bridge (“Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of badge access system service (the “Services”) at Roosevelt Care Center; and

WHEREAS, Roosevelt Care Center has a Tyco Simplex Grinnell badge access system; and

WHEREAS, the badge access system is proprietary pursuant to N.J.S.A. 40A:11-2(39) and can only be serviced by Tyco Simplex Grinnell; and

WHEREAS, the Authority has received a proposal from Tyco Simplex Grinnell to perform the Services and to upgrade the badge access system; and

WHEREAS, the Authority would like to authorize contracts with Tyco Simplex Grinnell for the performance of the Services and the upgrade to the system in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes a five (5) year contract for the Services with Tyco Simplex Grinnell at an annual cost of \$ 4,500.00 and an upgrade to the badge access system at a cost not to exceed \$10,636.48.

2. The Authority approves the contracts with Tyco Simplex Grinnell for the upgrade and the Services in substantially the forms attached with such changes as shall be approved by the Chairman on advice of counsel.

3. The Authority authorizes the Chairman or Vice-Chairman to execute the contracts with Tyco Simplex Grinnell in the form so approved.

4. The Certifying Finance Officer has certified that the funds for the Services and the badge access system upgrades are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony	x					
Abbey, Paul	x					
Zangara, Richard						x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR LAUNDRY LINEN AND PERSONAL CLOTHING
CONTRACT SERVICES AT ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 13, 2016; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of laundry linen and resident personal clothing contract services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received bids for the Services from A & P Coat Apron and Linen Supply dba Unitex and CleanTex Services Inc.; and

WHEREAS, the bid of Clean Tex Services Inc. was the lowest responsive responsible bid received for the Services; and

WHEREAS, the Authority would like to award a contract for the Services to Clean Tex Services Inc. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the bid of Clean Tex Services Inc. and awards a contract for the Services to Clean Tex Services Inc. in accordance with the bid attached hereto and made a part hereof for a not to exceed annual cost of \$655,268.72.

2. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with Clean Tex Services Inc. in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony	x					
Abbey, Paul	x					
Zangara, Richard					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING PARTICIPATION IN PROGRAM AND AGREEMENT WITH
MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL SCHOOLS FOR
PRACTICAL NURSING TRAINING PROGRAM AT
ROOSEVELT CARE CENTER AT OLD BRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide public facilities within the County of Middlesex; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long term care facility Roosevelt Care Center at Old Bridge (“Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Middlesex County Vocational and Technical Schools have requested the Authority to participate in a program for the training of students in the field of practical nursing (the “Program”); and

WHEREAS, the Authority would like to approve the Program with the Middlesex County Vocational and Technical Schools and approve an agreement with the Middlesex County Vocational and Technical Schools for the Program at Roosevelt Care Center in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Program with the Middlesex County Vocational and Technical Schools.
2. The Authority approves the agreement for the Program with the Middlesex County Vocational and Technical Schools in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement in the form so approved.
4. The Authority hereby authorizes the Licensed Administrator of Roosevelt Care Center at Old Bridge to take all acts reasonable and necessary in connection with implementation of the Program.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony	x					
Abbey, Paul	x					
Zangara, Richard						x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR PSYCHIATRIC SERVICES FOR ROOSEVELT CARE
CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on October 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long term care facilities known as Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional services, are under the bid threshold or are extraordinary, unspecifiable services; and

WHEREAS, the Authority requires the provision of professional psychiatric services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority received a proposal for the provision of the Services from Pritesh J. Shah, MD; and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, Pritesh J. Shah, MD, has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee of the County of Middlesex in the previous one year and that his contract will prohibit him from making reportable contributions through the term of the contract; and

WHEREAS, the Authority would like to accept the proposal of Pritesh J. Shah, MD, award a contract to Pritesh J. Shah, MD and approve an agreement with Pritesh J. Shah, MD in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority approves the proposal of and awards a contract for the Services to Pritesh J. Shah, MD at a cost not to exceed \$2,000.00 per month for a total cost not to exceed \$24,000.00.
2. The Authority approves the agreement with Pritesh J. Shah, MD in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman to execute the agreement with Pritesh J. Shah, MD for the Services.
4. The Secretary of the Authority is authorized to publish a brief notice of the approval pursuant to N.J.S.A. 40A:11-5(l)(a)(i).
5. The Certifying Finance Officer has certified that the funds for the contract will be included in the 2017 budget.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony	x					
Abbey, Paul	x					
Zangara, Richard						x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES**

FOR OPEN SPACE AND FARMLAND PRESERVATION PROGRAM

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on October 13, 2016; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the “Properties”), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the “County”) as agent for the County with respect to the County’s Open Space Plan and Farmland Preservation Program (the “Program”) and has approved an agreement (the “Agreement”) with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Himmel Farm II in the Township of South Brunswick and the Tamarack Hollow Extension Freedom Run Property in the Townships of East Brunswick and South Brunswick (hereinafter referred to as the “Sites”) in the Program; and

WHEREAS, the Authority requires the provision of engineering services (the “Services”) for the due diligence and negotiation functions to be performed by the Authority pursuant to the Agreement for the Sites; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify engineers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 14, 2015, the Authority qualified vendors as set forth in the resolutions to provide engineering services for the Program pursuant to the fair and open process; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Sites in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1.The Authority accepts the following proposals to provide the Services for the Sites:

<u>Site</u>	<u>Vendor/Services</u>	<u>Cost Not to Exceed</u>
Himmel Farm II	CME Associates	\$17,525.00
Township of South Brunswick	Land Surveying Services	
Tamarack Hollow Extension	CME Associates	\$37,565.00
Townships of East and South Brunswick	Land Surveying Services	

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony	x					
Abbey, Paul	x					
Zangara, Richard					x	

The next item on the agenda was the approval of the payment of expenses. Upon motion duly made by Robert J. Mantz, seconded by Paul Abbey and unanimously approved by the members present, the following resolution was adopted:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of October 13, 2016, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,429,080.80 are authorized to be paid out of the Middlesex County Improvement Authority Account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,429,080.80 are correct and just and payment should be approved.

/s/ Lory L. Cattano
Lory L Cattano, Chief Financial Officer

/s/ Leonard J. Roseman
Leonard J. Roseman

The Chairman invited the public to comment. There being no response from the public, upon motion duly made by Robert J. Mantz and seconded by Anthony J. Raczynski, the meeting was adjourned.

/s/ Daria Anne Venezia
Daria Anne Venezia
Secretary of the Meeting