

MINUTES OF A REGULAR MEETING OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
HELD ON WEDNESDAY, JANUARY 13, 2016 AT 6:00 P.M.
AT THE OFFICES OF THE AUTHORITY
101 INTERCHANGE PLAZA, CRANBURY
(SOUTH BRUNSWICK), NEW JERSEY

Present were:

Leonard J. Roseman, Chairman
Jacque Eaker, Secretary
Camille Fernicola

Absent:

Robert J. Mantz, Anthony Raczynski

Also present were:

Lory Cattano, Ed Windas, Middlesex County Improvement Authority
Daria Anne Venezia, Esq., Venezia & Nolan, P.C., Authority General Counsel
David J. Samuel, CME Associates, Authority Engineer
Anthony Pannella, Esq., Wilentz, Goldman & Spitzer, Bond Counsel
John Pulomena, Middlesex County Administrator
Ralph Albanir, Albanir Consulting, LLC

After the salute to the flag, the Chairman called the meeting to order. Ms. Venezia read the following statement: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in the Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

The first item on the agenda was correspondence. Ms. Venezia stated that the correspondence, reports and press releases are included in the member packages.

Upon motion duly made by Jacque Eaker, seconded by Camille Fernicola and unanimously approved by the members present, the Financial Report was received and filed with the minutes.

Mr. Windas presented the Recycling Report. 2,081 tons of material were collected curbside in the month of December from the 14 towns participating in the program. Last year's total tonnage was 20,980 tons. 89,874 units were serviced. This past year the curbside program converted to single stream recycling and a new contractor serviced the program, Central Jersey. Under the yard waste program, 5,456 tons of material were collected last month. Most of the material was leaves. Last year, 27,873 tons of yard waste were recycled. Mr. Windas also mentioned that last year the County achieved a 71% recycling rate, the highest in the State and the highest rate ever achieved by the County. The percentage is two years in arrears and represents the recycling percentage from 2013. Ms. Fernicola asked about the recycling containers and requested Mr. Windas to look into different types of containers.

There being no items to report under the remaining reports or under Old Business, the meeting moved to a discussion of the Resolutions. Ms. Venezia stated that Resolution (a) authorizes award of a contract for legal services for workers compensation defense to The Law Offices of Gary Price and Graziano, Piasecki & Whitelaw. The award is recommended to be made following the fair and open process undertaken. Resolution (b) appoints Lory L. Cattano as a commissioner to the Middlesex County Joint Health Insurance Fund for the Authority. Ms. Venezia stated that a resolution will be on the agenda for next month as well but this resolution will fill the interim period following Mr. Pucci's retirement.

Resolution (c) qualifies McElwee & Quinn to provide printing services for Authority financings. This recommendation is also made as a result of a fair and open process. Likewise, Resolution (d) qualifying underwriters for Authority financings is the result of a fair and open process.

Ms. Venezia continued with Resolution (e) authorizing the purchase of recycling containers through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

Concerning the Golf Course operations, Resolution (f) authorizes the award of a contract for proprietary software from Chelsea Information Systems for tee time reservations and point of sale. Resolution (g) authorizes the procurement of merchant credit card services through the Middlesex County Cooperative Purchasing Program and also authorizes the use of electronic receipts for payments.

Resolution (h) authorizes award of a contract for the fire sprinkler system service at Roosevelt Care Center at Edison to the bidder Total Fire Safety. Concerning the Old Bridge facility, Resolution (i) authorizes a change order to the plumbing contract with Magic Touch to undertake certain work required by the insurance company. Ms. Venezia reported that Resolution (j) authorizes continued membership in the Health Care Association of New Jersey. She stated that the administrators of both facilities recommend continued membership. Also concerning the Roosevelt Care Center facilities, Resolution (k) authorizes an amendment to a certification of funds for a contract authorized through the NJHA.

Resolution (l) approves engineering services for sites in Monroe, South Plainfield and South Brunswick for the Open Space and Farmland Preservation Program. Ms. Venezia explained Resolution (m) which authorizes the undertaking of an RFQ process for golf management services for The Meadows at Middlesex. The Chairman added that the Authority needs to take some action to help this course reach its potential. The thought is that with this process, this goal can be achieved. Ms. Eaker questioned the marketing program and if it had been successful. Ms. Fernicola mentioned that the accessibility and visibility of the Golf Course should be reviewed.

Lastly, Resolution (n) approves two phases of a proposal of CME Associates for engineering services in connection with a food recycling program. Phase I and Phase II are approved for a lump sum amount of \$85,000.

The next item on the agenda was approval of the minutes of the meeting of December 14, 2015. Upon motion duly made by Camille Fernicola and seconded by Jacque Eaker, the minutes of the meeting of December 14, 2015 were approved. Upon motion duly made by Camille Fernicola and seconded by Jacque Eaker, the minutes of the special meeting of December 29, 2015 were approved.

The Chairman invited the public to comment on the resolutions. There being no public comment, the meeting proceeded to consideration of the resolutions. Upon motion duly made by Camille Fernicola, seconded by Jacque Eaker and unanimously approved by the members present, the members determined to consider the resolutions by consent and adopted the following resolutions:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACTS FOR LEGAL SERVICES - WORKERS COMPENSATION
DEFENSE COUNSEL**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to have professional legal services (the "Services") for the defense of workers compensation claims; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications and proposals for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Eric M. Bernstein & Associates, LLC, Florio Kenny Raval, LLP, Graziano, Piasecki & Whitelaw, LLC, and The Law Offices of Gary M. Price, LLC; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications and proposals, the Committee of the Chairman and Chief Financial Officer have reviewed the responses and have made a recommendation to the Authority to award contracts to The Law Offices of Gary M. Price, LLC and Graziano, Piasecki & Whitelaw, LLC; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and award contracts for the Services to The Law Offices of Gary M. Price, LLC and Graziano, Piasecki & Whitelaw, LLC in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority awards contracts to The Law Offices of Gary M. Price, LLC and Graziano, Piasecki & Whitelaw, LLC to provide the Services for the coming year. The Law Offices of Gary M. Price, LLC and Graziano, Piasecki & Whitelaw, LLC shall provide the Services at the hourly rate of \$100.00 for office work and \$125.00 for court time in an amount not to exceed \$95,000.00.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with The Law Offices of Gary M. Price, LLC and Graziano, Piasecki & Whitelaw, LLC setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed the approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority is directed to cause a brief notice of the above awards to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

5. The Certifying Finance Officer of the Authority has certified that the funds for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.					x	
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPOINTING COMMISSIONER TO MIDDLESEX COUNTY JOINT HEALTH
INSURANCE FUND**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, the Authority studied the feasibility of continuing its membership in the Middlesex County Joint Health Insurance Fund, (hereafter the "Fund") existing pursuant to Chapter 372, Laws of 1983 (N.J.S.A. 40A:10-36 *et seq.*); and

WHEREAS, by Resolution duly adopted by the Authority on November 10, 2014, the Authority determined that continued membership in the Fund for its employees was in the best interest of the Authority and authorized continued participation in the Fund; and

WHEREAS, the Authority is permitted to designate a commissioner and alternate commissioner to the Fund; and

WHEREAS, the Authority would like to designate the Authority commissioner to the Fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby appoints Lory L. Cattano as the Authority's commissioner to the Fund.

2. The commissioner appointed herein shall serve at the pleasure of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.					x	
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING PRINTER FOR AUTHORITY FINANCINGS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to borrow money and issue negotiable bonds or notes or other obligations; and

WHEREAS, in connection with the issuance of such bonds or notes, the Authority requires printing services (the "Services"); and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received a response to the request for qualifications from McElwee & Quinn, LLC; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Chairman and Chief Financial Officer have reviewed the response and have made a recommendation to the Authority to qualify McElwee & Quinn, LLC for the provision of the Services; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify the printing vendor in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority hereby qualifies McElwee & Quinn, LLC to provide the Services. The cost for the provision of the Services shall be determined by resolution of the Authority when each specific financing project is approved.

3. The Secretary of the Authority is directed to cause a brief notice of the above qualification to be printed pursuant to N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.					x	
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING UNDERWRITERS FOR AUTHORITY FINANCINGS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to borrow money and issue negotiable bonds or notes or other obligations; and

WHEREAS, in connection with the issuance of such bonds or notes, the Authority requires underwriting services (the "Services"); and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from NW Capital Markets, Inc., Powell Capital Markets, Inc., and RBC Capital Markets, LLC; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Chairman and Chief Financial Officer have reviewed the responses and have made a recommendation to the Authority to qualify the underwriters for the provision of the Services; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify the underwriters in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee of the Chairman and Chief Financial Officer as contained in the report attached hereto and made a part hereof.

2. The Authority hereby qualifies the following to provide the Services subject to further qualification, if necessary, due to the nature of the particular financing: NW Capital Markets, Inc., Powell Capital Markets, Inc. and RBC Capital Markets LLC. The cost for the provision of the Services shall be determined by resolution of the Authority when each specific financing project is approved.

3. The Secretary of the Authority is directed to cause a brief notice of the above qualification to be published as required by N.J.S.A. 40A: 11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u> 3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x			
Mantz, Robert J.				x
Eaker, Jacqu	x			
Fernicola, Camille	x			
Raczynski, Anthony				x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING PURCHASE THROUGH COOPERATIVE PRICING SYSTEM WITH
MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission (the "Commission") has established a voluntary Cooperative Pricing System (the "System") with other contracting units to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, the Authority by Resolution 09-86 duly adopted by the Authority on June 10, 2009, authorized participation in the System and approved a cooperative pricing system agreement (the "Agreement") with the Commission; and

WHEREAS, the Commission has certain products and services included in the System; and

WHEREAS, the Middlesex County Board of Chosen Freeholders on June 2, 1994 adopted Amendment 1994-2 to its Solid Waste Management Plan, which Amendment assigned the implementation responsibilities for the yard waste and curbside recycling programs (the "Programs") for the County of Middlesex to the Authority; and

WHEREAS, in operating the Program, the Authority is in need of certain containers that are available from the System; and

WHEREAS, the Authority would like to authorize the procurement of the recycling containers from the System in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the purchase of 2,247 recycling containers from TMF Corporation under Contract #65MCESCCPS for a not to exceed amount of \$19,998.30.

2. The Authority hereby authorizes the Chairman or Chief Financial Officer to execute any purchase orders or documents that may be required to purchase the products from the System.

3. The Certifying Finance Officer has certified that the funds for the purchase are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u> 3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x			
Mantz, Robert J.				x
Eaker, Jacque	x			
Fernicola, Camille	x			
Raczynski, Anthony				x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR TEETIME RESERVATION AND POINT OF SALE
SOFTWARE SYSTEM AND MAINTENANCE FOR GOLF COURSES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h) the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Authority requires a tee time reservation and point of sale system and maintenance services (the "System") for use at the Golf Courses; and

WHEREAS, the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, the Authority received a proposal for the provision of the Services from Chelsea Information Systems; and

WHEREAS, the Authority would like to authorize a contract with Chelsea Information Systems to provide the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes a contract with Chelsea Information Systems to provide the Services for a period of three (3) years for a one time cost for setup and configuration of \$800 plus a monthly hosting fee of \$414.95.

2. The Chairman is authorized to execute the proposal from Chelsea Information Systems or a contract in a form approved by him to confirm the authorization of the contract by the Authority.

3. The Certifying Finance Officer has certified that the funds for the contract are available and can be obtained from the funds of the Authority and will be included in future budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x				
Mantz, Robert J.					x
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony					x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING
ELECTRONIC RECEIPT FOR PAYMENT AND
APPROVING PURCHASE THROUGH MIDDLESEX COUNTY COOPERATIVE
PURCHASING PROGRAM FOR MERCHANT CREDIT CARD SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority operates the County Golf Courses (the "Golf Courses"); and

WHEREAS, the Authority requires the provision of merchant credit card services (the "Services") for the Golf Courses, for operation of the ice skating facility for the County, and, for use at the long term care facilities operated by the Authority; and

WHEREAS, the County of Middlesex (the "County") has established a voluntary Cooperative Purchasing Program (the "Program") to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, the County has merchant credit card services (the "Services") available from First Data Merchant Services (for Santander Merchant Services) through the Program; and

WHEREAS, the Authority would like to authorize the procurement of the Services through the Program and authorize the use of electronic receipts and the types of electronic receipts that will be permitted in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. In accordance with the Government Electronic Payment Acceptance Act, P.L. 1995, c. 325 and the regulations promulgated thereunder, specifically N.J.A.C. 5:30-9.3, the Authority hereby authorizes the payment of the user fees and registration fees and any and all applicable fees at the Golf Courses and at the ice skating facility, and, the payment of resident accounts at the long term care facilities operated by the Authority, by the use of electronic receipts. The Authority authorizes electronic receipts by way of credit and debit cards.

2. The Authority hereby authorizes the procurement of the Services from First Data Merchant Services (for Santander Merchant Services) through the Program at a cost not to exceed \$5,000.00.

3. The Authority hereby authorizes the Chairman or Chief Financial Officer to execute any purchase orders or documents that may be required to purchase the Services from First Data Merchant Services (for Santander Merchant Services) through the Program.

4. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.					x	
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR FIRE SPRINKLER SYSTEM SERVICE -
ROOSEVELT CARE CENTER AT EDISON**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, the Authority owns the real property and improvements which constitute Roosevelt Care Center at Edison; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of fire sprinkler system service (the "Services") at Roosevelt Care Center at Edison; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received a bid for the Services from Total Fire Safety LLC; and

WHEREAS, the bid of Total Fire Safety LLC was a responsive, responsible bid received for the Services; and

WHEREAS, the Authority would like to award a contract for the Services to Total Fire Safety LLC in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby awards a contract for the Services to Total Fire Safety LLC in accordance with the bid sheet attached hereto and made a part hereof at an annual cost not to exceed \$28,134.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with Total Fire Safety LLC in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.					x	
Eaker, Jacqu	x					
Fernicola, Camille	x					
Raczynski, Anthony					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CHANGE ORDER TO CONTRACT FOR PLUMBING SERVICES AT
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires the provision of plumbing services (the "Services") for the operations of Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution 15-34 duly adopted by the Authority on February 11, 2015, the Authority awarded a contract for the Services to Magic Touch Construction Co., Inc.; and

WHEREAS, certain repairs are required to the boiler room at Roosevelt Care Center at Old Bridge due to an insurance inspection (the "Work"); and

WHEREAS, the Authority would like to approve change order #1 to the contract with Magic Touch Construction Co., Inc. to authorize the Work in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes change order #1 to the contract with Magic Touch Construction Co., Inc. for the provision of the Work and authorizes an increase in the contract amount of \$19,724.29.

2. The Certifying Finance Officer has certified that the funds for the change order are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.					x	
Eaker, Jacqu	x					
Fernicola, Camille	x					
Raczynski, Anthony					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING MEMBERSHIP IN HEALTH CARE ASSOCIATION OF NEW
JERSEY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Health Care Association of New Jersey ("HCANJ") is a medical association that is recognized as the primary source of current health information in the State of New Jersey; and

WHEREAS, the Administrators of the Roosevelt Care Center facilities have recommended that the Authority continue participation in HCANJ for both Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge; and

WHEREAS, the Authority would like to approve the Authority's continued membership in HCANJ.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes membership in HCANJ at a cost not to exceed \$25,470.00.
2. The Authority authorizes the Licensed Administrator of each Roosevelt Care Center facility to execute any applications which may be required for continued membership in HCANJ.
3. The Certifying Finance Officer has certified that the funds for the membership are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.					x	
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT TO CERTIFICATION OF FUNDS FOR NJHA
VENDOR**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority is permitted to procure items without publicly advertising for bids from New Jersey Hospital Association vendors ("NJHA"); and

WHEREAS, by Resolution 15-31 duly adopted by the Authority on February 11, 2015, the Authority authorized purchases through the NJHA; and

WHEREAS, the Authority would like to approve an amendment to the certification of funds for a vendor approved pursuant to Resolution 15-31.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves an amendment to the NJHA vendor KCI USA (#MS0490) certification to increase the certification by \$10,000.00.

2. The Certifying Finance Officer is hereby authorized to increase the certification in accordance with this Resolution.

<u>Recorded Vote:</u>	<u>Aye</u> 3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 2
Roseman, Leonard J.	x			
Mantz, Robert J.				x
Eaker, Jacque	x			
Fernicola, Camille	x			
Raczynski, Anthony				x

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES
FOR OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on January 13, 2016; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the “Properties”), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the “County”) as agent for the County with respect to the County’s Open Space Plan and Farmland Preservation Program (the “Program”) and has approved an agreement (the “Agreement”) with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Gravel Hill-Spotswood Road Open Space Property in the Township of Monroe, the Fishbein Property in the Borough of South Plainfield and the Himmel Farm II Open Space Project in the Township of South Brunswick (hereinafter referred to as the “Sites”) in the Program; and

WHEREAS, the Authority requires the provision of engineering services (the “Services”) for the due diligence and negotiation functions to be performed by the Authority pursuant to the Agreement for the Sites; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify engineers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 14, 2015, the Authority qualified vendors as set forth in the resolutions to provide engineering services for the Program pursuant to the fair and open process; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Sites in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposals to provide the Services for the Sites:

<u>Site</u>	<u>Vendor/Services</u>	<u>Cost Not to Exceed</u>
Gravel Hill-Spotswood Road	Hatch Mott MacDonald	\$1,900.00
Open Space Property Township of Monroe	Additional Engineering Services	
Fishbein Property Borough of South Plainfield	CME Associates Land Surveying Services	\$18,360.00
Fishbein Property Borough of South Plainfield	Hatch Mott MacDonald Additional Engineering/Phase II	\$8,450.00
Himmel Farm II Open Space Project Township of South Brunswick	Najarian Associates Additional Engineering Services	\$4,500.00

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.					x	
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ISSUANCE OF REQUEST FOR QUALIFICATIONS FOR GOLF
COURSE MANAGEMENT/OPERATION SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority in accordance with this statutory provision operates The Meadows at Middlesex Golf Course (the "Golf Course"); and

WHEREAS, the provision of golf course management operational services (the "Services") is an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a)(ii); and

WHEREAS, the Authority would like to authorize the undertaking of a Request for Qualifications (“RFQ”) process for the provision of the Services for the Golf Course in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes Authority counsel to prepare an RFQ and authorizes the issuance of the RFQ in such form as shall be approved by the Chairman. The Authority authorizes the receipt of the RFQ and the taking of such other actions by appropriate Authority staff and counsel as shall be necessary to review and report on the results of the RFQ.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.					x	
Eaker, Jacques	x					
Fernicola, Camille	x					
Raczynski, Anthony					x	

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES IN CONNECTION WITH FOOD
RECYCLING PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 13, 2016; and

WHEREAS, the Middlesex County Board of Chosen Freeholders (the "County") on June 2, 1994 adopted Amendments 1994-1, 1994-2 and 1994-3 to the County's Solid Waste Management Plan (the "1994 Amendments") which 1994 Amendments, among other things, reassigned the implementation responsibilities for the County Recycling Program from the County's Department of Solid Waste Management to the Authority; and

WHEREAS, by Resolution of the Authority heretofore duly adopted on November 12, 2015, the Authority authorized the review of a program involving the recycling of food including the construction of and operation of a food recycling facility (the “Food Recycling Program”) and approved an amendment (the “Amendment”) to a shared services agreement with the Middlesex County Utilities Authority (“MCUA”) concerning the review of the Food Recycling Program;; and

WHEREAS, in reviewing the Food Recycling Program, the Authority will require certain engineering services (the “Services”) for undertaking a procurement process for the Food Recycling Program; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instrument, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify engineers for the operations of the Authority; and

WHEREAS, by Resolution duly adopted by the Authority on December 14, 2015, the Authority qualified CME Associates to provide the Services to the Authority; and

WHEREAS, CME Associates has provided a proposal for the Services for the preparation of an RFQ/RFP for the Food Recycling Program; and

WHEREAS, the Authority would like to accept the proposal of CME Associates, authorize the preparation of the RFQ/RFP for the Food Recycling Program, and, authorize the issuance of same in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes CME Associates to prepare an RFQ/RFP for the Food Recycling Program and authorizes the provision of tasks 1 and 2 on the proposal dated December 22, 2015 by CME Associates at a cost not to exceed \$85,000.00.

2. The Certifying Finance Officer has certified that the funds for the Services will be available through the Amendment.

3. The Secretary is authorized to cause a brief notice of the authorization to be published pursuant to N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	2
Roseman, Leonard J.	x					
Mantz, Robert J.					x	
Eaker, Jacque	x					
Fernicola, Camille	x					
Raczynski, Anthony					x	

Upon motion duly made by Jacque Eaker, seconded by Camille Fernicola, and approved by the members present, the following resolution was adopted:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of January 13, 2016, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,365,065.47 are authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,365,065.47 are correct and just and payment should be approved.

/s/ Lory L. Cattano
Lory L. Cattano, Chief Financial Officer

/s/ Leonard J. Roseman
Leonard J. Roseman, Chairman

The Chairman invited the public to comment. There being no response from the public, upon motion duly made by Camille Fernicola and seconded by Jacque Eaker, the meeting was adjourned.

Daria Anne Venezia
Secretary to the Meeting