

MINUTES OF A REGULAR MEETING OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
HELD ON WEDNESDAY, MARCH 12, 2014 at 6:00 P.M.
AT THE OFFICES OF THE AUTHORITY
101 INTERCHANGE PLAZA, CRANBURY
(SOUTH BRUNSWICK), NEW JERSEY

Present were:

Leonard J. Roseman, Chairman
Robert J. Mantz, Vice-Chairman
Jacque Eaker, Secretary
Camille Fernicola
Anthony Raczynski

Also present were:

Richard Pucci, Executive Director
Jane Leal, Ed Windas, Lory Cattano, Middlesex County Improvement Authority
Daria Anne Venezia, Esq., Venezia & Nolan, P.C., Counsel to the Authority
David J. Samuel, CME Associates, Authority Engineer
Freeholder Deputy Director Carol Barrett Bellante, Middlesex County Board of
Chosen Freeholder Liaison

After the salute to the flag, the Chairman called the meeting to order. Ms. Venezia read the following statement: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in The Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

The first item on the agenda was correspondence. Mr. Pucci stated that the reports and correspondence are contained in the packages.

Upon motion duly made by Anthony Raczynski, seconded by Robert J. Mantz and unanimously approved by the members present, the Financial Report was received and filed with the minutes.

Under the Recycling Report, Mr. Windas reported that curbside collection for the month of February was low due to the weather conditions. Two new units were added to the program, however, 42 homes were removed from the program due to being destroyed by Super Storm Sandy. The Book Recycling Program is going well. The Program is currently in Dunellen.

The next item on the agenda was the Golf Course Report. Mr. Pucci stated that generally March 1st is the unofficial start of the golf season, however, due to the weather, the courses are not yet open. The staff is working to get the courses in shape so that they can open.

Under the Financing Report, the Chairman stated that he appeared with Tony Panella at the Local Finance Board hearing this morning. The Local Finance Board voted to approve the Middlesex Regional Educational Commission refunding.

Upon motion duly made by Robert J. Mantz and seconded by Anthony Raczynski, the Economic Development report was received and filed.

There being no Old Business, the meeting proceeded to New Business and a discussion of the Resolutions. Mr. Pucci started with Resolution (a) authorizing The Marcus Group to provide design services for the annual report. Resolution (b) approves the provision of software support and maintenance for the Authority's accounting software.

Concerning Golf Course operations, Resolution (c) authorizes the award of contracts for turf products. Resolution (d) approves an agreement with United Water for the purchase of treated effluent for irrigation purposes at The Meadows at Middlesex Golf Course. Resolution (e) approves an agreement with First Tee Raritan Valley to participate with them in a golf program. Resolution (f) approves a memorandum of understanding with AFSCME for the employees of the Golf Courses. Ms. Venezia described the provisions of the new contract and stated that the Authority is following the terms agreed to by the County and AFSCME. Mr. Pucci highlighted the mandated health benefits contributions.

Resolution (g) awards a contract for HVAC repairs and maintenance at the Golf Courses and the Recycling Division Office to Titan Mechanical, the low bidder. Resolution (h) approves the extension of a previously bid contract for plumbing services at the aforementioned locations.

Mr. Pucci then continued with an explanation of the Resolutions concerning the Roosevelt Care Center facilities. Resolution (i) authorizes the award of a contract to George S. Hall, Inc., the low bidder out of the 5 bids received. Resolution (j) approves a final review of the system at Roosevelt Care Center at Old Bridge to try to resolve the heating issues. Resolution (k) authorizes the extension of the plumbing contract with MBT Contracting for both facilities. Resolution (l) approves an increase in the contract amount for the respiratory services contract with Pulmo Rehab/Meridian.

Resolution (m) authorizes an increase in the contract with Brinkerhoff Environmental for additional work on the Perth Amboy Brownfield Project.

Resolution (n) authorizes an emergency snow removal contract for the Roosevelt Care Center at Edison facility. The contract vendor did not perform services during a storm in February and the resolution authorizes Above the Mark to provide the services for a period of sixty (60) days.

Resolutions (o) and (p) approve engineering and appraisal services, respectively, for the Open Space and Farmland Preservation Program. Also concerning the Program, a fair and open RFQ process was undertaken for title services. Two additional vendors will be qualified to provide the services for the Program by Resolution (q).

Lastly, Resolution (r) approves an additional job title to the list of Authority job titles. The position is for the Human Resources Department and will not be a union position.

Upon motion duly made by Anthony Raczynski, seconded by Jacque Eaker and approved with abstentions by Robert J. Mantz and Camille Fernicola, the minutes of the meeting of February 18, 2014 were approved.

The Chairman invited the public to comment on the resolutions. There being no comment from the public, upon motion duly made by Anthony Raczynski, seconded by Robert J. Mantz and unanimously approved by the members present, the members determined to consider the agenda by consent and adopted the following resolutions:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR DESIGN AND LAYOUT SERVICES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq; and

WHEREAS, the Authority requires services for the design and layout of the 2013 annual report (the "Services"); and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law, as an extraordinary, unspicifiable expense pursuant to N.J.S.A. 40A:11-5(l)(a)(ii); and

WHEREAS, the Authority received a proposal for the Services from The Marcus Group; and

WHEREAS, the Authority would like to accept the proposal and award a contract to The Marcus Group for the Services.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of The Marcus Group and awards a contract to The Marcus Group for the Services at a cost not to exceed \$9,460.00.
2. The Secretary is authorized to publish a brief notice of this award as required by N.J.S.A. 40A:11-5(l)(a)(ii).
3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PURCHASE OF SOFTWARE SUPPORT AND MAINTENANCE
FOR ACCOUNTING SOFTWARE SYSTEM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires support and maintenance for its proprietary software (the "Services") for the Authority accounting system; and

WHEREAS, the provision of services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, the Authority has received a proposal for the provision of the Services from Sungard Public Sector; and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority has a public exigency for the immediate delivery of the Services to insure continued maintenance and support of the software; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, the contract will prohibit Sungard Public Sector from making any reportable contributions to a political or candidate committee during the term of the contract as prohibited by the law; and

WHEREAS, the Authority would like to authorize the purchase of the Services from Sungard Public Sector in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of Sungard Public Sector and authorizes the purchase of the Services from Sungard Public Sector at a cost not to exceed \$17,946.36.

2. The Authority authorizes the Executive Director to execute any purchase order required for the purchase of the Services.

3. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY REJECTING
CERTAIN BIDS AND AWARDING CONTRACTS FOR PROVISION OF TURF
PRODUCTS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h) the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority maintains and operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Authority requires turf products (the "Products") for use at the Golf Courses; and

WHEREAS, the Authority prepared a bid specification package, advertised for bids for the Products and received bids for the provision of the Products from Agrium Advanced Technologies (US), Inc., Fertl-Soil Turf Supply, Inc., Fisher & Son Co., Inc., Grass Roots Turf Products, Inc. , John Deere Landscapes, LLC, Mitchell Products, LLC, Plant Food Company, Inc, Reed & Perrine Sales Inc. and Seeton Turf Warehouse, LLC; and

WHEREAS, certain of the bids for the Products did not meet the specifications; and

WHEREAS, the Authority would like to reject certain of the bids and award contracts for the provision of the Products in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby rejects certain of the bids received for the items as not meeting specifications as set forth on Schedule A attached hereto and made a part hereof.

2. The Authority accepts the bids of the vendors as set forth on Schedule B under Contract No. 14-05 for the provision of the Products at the per unit costs and awards contracts to the vendors in accordance with Schedule B attached hereto and made a part hereof which contracts are subject to the terms and conditions of the bid specification package.

3. The Authority authorizes the entering into of contracts with the vendors as set forth on Schedule B and the execution and delivery by the Chairman or Vice-Chairman of contracts with the aforesaid vendors for the provision of the Products in the form attached to the bid specification package. The Secretary is hereby authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

4. The Certifying Finance Officer has certified that the funds for the Products are available from and can be obtained from the funds of the Authority and shall be encumbered at the time of each purchase order.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING CONTRACT FOR PURCHASE OF TREATED EFFLUENT
FOR THE MEADOWS AT MIDDLESEX GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the county through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this power, by Resolution 98-177 duly adopted by the Authority on October 14, 1998, the Authority determined to purchase an eighteen (18) hole golf course (the "Golf Course") located in the Township of Plainsboro in the County of Middlesex known as The Meadows at Middlesex Golf Course (the "Golf Course") and acquired the Golf Course; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power expressly given in the County Improvement Authorities Law, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, in connection with the operation of the Golf Course, the Authority uses certain treated effluent for irrigation purposes; and

WHEREAS, the Authority has been purchasing the treated effluent from United Water Princeton Meadows, Inc.; and

WHEREAS, United Water Princeton Meadows, Inc., currently holds the requisite permits and approvals from the New Jersey Department of Environmental Protection to provide the treated effluent to the Golf Course; and

WHEREAS, the Authority would like to authorize an agreement (the "Agreement") with United Water Princeton Meadows, Inc., for the purchase of the treated effluent.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the agreement with United Water Princeton Meadows, Inc., for the purchase of the treated effluent in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement with United Water Princeton Meadows, Inc., in the form approved by the Chairman and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the purchase are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING MEMORANDUM OF UNDERSTANDING WITH FIRST TEE
RARITAN VALLEY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority in accordance with this statutory provision operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, The First Tee Raritan Valley (“First Tee”) is an organization dedicated to teaching life skills through golf to youth; and

WHEREAS, First Tee requested the Authority to continue to participate in a program (the “Program”) to promote youth golf and teach life skills through golf at the Golf Courses; and

WHEREAS, the Authority would like to continue participation in the Program and approve a Memorandum of Understanding (the “MOU”) with First Tee in connection with the Program in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the continuation of participation in the Program.
2. The Authority approves the MOU with First Tee in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the MOU with First Tee in the form so approved.
4. The Authority authorizes the Executive Director or his designee to take all acts reasonable and necessary to participate in the Program and undertake the responsibilities of the Authority under the MOU.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING MEMORANDUM OF UNDERSTANDING WITH
A.F.S.C.M.E. COUNCIL #73 LOCAL 3440 AND AUTHORIZING CERTAIN
ACTIONS AND APPROVING CERTAIN DOCUMENTS NECESSARY
IN CONNECTION THEREWITH**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this provision, the Authority operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the “Golf Courses”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes

of the Authority subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, certain of the employees of the Authority employed at the Golf Courses are members of A.F.S.C.M.E. Council #73 Local 3440 (the "Union"); and

WHEREAS, certain terms and conditions of a collective bargaining agreement have been negotiated with the Union; and

WHEREAS, the Authority would like to approve the terms and conditions, authorize the preparation and execution of an agreement memorializing the terms and conditions, and approve certain acts in connection therewith all as set forth in this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Memorandum of Understanding (the "MOU") of the collective bargaining agreement with the Union as set forth on the MOU attached hereto and made a part hereof and authorizes implementation of the terms of the MOU.

2. The Authority hereby authorizes preparation of a collective bargaining agreement with the Union and authorizes the Chairman and Executive Director to review and approve the final form of such collective bargaining agreement containing the terms of the MOU and such other terms and conditions as shall be agreed upon by them.

3. The Authority authorizes the Chairman or Vice-Chairman to execute the collective bargaining agreement with the Union as prepared in accordance herewith and authorizes the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

4. The Authority authorizes the Executive Director to take acts reasonable and necessary in connection with implementation of the MOU and the collective bargaining agreement.

5. No further ratification or confirmation shall be required with respect to the approvals and authorizations granted herein or the actions taken in accordance with this Resolution.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacqu	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR HVAC REPAIRS AND MAINTENANCE
SERVICES**

(GOLF COURSES AND RECYCLING DIVISION OFFICE)

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority requires certain HVAC repairs and maintenance services (the "Services") for the Recycling Division offices and the facilities at the Golf Courses; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received bids for the Services from Binsky & Snyder Service, LLC, Core Mechanical, Inc., George S. Hall, Inc., GRM Facilities Management, Inc., T.M. Brennan Contractors, Inc. and Titan Mechanical Service LLC; and

WHEREAS, the bid of Titan Mechanical Service LLC was the lowest responsive, responsible bid received for the Services; and

WHEREAS, the Authority would like to award a contract for the Services to Titan Mechanical Service LLC in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority awards a contract to Titan Mechanical Service LLC for the Services at the rates on the proposal attached hereto and made a part hereof as Schedule A.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with Titan Mechanical Service LLC in the form contained in the bid specification package and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacqu	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EXTENSION OF CONTRACT FOR PLUMBING SERVICES
(GOLF COURSES AND RECYCLING DIVISION OFFICE)**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or

desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority requires certain plumbing services (the "Services") for the Recycling Division offices and the clubhouses at the Golf Courses; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution 13-68 duly adopted by the Authority on April 10, 2013 the Authority awarded a contract for the Services to Magic Touch Construction Co., Inc.; and

WHEREAS, the Authority reserved the option of extending the term of the contract for the Services for a period of one (1) year; and

WHEREAS, the Authority finds that the Services are being provided in an effective and efficient manner; and

WHEREAS, the Authority would like to exercise the option and extend the term of the contract for the Services with Magic Touch Construction Co., Inc. for a period of one (1) year in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority finds that the Services are being provided by Magic Touch Construction Co. Inc. in an effective and efficient manner.

2. The Authority hereby exercises the option to extend the term of the contract for the Services with Magic Touch Construction Co. Inc. and extends the contract for a period of one (1) year in accordance with the rates bid and attached hereto as Schedule A.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR HVAC REPAIR AND MAINTENANCE
SERVICES AT ROOSEVELT CARE CENTER AT EDISON**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority requires certain HVAC repair and maintenance services (the “Services”) for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received bids for the Services from Air Systems Maintenance, Inc., Core Mechanical, Inc., George S. Hall, Inc., Jersey State Controls and Unitemp, Inc.; and

WHEREAS, the bid of George S. Hall, Inc. was the lowest responsive responsible bid received for the Services; and

WHEREAS, the Authority would like to award a contract to George S. Hall, Inc. for the Services in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority awards a contract to George S. Hall, Inc. for the Services in accordance with the bid proposal attached hereto and made a part hereof at an annual cost not to exceed \$57,196.74.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with George S. Hall, Inc. in the form attached to the bid specification package and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in future year budgets.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR STUDY OF HVAC AND CONTROLS AT
ROOSEVELT CARE CENTER AT OLD BRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, the Authority operates the long term care facility Roosevelt Care Center at Old Bridge; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, certain engineering services (the “Services”) are required to be performed at Roosevelt Care Center at Old Bridge to evaluate and opine on the HVAC system and controls; and

WHEREAS, the Services are exempt from the bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Authority has received a proposal for the Services from Concord Engineering; and

WHEREAS, the Authority would like to authorize Concord Engineering to provide the Services to evaluate and opine on the HVAC system and controls at Roosevelt Care Center at Old Bridge in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of Concord Engineering and authorizes Concord Engineering to provide the Services to evaluate and opine on the HVAC system and controls at Roosevelt Care Center at Old Bridge at a cost not to exceed \$3,500.00.

2. The Certifying Finance Officer has certified that the funds for the Services are available from and can be paid from the funds of the Authority.

3. The Secretary is directed to cause a brief notice of this authorization to be published in accordance with N.J.S.A. 40A:11-1 et seq.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EXTENSION OF CONTRACT FOR PLUMBING SERVICES
AT ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires the provision of plumbing services (the “Services”) for the operations of Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution 13-54 duly adopted by the Authority on March 13, 2013, the Authority awarded a contract for the Services to MBT Contracting Corp.; and

WHEREAS, the Authority reserved the option of extending the term of the contract for a period of one (1) year; and

WHEREAS, the Authority finds that the Services are being provided in an effective and efficient manner; and

WHEREAS, the Authority would like to exercise the option and extend the term of the contract with MBT Contracting Corp. for the Services for a period of one (1) year in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby finds that the Services are being provided by MBT Contracting Corp. in an effective and efficient manner.

2. The Authority hereby exercises the option to extend the term of the contract with MBT Contracting Corp. for the provision of the Services for a period of one (1) year in accordance with the bid proposal attached hereto and made a part hereof at an annual cost not to exceed \$34,679.20.

3. The Certifying Finance Officer has certified that the funds for the extension of the contract for the Services are available from and can be obtained from the funds of the Authority and will be included in next years budget.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacqu	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN CONTRACT AMOUNT FOR RESPIRATORY
SERVICES CONTRACT FOR ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority owns and operates Roosevelt Care Center at Edison, a long term care facility located in the Township of Edison, and operates Roosevelt Care Center at Old Bridge, a long term care facility located in the Township of Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires the provision of respiratory services (the "Services") for Roosevelt Care Center; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County

Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional services; and

WHEREAS, the Services are professional services which do not require public bidding; and

WHEREAS, by Resolution 13-89 duly adopted by the Authority on May 8, 2013, the Authority awarded a contract for the Services to PulmoRehab LLC d/b/a Meridian (“Meridian”); and

WHEREAS, the amount of Services provided by Meridian are greater than anticipated; and

WHEREAS, the Authority would like to authorize an increase to the Meridian contract in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an increase of \$150,000.00 in the contract amount of the contract for the Services with Meridian.

2. The Secretary is authorized to publish a brief notice of the increase in the contract amount pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

3. The Certifying Finance Officer has certified that the funds for the increase in the contract amount are available and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN CONTRACT FOR LICENSED SITE
REMEDATION PROFESSIONAL ENVIRONMENTAL ENGINEERING
SERVICES FUNDED BY A USEPA BROWNFIELD ASSESSMENT COALITION
GRANT FOR VARIOUS BROWNFIELD PROPERTIES IN THE CITY OF
PERTH AMBOY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the “Act”), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to the Act, the Authority is empowered to, among other things, plan, initiate and carry out redevelopment projects for the elimination and for the prevention of the development or spread of blighted, deteriorated or deteriorating areas; and

WHEREAS, in furtherance of this statutory provision, the Authority has undertaken a program for the assessment of certain brownfields (the “Program”); and

WHEREAS, the Authority applied and was approved for a grant (the “Grant”) from the United States Environmental Protection Agency to conduct environmental testing and or investigations on brownfield sites as part of the Program; and

WHEREAS, the Authority requires certain services (the “Services”) for the environmental investigation of certain sites located in the City of Perth Amboy as part of the Program; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service; and

WHEREAS, by Resolution 13-11 duly adopted by the Authority on January 9, 2013, the Authority awarded a contract for the Services to Brinkerhoff Environmental Services, Inc. after undertaking an RFP process; and

WHEREAS, additional Services are required for the preparation of surveys, wetlands delineation and payment of fees associated therewith; and

WHEREAS, the Authority has received a proposal from Brinkerhoff Environmental Services, Inc. for the additional work; and

WHEREAS, the Authority would like to authorize an increase in the contract amount for the additional work in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of Brinkerhoff Environmental Services, Inc. for the additional work and authorizes an increase in the work under the contract at a cost not to exceed \$19,050.00

2. The Authority hereby authorizes the Chairman to execute the proposal of Brinkerhoff Environmental Services, Inc. to signify the Authority’s acceptance of same.

3. The Certifying Finance Officer has certified that the funds for the additional Services are available from the Grant for the Program.

4. The Secretary is hereby directed to cause a brief notice of the increase in the contract to be published in accordance with N.J.S.A. 40A:11-1 et seq.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EMERGENCY CONTRACT FOR SNOW REMOVAL
SERVICES AT ROOSEVELT CARE CENTER AT EDISON**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, the Authority owns and operates the long term care facility Roosevelt Care Center at Edison ("Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, certain emergency services (the "Services") are required to be performed at Roosevelt Care Center for snow plowing services due to the failure of the contracted vendor to perform; and

WHEREAS, Above the Mark Landscaping provides snow plowing services at the Roosevelt Care Center at Old Bridge facility and has agreed to provide the Services; and

WHEREAS, the Authority would like to declare an emergency and approve and ratify performance of the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby declares an emergency and authorizes an emergency contract for the Services with Above the Mark Landscaping for a period not to exceed sixty (60) days at the rates set forth on the proposal attached hereto at a cost not to exceed \$ 20,000.00.

2. The Certifying Finance Officer has certified that the funds for the Services are available from and can be paid from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES
FOR OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the "Properties"), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the "County") as agent for the County with respect to the County's Open Space Plan and Farmland Preservation Program (the "Program") and has approved an agreement (the

“Agreement”) with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Ryan Property in the Borough of Middlesex, the Rosengarten Tract in the City of Perth Amboy, the Washington Avenue Property in the Township of East Brunswick and the Kingston Property in the Township of South Brunswick (hereinafter referred to as the “Sites”) in the Program; and

WHEREAS, the Authority requires the provision of engineering services (the “Services”) for the due diligence and negotiation functions to be performed by the Authority pursuant to the Agreement for the Sites; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify engineers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 11, 2013, the Authority qualified vendors as set forth in the resolutions to provide engineering services for the Program pursuant to the fair and open process; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Sites in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposals to provide the Services for the Sites:

<u>Site</u>	<u>Vendor/Services</u>	<u>Cost Not to Exceed</u>
Ryan Property	CME Associates	\$ 5,150.00
Borough of Middlesex	Survey	
Rosengarten Tract	CME Associates	\$ 12,030.00
City of Perth Amboy	Survey	
Washington Ave. Property	Hatch Mott MacDonald	\$ 3,150.00
Township of East Brunswick	Prelim Assessment/Phase I/ESA	
Kingston Property	Najarian Associates	\$ 7,000.00
Township of South Brunswick	Preliminary Assessment/ Phase I/ Wetlands Delineation and Lot Yield	

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorizations pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING APPRAISAL SERVICES FOR
OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, the Authority has heretofore accepted the duties and functions of negotiating for the purchase of properties (the "Properties"), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the "County") as agent for the County with respect to the County's Open Space Plan and Farmland Preservation Program (the "Program") and has approved an agreement (the "Agreement") with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Kingston Property in the Township of South Brunswick, the Washington Avenue Property in the Township of East Brunswick, and certain properties in the City of Perth Amboy (hereinafter referred to as the "Sites") in the Program; and

WHEREAS, the Authority requires appraisal services for the evaluation of the Sites; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law, as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i); and

WHEREAS, the Authority undertook fair and open processes pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify appraisers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 11, 2013, the Authority qualified appraisers as set forth in the resolutions to provide appraisal services for the Program; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Sites in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposals to provide the Services:

<u>Site</u>	<u>Appraiser</u>	<u>Cost Not To Exceed</u>
Kingston Property	Sterling DiSanto & Assoc.	\$3,000.00
Township of South Brunswick	Bettina Sholk	\$3,390.00
Washington Ave. Property	New Jersey Realty	\$1,500.00
Township of East Brunswick	Advisory Group, LLC	
Various Properties	New Jersey Realty	\$4,900.00
City of Perth Amboy	Advisory Group, LLC	

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization as required by N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING TITLE INSURANCE AGENTS/COMPANIES PURSUANT TO
FAIR AND OPEN PROCESS FOR OPEN SPACE AND FARMLAND
PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), any contract, purchase or agreement, the subject matter of which consists of professional services is an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, it is necessary for the Authority to obtain title insurance services (the "Services") for the procurement of title searches and insurance for properties in the Open Space and Farmland Preservation Program; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority has previously undertaken a fair and open process and has qualified Title Agency, Inc. to provide the Services pursuant to Resolution 13-225 duly adopted by the Authority on December 11, 2013; and

WHEREAS, the Authority would like to qualify additional vendors to provide the Services; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority undertook a subsequent fair and open process and advertised a request for qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from Direct Title Agency and Two Rivers Title Company, LLC; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Operating Officer/Special Projects (Open Space/Farmland Preservation) and Project Manager(Open Space/Farmland Preservation) have reviewed the responses and have made a recommendation to the Authority to qualify Direct Title Agency and Two Rivers Title Company, LLC to provide the Services; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify Direct Title Agency and Two Rivers Title Company, LLC to provide the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.

2. The Authority hereby qualifies Direct Title Agency and Two Rivers Title Company, LLC to provide the Services.

3. The Authority authorizes the Chairman of the Authority to approve and execute a contract with Direct Title Agency and Two Rivers Title Company, LLC setting forth the terms of the provision of the Services. Such approval and execution by the Chairman shall be deemed approval by the Authority and no further action or approval shall be required.

4. The Secretary of the Authority is directed to cause a brief notice of the above qualifications to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AMENDING CODE OF JOB TITLES AND SALARY RANGES
OF EMPLOYEES OF THE AUTHORITY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 12, 2014; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n), the Authority may do and perform any acts and things authorized by the County Improvement Authorities Law, under, through or by means of its own officers, agents and employees; and

WHEREAS, by Resolution heretofore duly adopted by the Authority on February 18, 2014, the Authority has established certain classifications, appointments and salary ranges for employees of the Authority (the “Code”); and

WHEREAS, the Authority would like to amend the Code of the Authority to add a job title and salary range.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes and adopts the amendments to the Code as set forth on Schedule A attached hereto and made a part hereof.

2. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

Upon motion duly made by Robert J. Mantz, seconded by Jacque Eaker and unanimously approved by the members present, the following resolution was adopted:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of March 12, 2014, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,533,257.07 are authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,533,257.07 are correct and just and payment should be approved.

/s/ Richard Pucci
Richard Pucci, Executive Director

/s/ Leonard J. Roseman
Leonard J. Roseman

The Chairman invited the public to comment. There being no response from the public, upon motion duly made by Robert J. Mantz and seconded by Camille Fernicola, the meeting was adjourned.

/s/ Daria Anne Venezia
Daria Anne Venezia
Secretary of the Meeting