

MINUTES OF A REGULAR MEETING OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
HELD ON WEDNESDAY, MARCH 11, 2015 at 6:00 P.M.
AT THE OFFICES OF THE AUTHORITY
101 INTERCHANGE PLAZA, CRANBURY
(SOUTH BRUNSWICK), NEW JERSEY

Present were:

Leonard J. Roseman, Chairman
Robert J. Mantz, Vice-Chairman
Anthony Raczynski

Also present were:

Lory Cattano, Ed Windas, Middlesex County Improvement Authority
Daria Anne Venezia, Esq., Venezia & Nolan, P.C., Counsel to the Authority
Anthony J. Pannella, Wilentz, Goldman & Spitzer, P.A., Authority Bond Counsel

After the salute to the flag, the Chairman called the meeting to order. Ms. Venezia read the following statement: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in The Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

The first item on the agenda was correspondence. The Chairman stated that any correspondence is in the member packages.

Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved by the members present, the Financial Report was received and filed with the minutes.

Under the Recycling Report, Mr. Windas reported that curbside collection for the month of February was low due to the weather conditions. There were only 442 tons of material collected from the 14 towns. People generally do not place recyclables at the curbside when there is snow. Mr. Windas continued stating that the new recycling collection and marketing contract with Central Jersey will commence on March 30th. Under the yard waste program, 728 tons were received. This low amount is also weather related. Mr. Windas advised that notice will be sent soon to the municipalities advising that leaf composting material is available. The material was tested, and it has been approved for distribution.

The next item on the agenda was the Golf Course Report. The Chairman stated that the report reflects the weather as well.

Mr. Pannella provided the Financing Report. He stated that the demand survey for the Capital Equipment and Improvement Financing Program has been sent out. The responses will likely be received next month. Mr. Pannella stated that he continues to

work on the re-financing of the Heldrich bonds. The Chairman asked if there was any movement on the financing for the boards of education of the County. Mr. Pannella advised that the proposed program was explained to the County Administrator.

Upon motion duly made by Robert J. Mantz and seconded by Anthony Raczynski, the Economic Development report was received and filed.

There being no Old Business, the meeting proceeded to New Business and a discussion of the Resolutions. Ms. Venezia stated that Resolution (a) authorizes the purchase of software for the accounting system from Sungard Public Sector. The cost is not to exceed \$18,484.75. The Chairman asked Ms. Cattano if the Authority is satisfied with the program and Ms. Cattano responded in the affirmative. She stated that the system is also used by the County.

Concerning Golf Course operations, Resolution (b) authorizes the rejection of certain bids and the acceptance of others for the purchase of turf products. This is an annual procurement undertaken by the Authority. Ms. Venezia explained that resolution (c) approves an agreement with United Water Princeton Meadows for the purchase of wastewater effluent. The effluent is used for irrigation purposes at The Meadows at Middlesex Golf Course. Resolution (d) approves a memorandum of understanding with First Tee Raritan Valley. The memorandum supports the youth golf course program and authorizes use of the County golf courses for the program. Resolution (e) authorizes the purchase of certain grounds maintenance equipment through the Middlesex Regional Educational Services Commission.

Ms. Venezia continued with an explanation of Resolution (f). The resolution authorizes agreements with municipalities in the County who participate in the Authority's curbside recycling collection and marketing program. The Authority awarded a contract to Central Jersey Waste and Recycling last month. Based on recent bid results in New Brunswick, the contract awarded by the Authority was very competitive and will be beneficial to the towns. The agreement provides for payment of the costs of the services by the Authority with the towns paying the Authority a municipal reimbursement of the costs in accordance with the agreement. In the new contract, the payment of marketing revenue by the contractor to the Authority was removed, and this is reflected in the reimbursement amount.

Concerning Roosevelt Care Center, Resolution (g) authorizes the award of a contract for electrician services at the Roosevelt Care Center facilities. The low bidder was Tatbit, and the cost of the contract is not to exceed \$30,464 annually. Resolution (h) authorizes purchases from the State approved vendor Staples for the Roosevelt Care Center facilities at a cost not to exceed \$35,000. Resolution (i) authorizes the undertaking of a competitive contracting process for temporary nursing services at the Roosevelt Care Center facilities. The process allows the Authority to obtain CNA's and nurses to supplement the nursing staff at the facilities. Ms. Venezia explained that Resolution (j) authorizes the purchase of durable medical equipment from JFK. Oftentimes there is a need for splints or other types of equipment on an emergent basis. This resolution authorizes these purchases from JFK at an amount not to exceed \$10,000.

Resolution (k) authorizes the exercise of the option to extend the contract with FM Generator for emergency generator service at the Roosevelt Care Center facilities at a cost not to exceed \$32,052. Lastly concerning Roosevelt Care Center, Resolution (l) authorizes the purchase of an upgrade for the telephone system at Roosevelt Care Center at Edison from State approved vendor Black Box Network at a cost of \$39,495.59.

Ms. Venezia stated that Resolution (m) authorizes engineering services for preparation of a survey for the Hoffman Station Property. Lastly, Resolution (n) authorizes additional LSRP environmental engineering services by CME Associates for certain Brownfield sites in Woodbridge. Further investigation of the sites is required. The Chairman confirmed that the cost is reimbursed by the EPA grant.

Upon motion duly made by Anthony Raczynski, seconded by Robert J. Mantz and approved by the members present, the minutes of the meeting of February 11, 2015 were approved.

The Chairman invited the public to comment on the resolutions. There being no comment from the public, upon motion duly made by Anthony Raczynski, seconded by Robert J. Mantz and unanimously approved by the members present, the members determined to consider the agenda by consent and adopted the following resolutions:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PURCHASE OF SOFTWARE SUPPORT AND MAINTENANCE
FOR ACCOUNTING SOFTWARE SYSTEM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires support and maintenance for its proprietary software (the "Services") for the Authority accounting system; and

WHEREAS, the provision of services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, the Authority has received a proposal for the provision of the Services from Sungard Public Sector; and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, Sungard Public Sector will be prohibited from making any reportable contributions to a political or candidate committee during the term of the contract as prohibited by the law; and

WHEREAS, the Authority would like to authorize the purchase of the Services from Sungard Public Sector in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of Sungard Public Sector and authorizes the purchase of the Services from Sungard Public Sector at a cost not to exceed \$18,484.75.

2. The Authority authorizes the Executive Director to execute any purchase order required for the purchase of the Services.

3. The Certifying Finance Officer has certified that the funds for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY REJECTING
CERTAIN BIDS AND AWARDING CONTRACTS FOR PROVISION OF TURF
PRODUCTS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h) the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority maintains and operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Authority requires turf products (the "Products") for use at the Golf Courses; and

WHEREAS, the Authority prepared a bid specification package, advertised for bids for the Products and received bids for the provision of the Products from Crop Production Services, Inc., Fertl-Soil Turf Supply, Inc., Grass Roots Turf Products, Inc., John Deere Landscapes, LLC, Mitchell Products, LLC, Plant Food Company, Inc., Reed & Perrine Sales Inc., Seeton Turf Warehouse, LLC and Tri-State Materials LLC; and

WHEREAS, certain of the bids for the Products did not meet the specifications;
and

WHEREAS, the Authority would like to reject certain of the bids and award contracts for the provision of the Products in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby rejects certain of the bids received for the items as not meeting specifications as set forth on Schedule A attached hereto and made a part hereof.

2. The Authority accepts the bids of the vendors as set forth on Schedule B under Contract No. 15-06 for the provision of the Products at the per unit costs and awards contracts to the vendors in accordance with Schedule B attached hereto and made a part hereof which contracts are subject to the terms and conditions of the bid specification package.

3. The Authority authorizes the entering into of contracts with the vendors as set forth on Schedule B and the execution and delivery by the Chairman or Vice-Chairman of contracts with the aforesaid vendors for the provision of the Products in the form attached to the bid specification package. The Secretary is hereby authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

4. The Certifying Finance Officer has certified that the funds for the Products are available from and can be obtained from the funds of the Authority and shall be encumbered at the time of each purchase order.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING CONTRACT FOR PURCHASE OF TREATED EFFLUENT
FOR THE MEADOWS AT MIDDLESEX GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the county through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this power the Authority operates an eighteen (18) hole golf course (the "Golf Course") located in the Township of Plainsboro in the County of Middlesex known as The Meadows at Middlesex Golf Course (the "Golf Course"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do

and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power expressly given in the County Improvement Authorities Law, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, in connection with the operation of the Golf Course, the Authority uses certain treated effluent for irrigation purposes; and

WHEREAS, the Authority has been purchasing the treated effluent from United Water Princeton Meadows, Inc.; and

WHEREAS, United Water Princeton Meadows, Inc., currently holds the requisite permits and approvals from the New Jersey Department of Environmental Protection to provide the treated effluent to the Golf Course; and

WHEREAS, the Authority would like to authorize an agreement (the "Agreement") with United Water Princeton Meadows, Inc., for the purchase of the treated effluent.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the agreement with United Water Princeton Meadows, Inc., for the purchase of the treated effluent in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the agreement with United Water Princeton Meadows, Inc., in the form approved by the Chairman and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the purchase are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING MEMORANDUM OF UNDERSTANDING WITH FIRST TEE
RARITAN VALLEY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, the Authority in accordance with this statutory provision operates Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (the "Golf Courses"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, The First Tee Raritan Valley (“First Tee”) is an organization dedicated to teaching life skills through golf to youth; and

WHEREAS, First Tee requested the Authority to continue to participate in a program (the “Program”) to promote youth golf and teach life skills through golf at the Golf Courses; and

WHEREAS, the Authority would like to continue participation in the Program and approve a Memorandum of Understanding (the “MOU”) with First Tee in connection with the Program in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the continuation of participation in the Program.
2. The Authority approves the MOU with First Tee in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman or Vice-Chairman to execute the MOU with First Tee in the form so approved.
4. The Authority authorizes the Executive Director or his designee to take all acts reasonable and necessary to participate in the Program and undertake the responsibilities of the Authority under the MOU.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING PURCHASES THROUGH COOPERATIVE PRICING SYSTEM
WITH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the “Act”), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission (the “Commission”) has established a voluntary Cooperative Pricing System (the “System”) with other contracting units to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, the Authority by Resolution 09-86 duly adopted by the Authority on June 10, 2009, authorized participation in the System and approved a cooperative pricing system agreement (the “Agreement”) with the Commission; and

WHEREAS, the Commission has certain products and services included in the System; and

WHEREAS, the Authority operates the Middlesex County Golf Courses Tamarack Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course (collectively, the “Golf Courses”); and

WHEREAS, the Authority is in need of certain golf equipment for the operation of the Golf Courses; and

WHEREAS, the Authority would like to authorize the procurement of the golf equipment from the System in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the purchase of the following equipment under bid #MRESC14/15-04 at the following prices:

Toro Greensmaster 3150-Q	\$ 28,275.76
Toro Turf Aerator Model 687	\$ 5,922.53

2. The Authority hereby authorizes the Executive Director to execute any purchase orders or documents that may be required to effectuate the purchase of the equipment.

3. The Certifying Finance Officer has certified that the funds for the purchase of the equipment are available from the funds of the Authority from bond proceeds and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque						x
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING AGREEMENTS
WITH MUNICIPALITIES OF THE COUNTY FOR THE
COUNTYWIDE RECYCLING PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, the Middlesex County Board of Chosen Freeholders on June 2, 1994, adopted Amendment 1994-2 to its Solid Waste Management Plan, which Amendment assigned the implementation responsibilities for the yard waste and curbside

recycling programs for the County of Middlesex (the "County") to the Middlesex County Improvement Authority (the "Authority"); and

WHEREAS, the State of New Jersey Department of Environmental Protection ("DEP") by Certification dated October 3, 1994 approved Amendment 1994-2 assigning the implementation responsibilities for the Countywide yard waste and curbside recycling programs to the Authority; and

WHEREAS, to continue the Countywide curbside recycling program (the "Program"), the Authority will enter into agreements with the municipalities of the County participating in the Program; and

WHEREAS, pursuant to the Interlocal Services Act, N.J.S.A. 40:8A-1, et seq., local units may enter into contracts for the joint provision of service within their jurisdictions; and

WHEREAS, the Authority would like to authorize the entering into and execution of Interlocal Service Agreements (the "Agreements") for recycling collection and marketing services for designated recyclables with the municipalities in the County participating in the Program.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the entering into and execution of Agreements with each municipality in the County participating in the Program.
2. The Authority approves the Agreement with the municipalities participating in the Program in substantially the form attached with such changes and amendments as may be agreed to by the Chairman on advice of counsel. The Authority hereby authorizes the Chairman or Vice-Chairman to execute and deliver the Agreements with the municipalities participating in the Program on behalf of the Authority and the Secretary of the Authority to attest to the signatures of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.
3. The Authority authorizes the Executive Director and Director of the Division of Recycling to take all acts reasonable and necessary in connection with the Program.
4. The Certifying Finance Officer has certified that the funds for the Agreement will be available to the Authority and will be included in the budget in future years.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR ELECTRICIAN SERVICES - ROOSEVELT
CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires the provision of electrician services (the “Services”) for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received bids for the Services from Electrical Installation and Construction, LLC and Tatbit Co.; and

WHEREAS, the bid of Tatbit Co. was the lowest responsive, responsible bid received for the Services; and

WHEREAS, the Authority would like to accept the bid of Tatbit Co. and award a contract to Tatbit Co. in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the bid of Tatbit Co. and awards a contract to Tatbit Co. for the Services in accordance with the rates bid and attached hereto as Schedule A for an annual not to exceed amount of \$30,464.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with Tatbit Co. in the form contained in the bid specification package. The Secretary of the Authority is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque					x
Raczynski, Anthony	x				

RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING CONTRACT UNDER STATE APPROVED VENDOR LIST FOR ROOSEVELT CARE CENTER FACILITIES

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on March 11, 2015; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do

and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the "State"); and

WHEREAS, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority requires the provision of certain office products for the Roosevelt Care Center facilities (the "Supplies"); and

WHEREAS, Staples/Bank of America ("Staples") provides the Supplies under State contract; and

WHEREAS, the Authority would like to authorize purchase of the Supplies from Staples under State Contract #77249 M0052 in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the purchase of the Supplies from State approved vendor Staples under State Contract #T77249 M0052 at a cost not to exceed \$35,000.00.
2. The Authority authorizes the Licensed Administrators of the respective Roosevelt Care Center facilities to execute any purchase orders with Staples required to effectuate the provision of the Supplies as authorized herein.
3. The Certifying Finance Officer has certified that the funds for the Supplies are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u> 3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.	x			
Mantz, Robert J.	x			
Eaker, Jacque				x
Raczynski, Anthony	x			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING COMPETITIVE CONTRACTING PROCESS FOR
TEMPORARY NURSING SERVICES AT ROOSEVELT CARE CENTER
FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the

purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority requires the provision of temporary nursing personnel services for the operation of Roosevelt Care Center (the "Services"); and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority may initiate a competitive contracting process for the performance of patient care services by contracted medical staff; and

WHEREAS, a competitive contracting process constitutes a fair and open process; and

WHEREAS, the Authority would like to authorize the initiation of the competitive procurement process for the Services and acts in connection therewith.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes initiation of the competitive procurement process for the Services pursuant to N.J.S.A. 40A:11-4.1 et seq.

2. The Authority authorizes the Executive Director and Authority Counsel to prepare, issue and advertise the availability of the request for proposal documentation, to prepare and issue any addenda thereto, to establish the evaluation criteria, to receive the responses to the request for proposals and to take any other actions reasonable and necessary in connection with implementation of the competitive procurement process, with the exception of award of the contracts.

3. The Authority hereby designates the Administrators of Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge as the evaluators to review the responses to the request for proposals.

4. The Authority ratifies and confirms the actions taken by the Executive Director, Authority Counsel and the Administrators of the Roosevelt Care Center facilities in accordance with this Resolution and no further approval shall be required in connection therewith.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PURCHASES OF DURABLE MEDICAL EQUIPMENT FROM
JOHN F. KENNEDY MEDICAL CENTER FOR ROOSEVELT CARE CENTER
FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, the Authority from time to time needs to acquire certain durable medical equipment (the “Equipment”) as prescribed by physicians for residents at Roosevelt Care Center; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for professional or extraordinary unspecifiable services or are under the bid threshold; and

WHEREAS, the Certifying Finance Officer has determined and certified that the value of the contract will not exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, the Authority is able to obtain the Equipment from John F. Kennedy Medical Center on an expedited basis as is often required; and

WHEREAS, the Authority would like to authorize the acquisition of the Equipment from John F. Kennedy Medical Center in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the acquisition of the Equipment from John F. Kennedy Medical Center at a cost not to exceed \$10,000.00.

2. The Authority authorizes the Licensed Administrators of the Roosevelt Care Center facilities to execute any purchase orders required to complete the acquisitions authorized hereunder.

3. The Secretary is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(ii).

4. The Certifying Finance Officer has certified that the funds for the Equipment are available and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
EXERCISING OPTION TO EXTEND TERM OF CONTRACT FOR
EMERGENCY GENERATOR SERVICE - ROOSEVELT CARE CENTER
FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of emergency generator service and maintenance services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution 14-76 duly adopted by the Authority on May 14, 2014, the Authority awarded a contract for the Services to FM Generator, Inc.; and

WHEREAS, the Authority reserved the option in the contract to extend the term of the contract for a period of one (1) year; and

WHEREAS, the Authority finds that the Services are being provided in an effective and efficient manner; and

WHEREAS, the Authority would like to extend the term of the contract for the Services with FM Generator, Inc. for a period of one (1) year in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby finds that the Services are being provided by FM Generator, Inc. in an effective and efficient manner.
2. The Authority hereby exercises the option to extend the term of the contract for the Services for the Roosevelt Care Center facilities at the annual cost not to exceed \$32,052.00.
3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u> 3	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.	x			
Mantz, Robert J.	x			
Eaker, Jacque				x
Raczynski, Anthony	x			

RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING CONTRACT UNDER STATE APPROVED VENDOR LIST FOR UPGRADE OF TELEPHONE SYSTEM AT ROOSEVELT CARE CENTER AT EDISON

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison (“Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the “State”); and

WHEREAS, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority requires the provision of upgrades to the telephone system at Roosevelt Care Center (the “Services”); and

WHEREAS, Black Box Network Services provides the Services under State contract; and

WHEREAS, the Authority would like to authorize purchase of the Services from Black Box Network Services under State Contract #80802 in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the purchase of the Services from State approved vendor Black Box Network Services under State Contract #80802 with an expiration of 1/31/17 at a cost not to exceed \$39,495.59.
2. The Authority authorizes the Licensed Administrator of Roosevelt Care Center to execute any purchase orders with Black Box Network Services required to effectuate the provision of the Services as authorized herein.
3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be paid from bond proceeds.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES
FOR OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on March 11, 2015; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the “Properties”), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the “County”) as agent for the County with respect to the County’s Open Space Plan and Farmland Preservation Program (the “Program”) and has approved an agreement (the “Agreement”) with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Hoffman Station Road Property in the Township of Monroe (hereinafter referred to as the “Site”) in the Program; and

WHEREAS, the Authority requires the provision of engineering services (the “Services”) for the due diligence and negotiation functions to be performed by the Authority pursuant to the Agreement for the Site; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify engineers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 10, 2014, the Authority qualified vendors as set forth in the resolutions to provide engineering services for the Program pursuant to the fair and open process; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Site in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposal to provide the Services for the Site:

<u>Site</u>	<u>Vendor/Services</u>	<u>Cost Not to Exceed</u>
Hoffman Station Road Property	CME Associates	\$ 19,000.00
Township of Monroe	Survey	

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Raczynski, Anthony	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EXTENSION AND AMENDMENT OF CONTRACT FOR
LICENSED SITE REMEDIATION PROFESSIONAL ENVIRONMENTAL
ENGINEERING SERVICES FUNDED BY A USEPA BROWNFIELD
ASSESSMENT COALITION GRANT FOR BROWNFIELD PROPERTIES IN
THE TOWNSHIP OF WOODBRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on March 11, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.; and

WHEREAS, pursuant to the Act, the Authority is empowered to, among other things, plan, initiate and carry out redevelopment projects for the elimination and for the prevention of the development or spread of blighted, deteriorated or deteriorating areas; and

WHEREAS, in furtherance of this statutory provision, the Authority has undertaken a program for the assessment of certain brownfields (the "Program"); and

WHEREAS, the Authority applied and was approved for a grant (the "Grant") from the United States Environmental Protection Agency to conduct environmental testing and or investigations on brownfield sites as part of the Program; and

WHEREAS, the Authority requires certain services (the "Services") for the environmental investigation of properties located in the Township of Woodbridge as part of the Program (the "Sites"); and

WHEREAS, by Resolution 14-85 duly adopted by the Authority on May 14, 2014, the Authority awarded a contract (the "Contract") for the Services to CME Associates after undertaking an RFP process; and

WHEREAS, by Resolution 14-222 duly adopted by the Authority on December 10, 2014, the Authority authorized an amendment to the Contract to authorize additional Services for the Sites; and

WHEREAS, due to the results of the additional Services, it is necessary for site investigations to be undertaken on certain of the Sites; and

WHEREAS, the Authority would like to authorize CME Associates to provide additional site investigation Services for certain of the Sites for the Program in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of CME Associates, authorizes CME Associates to provide site investigation Services for certain of the Sites for the Program at a cost not to exceed \$152,900.00 and authorizes amendment to and extension of the Contract to include the site investigation Services authorized herein.

2. The Certifying Finance Officer has certified that the funds for the Services are available from the Grant for the Program.

3. The Secretary is hereby directed to cause a brief notice of the authorization to be published in accordance with N.J.S.A. 40A:11-1 et seq.

<u>Recorded Vote:</u>	<u>Aye</u>	3	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Eaker, Jacque					x	
Raczynski, Anthony	x					

Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved by the members present, the following resolution was adopted:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of March 11, 2015, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,621,443.20 are authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,621,443.20 are correct and just and payment should be approved.

/s/ Richard Pucci
Richard Pucci, Executive Director

/s/ Leonard J. Roseman
Leonard J. Roseman

The Chairman invited the public to comment. There being no response from the public, upon motion duly made by Robert J. Mantz and seconded by Anthony Raczynski, the meeting was adjourned.

/s/Daria Anne Venezia
Daria Anne Venezia
Secretary of the Meeting