

MIDDLESEX COUNTY IMPROVEMENT AUTHORITY

AGENDA

Wednesday, May 9, 2018 6:00 PM

**Middlesex County Improvement Authority Office
101 Interchange Plaza, Second Floor
Cranbury (South Brunswick), N.J.**

1. SALUTE TO FLAG/CALL TO ORDER

This meeting was called to order by Anthony Raczynski at 6:00pm

A moment of silence was taken in memory of Jeffrey Byrnes, who was an enormously dedicated individual with the MCIA.

2. ROLL CALL OF OFFICERS:

A roll call of the members was conducted by Louis N. Rainone, Esq.

James P. Nolan	Present
Anthony Raczynski	Present
Paul Abbey	Present
Christine D'Agostino	Present
Jose Jimenez	Present

OTHERS PRESENT: Authority General Counsel—Louis N. Rainone, Esq., Authority general Counsel—Anne Rowan, Esq., Executive Director—James Polos, Chief Financial Officer—Lory Cattano, Department Head, Infrastructure Management—Ralph Albanir

3. **SUNSHINE LAW STATEMENT:** Louis N. Rainone read the following statement into the record, “This meeting today conforms with Chapter 231, P.L. 1975 called the ‘Open Public Meeting Act’ and as per the requirements of the statute, notification of the meeting was published in the Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County.”

ELECTION OF OFFICERS:

Chairman James Nolan – Nominated by Anthony Raczynski and seconded by Paul Abbey. All members in favor.

Vice Chairman Anthony Raczynski – Nominated by Chairman James Nolan and seconded by Paul Abbey. All members in favor.

Secretary / Treasurer Paul Abbey – Nominated by Vice Chairman Anthony Raczynski and second by Chairman James Nolan. All members in favor.

4. CORRESPONDENCE:

- Chairman Nolan reviewed and remarked about the successful amount of services commenced by MCFOODS.
- Executive Director James Polos explained they got a new van and are expanding the space for their refrigeration in the warehouse.

- MCFOODS received 87.1 tons in April 2018
- **Notable Contributions include:** Community Food Bank of NJ donated four weekly deliveries including fresh, frozen, dairy, and non-perishable goods; Keefe Warehouse donated 5 pallets of cinnamon rolls and frito lay products and 5 pallets of hostess products and apple danishes; Halls Warehouse donated 3 pallets of pasta products; PSS Distribution donated 2 pallets of Olive Oil; Tyler Distribution donated 261 of pretzel thins, 48 cases of popcorn, 9 pallets of Rice Vinegar, 39 cases of corn muffin mix, 4 pallets of biscotti.
- **23rd Annual Middlesex County Spring School Food Drive** collected 97,900lbs of food.
- **Rutgers Advancing Community Development Class** implemented their awareness campaigns and received a matching fund partnership with Johnson and Johnson.
- **Feeding Middlesex County and MCFOODS** held the Milltown Mayoral Wellness Campaign and Fundraiser Walk on April 21 which raised \$600 and about 550 pounds of food. Upcoming events include: May 19th-23rd—Annual Dine Below the Line, June 28th Recognition Event at MCFOODS to honor supportive businesses;

5. **COMMITTEE REPORTS:**

a. Financial Report:

- Motion made by Anthony Raczynski to accept the Financial Report and seconded by Paul Abbey. Approved by all members.

b. Recycling Report:

- During the month of April, the Curbside program served a total of 100,094 units.
- The Drop Off Center received 1,789.33 tons of recycling.
- Yard Waste totals were the following amounts measured in tons: Leaves – 3,124.75; Brush—1,269.42; Grass—176.19.
- Motion made by Anthony Raczynski to accept the Recycling Report and seconded by Paul Abbey. Approved by all members.

c. Golf Report:

- In the month of April, the amounts of rounds for each course were the following: Tamarack—3,641; Meadows—2,123; Raritan Landing—2,154.
- Motion made by Anthony Raczynski to accept the Golf Report and seconded by Paul Abbey. Approved by all members.

d. Finance Report:

- Motion made by Anthony Raczynski to accept the Finance Report and seconded by Paul Abbey. Approved by all members.

6. **OLD BUSINESS:** No old business.

7. **NEW BUSINESS:** No new business.

8. **DISCUSSION OF RESOLUTIONS:**

Mr. Rainone Explained the following resolutions:

8(a) Authorizing Extension of the Service Contract for the Fire Sprinkler System at Roosevelt Care Center Old Bridge (Allied Fire & Safety Equipment Company, Inc.)

8(b) Authorizing Contract for Installation of Footgolf at Raritan Landing and The Meadows at Middlesex Golf Courses (Billy Casper, Golf, LLC)

- Ralph Albanir explained Footgolf is played with a soccer ball and can be played at the same time as traditional golf.
- Executive Director James Polos explained the purpose is to increase total rounds and broaden the demographic of players to include families and younger participants.

8(c) Authorizing Amendment to the Codification of Classifications (Two Positions: Player Development Coordinator (1) and General Manager (4,5).

8(d) Authorizing Authorized Signatories

- Mr. Rainone explained the authorized signatories will be designated by position rather than by name.

8(e) Authorizing Amendment of the Expiration Date for Certain New Jersey State Vendors (New Jersey Business Systems and WB Mason)

8(f) Approving the 2018 Capital Equipment and Improvement Financing Program and Requesting Freeholder Approval and Consent

- Mr. Rainone explained the efficiency in pooling together the requests on behalf of the entities and submitting one application to the Local Finance Board.

8(g) Authorizing Application to the Local Finance Board to Authorize Issuance of Bonds in Connection with its 2018 Capital Equipment and Improvement Financing Program.

8(h) Authorizing Procurement of Insurance Coverage for Roosevelt Care Center Facilities (North American Insurance Management / MedPro Group)

8(i) Authorizing Change Order Number One for Installation of New Conduit and Fiber Optic Cable at Tamarack Golf Course (Verizon)

9. APPROVAL OF MINUTES:

A. The minutes of the Agenda Session and Regular Meeting of April 11, 2018 were presented to the members for review.

MOTION: Upon motion duly made by Paul Abbey, seconded by Anthony Raczynski and unanimously passed by the voting members, the meeting minutes were approved. Jose Jimenez abstained from the vote.

10. PUBLIC COMMENTS ON RESOLUTIONS: There were no public comments on the resolutions. Portion was closed by a motion made by Jose Jimenez and Seconded by Paul Abbey. All members in favor.

11. APPROVAL OF RESOLUTIONS: A motion on consent agenda was made by Mr. Raczynski and seconded by Mr. Abbey. Approved by all members. The following resolutions were adopted.

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
TO EXTEND CONTRACT FOR FIRE SPRINKLER SYSTEM AT ROOSEVELT CARE
CENTER OLD BRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 9, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority requires service and inspection for the fire sprinkler system (the "Services") at Roosevelt Care Center Old Bridge; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution #17-138 duly adopted by the Authority on July 12, 2017, the Authority awarded a contract for the Services to Allied Fire & Safety Equipment Company Inc. as the lowest responsive bid received for the Services; and

WHEREAS, the Authority reserved the option of extending the term of the contract for the Services for an additional one (1) year term; and

WHEREAS, the Authority finds that the Services are provided in an effective and efficient manner; and

WHEREAS, the Authority would like to exercise the option to extend the term of the contract for the Services with Allied Fire & Safety Equipment Company Inc. for a period of one (1) year in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority finds that the Services are being provided by Allied Fire & Safety Equipment Company Inc. in an effective and efficient manner.
2. The Authority hereby exercises the second option and extends the term of the contract for the Services with Allied Fire & Safety Equipment Company Inc. for a period of one (1) year at an annual cost not to exceed \$17,500.00
3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			

Paul Abbey X
Christine D'Agostino X
Jose Jimenez X

18-

Agenda 8(b)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR INSTALLATION OF FOOTGOLF AT RARITAN
LANDING AND THE MEADOWS AT MIDDLESEX GOLF COURSES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 9, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority desires the installation of Footgolf ("Service,") at Raritan Landing and The Meadows at Middlesex Golf Courses; and

WHEREAS, the Authority has received a proposal from Billy Casper Golf, LLC to provide the Services; and

WHEREAS, the Services are an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unspecifiable service, N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the Authority has a need to acquire the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will not exceed \$17,500.00; and

WHEREAS, the Authority would like to authorize Billy Casper Golf, LLC to provide the Services and to authorize a contract with Billy Casper Golf, LLC in accordance with this Resolution.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes Billy Casper Golf, LLC to provide the Installation and awards a contract to Billy Casper Golf, LLC for a cost not to exceed \$ 8,375.00.

2. The Authority authorizes the Chairman to approve the proposal or contract with Billy Casper Golf, LLC. The Authority authorizes the Chairman or Vice-Chairman to execute the proposal or contract in the form approved by the Chairman. The Secretary is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

4. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(1)(a)(ii).

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez	X			

18-

Agenda 8(c)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
TO AUTHORIZE AMENDMENT TO THE CODIFICATION OF CLASSIFICATIONS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 9, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n), the Authority may do and perform any acts and things authorized by the County Improvement Authorities Law, under, through or by means of its own officers, agents and employees; and

WHEREAS, by Resolution 18-33 heretofore duly adopted by the Authority on February 8, 2017, the Authority has established certain classifications, appointments, and salary ranges for employees of the Authority (the "Code"); and

WHEREAS, the Authority would like to further amend the Code of the Authority in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes and adopts the amendments to the Code as set forth below by adding the following title:

Player Development Coordinator (1)

General Manager (4,5)

2. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez	X			

18-

Agenda 8(d)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING SIGNATORIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 9, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n) a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.A.C. 5:31-4.2, the Authority would like to designate the following positions of Chairman, Secretary, Treasurer, and Chief Financial Officer whose signatures shall be authorized for execution of the Authority's checks; and

WHEREAS, the Authority desires to authorize signatories for the bank accounts of the Authority for the coming year.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the following as signatories of the Authority until amended by the Authority:

- 1) Chairman
- 2) Secretary
- 3) Treasurer
- 4) Chief Financial Officer
- 5) Executive Director

2. The Authority authorizes the aforementioned signatories for the bank accounts of the Authority for the coming year to sign by way of actual signature or facsimile signature. Two signatures shall be required for each check.

3. The Authority hereby authorizes the aforementioned signatories to sign appropriate resolutions with the depositories of the Authority certifying to this authorization.

4. This Resolution shall supersede any prior Resolution approved by the Authority.

5. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez	X			

18-

Agenda 8(e)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT OF THE EXPIRATION DATE FOR CERTAIN
NEW JERSEY STATE CONTRACT VENDORS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 9, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority is permitted to procure items without publicly advertising for bids through the New Jersey State Contract vendors; and

WHEREAS, by Resolution #18-28 duly adopted by the Authority on February 14, 2018, the Authority authorized purchases through state approved vendor list for Roosevelt Care Center Facilities; and

WHEREAS, the Authority would like to authorize an amendment to the expiration date of the contracts approved for two (2) vendors to reflect an amendment to the expiration dates of the contracts in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes amendment to the expiration date for the following vendor:

New Jersey Business Systems	Contract #83899 T0109	Expires 4/30/2019
WB Mason	Contract #88839 T0052	Expires 5/6/2019

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez	X			

18 -

Agenda 8(f)

**RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT
AUTHORITY APPROVING THE 2018 CAPITAL EQUIPMENT
AND IMPROVEMENT FINANCING PROGRAM AND REQUESTING
FREEHOLDER APPROVAL AND CONSENT**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 9, 2018; and

WHEREAS, the Authority has considered a project for the purchase and leasing of capital equipment and the financing of capital improvements (the "Project") for various governmental units of the County of Middlesex and the County of Middlesex (hereinafter the "Participants") involving the issuance of one or more series of bonds (the "Bonds") for the purpose of providing moneys to finance the Project in an amount not to exceed \$45,000,000, with the payment of debt service on such Bonds to be made by the Participants through lease, loan and/or bond payments, to the extent of each Participant's participation and which Bonds will be guaranteed by the County of Middlesex (the "County") pursuant to N.J.S.A. 40:37A-80; and

WHEREAS, the Authority believes:

- (a) it is in the public interest to accomplish such purpose; and
- (b) said purpose is for the health, wealth, convenience or betterment of the inhabitants of the local units serviced by the County and the Authority; and

WHEREAS, the Authority has reviewed the Project and believes:

- (a) the amounts to be expended on said purpose are not unreasonable or exorbitant; and

(b) the proposal is an efficient and feasible means of providing the financing for the capital equipment and improvement program; and

WHEREAS, the Authority is desirous of approving the Project and obtaining the approval of the Board of Chosen Freeholders of the County pursuant to N.J.S.A. 40:37A-56 (“Section 56”) for the financing of the Project through and by the Authority, the consent of the County to the leasing of the capital equipment and/or loan by the Authority to the applicable Participants and the consent of the County to the guaranty of the Bonds.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Project is hereby approved by the Authority.
2. The request to the Board of Chosen Freeholders of the County for consent to and approval of the financing of the Project through and by the Authority pursuant to Section 56 is hereby approved.
3. The Board of Chosen Freeholders of the County is hereby respectfully requested to approve the Project for financing through and by the Authority, to consent to the leasing and/or loan by the Authority to the applicable Participants and to guaranty the payment of the principal of and interest on the Bonds in connection therewith.
4. Authority counsel and/or Bond Counsel are hereby authorized and directed to forward a letter to the Board of Chosen Freeholders of the County requesting the County's approval and consent as set forth herein.
5. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D’Agostino	X			
Jose Jimenez	X			

RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING APPLICATION TO BE MADE TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6 FOR REVIEW OF PROPOSED RESOLUTIONS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE ISSUANCE OF BONDS IN CONNECTION WITH ITS 2018 CAPITAL EQUIPMENT AND IMPROVEMENT FINANCING PROGRAM, PROPOSED LEASE AGREEMENT, PROPOSED LOAN AGREEMENT, PROPOSED COUNTY GUARANTY ORDINANCE AND PROPOSED COUNTY GUARANTY AGREEMENT IN CONJUNCTION WITH THE CAPITAL EQUIPMENT AND IMPROVEMENT FINANCING PROGRAM

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 9, 2018; and

WHEREAS, the Authority has heretofore by resolution adopted on this date determined to provide financing for the issuance of the Authority's Bonds in one or more series (the "Bonds") in connection with the Authority's 2018 Capital Equipment and Improvement Financing Program for the proposed project involving the financing of capital equipment and capital improvements (hereinafter the "Project") for various governmental units in the County of Middlesex (the "County"), including the County (hereinafter the "Participants"); and

WHEREAS, in order to assist the Authority, issue the Bonds, the County will guaranty the payment of the principal of and interest on the Bonds pursuant to N.J.S.A. 40:37A-80; and

WHEREAS, any proposed project financing undertaken by the Authority must be reviewed by the Local Finance Board prior to proceeding with the Project; and

WHEREAS, conditioned upon the approval of the Project by the Board of Chosen Freeholders of the County pursuant to N.J.S.A. 40:37A-56, the leasing of the capital equipment and/or loan for capital improvements by the Authority to the applicable Participants and the guaranty by the County of the payment of the principal of and interest on the Bonds, the Authority desires to make application to the Local Finance Board for review of the proposed financing by the Authority for the Project in an amount not to exceed \$45,000,000, the proposed resolutions of the Authority authorizing the issuance of the applicable series of Bonds, the proposed form of County guaranty ordinance, the proposed guaranty agreement, and the proposed lease and/or loan agreements between the Authority and the applicable Participants; and

WHEREAS, the Authority believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) such purpose or improvement is for the health, welfare, convenience or betterment of the inhabitants of the County;
- (c) the amounts to be expended for said purpose or improvement are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and reasonable means of providing services for the needs of the inhabitants of the County and such purpose or improvement will not cause an undue financial burden to be placed upon the Participants or the County.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

Section 1. The application to the Local Finance Board is hereby approved, and the preparation and filing of the application by McCarter & English, LLP, Bond Counsel to the Authority ("Bond Counsel") and Phoenix Advisors LLC, the Municipal Advisor for the Project ("Municipal I Advisor"), along with other representatives of the Authority, is hereby authorized and Bond Counsel, the Municipal Advisor and other representatives of the Authority are each hereby authorized and directed to represent the Authority in matters pertaining thereto.

Section 2. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statutes.

Section 3. This resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez	X			

18-

Agenda 8(h)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING PROCUREMENT OF INSURANCE COVERAGE FOR ROOSEVELT
CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 9, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority owns and operates a long-term care facility known as the Roosevelt Care Center at Edison and operates the long-term care facility Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires certain healthcare professional and general liability insurance (the "Insurance") for Roosevelt Care Center; and

WHEREAS, the procurement of Insurance is an exception to the bidding requirements of the Local Public Contracts Law as an Extraordinary Unspecifiable Service pursuant to (N.J.S.A. 40A:11-5(i)(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will exceed \$17,500.00; and

WHEREAS, the Authority's insurance producer solicited quotes for the provision of the Insurance from a number of carriers and recommends procurement of the Insurance from MedPro

Group (a Berkshire Hathaway Company) through its managing underwriter Westwood Insurance Group; and

WHEREAS, the Authority would like to authorize the procurement of the Insurance for Roosevelt Care Center in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the procurement of the Insurance from MedPro Group (a Berkshire Hathaway Company) through its managing underwriter, Westwood Insurance Group through Acrisure, LLC (North American Insurance Management) at a cost not to exceed \$278,497.00. The Authority authorizes consideration of the voucher or payment requisition for the payment of the Insurance simultaneously with the consideration of this Resolution.

2. The Authority authorizes the Chief Financial Officer to take any and all acts reasonable and necessary to bind the coverage, including, but not limited to, execution of any contracts or applications and hereby ratifies and confirms any action heretofore taken by the Chief Financial Officer in connection therewith.

3. The Secretary shall be and is hereby directed to cause a brief notice of the authorization to be printed as required by N.J.S.A. 40A:11-5(l)(a)(ii).

4. The Certifying Finance Officer has certified that the funds for the Insurance are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			
Jose Jimenez	X			

18-

Agenda 8(i)

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING CHANGE
ORDER NUMBER ONE FOR INSTALLATION OF NEW CONDUIT AND FIBER
OPTIC CABLE AT TAMARACK GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on May 9, 2018; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the entertainment and recreation of the public; and

WHEREAS, in furtherance of this statutory provision, the Authority operates Tamarack Golf Course, (the "Golf Course"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Authority is in need of Change Order #1 to the services approved on September 13, 2017 pursuant to Resolution #17-165 on Contract #82583 to install new conduit and fiber optic cable at Tamarack Golf Course (the “Services”); and

WHEREAS, a change order to the contract is required due to fee charges excluded from the original quote; and

WHEREAS, the Authority would like to authorize Change Order #1 to the contract to provide for the installation of new conduit and fiber optic cable; and

WHEREAS, the total amount of Change Order #1 results in the total price not to exceed amount of \$5,690.29 (five thousand six hundred and ninety dollars and twenty-nine cents).

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the following change order:

<u>Vendor</u>	<u>Contract Number</u>	<u>NTE</u>
Verizon	#82583	\$5,960.29

2. The Certifying Finance Officer has certified that the funds for the contract for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D’Agostino	X			
Jose Jimenez	X			

12. PAYMENT OF VOUCHERS: A motion for payment of vouchers was made by Anthony Raczynski and seconded by Paul Abbey, the members adopted the following resolution:

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of May 9, 2018, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,740,676.00 be authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,740,676.00 are correct and just and payment should be approved.

/s/ Lory L. Cattano
Lory L. Cattano, Chief Financial Officer

/s/ James P. Nolan
James P. Nolan, Chairman

13. PUBLIC SESSION:

• Charles Catavel from *New Brunswick Today* applauded Executive Director James Polos on his consistent efforts of “green services,” throughout his career. He offered to provide

the MCIA with the presentation he gave to the New Brunswick Traffic Commission regarding more fuel-efficient options for transportation such as electric busses.

- The public session was closed by a motion made by Anthony Raczynski and seconded by Paul Abbey.

14. ADJOURNMENT:

- A motion to adjourn was made by Anthony Raczynski and seconded by Paul Abbey.