

MINUTES OF A REGULAR MEETING OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
HELD ON WEDNESDAY, SEPTEMBER 9, 2015 AT 6:00 P.M.
AT THE OFFICES OF THE AUTHORITY
101 INTERCHANGE PLAZA, CRANBURY
(SOUTH BRUNSWICK), NEW JERSEY

Present were:

Leonard J. Roseman, Chairman
Robert J. Mantz, Vice- Chairman
Jacque Eaker, Secretary
Camille Fernicola
Anthony Raczynski

Also present were:

Richard Pucci, Executive Director, Middlesex County Improvement Authority
Lory Cattano, Ed Windas, Middlesex County Improvement Authority
Daria Anne Venezia, Esq., Venezia & Nolan, P.C., Counsel to the Authority
Anthony Pannella, Esq., Wilentz, Goldman & Spitzer, Bond Counsel

After the salute to the flag, the Chairman called the meeting to order. Ms. Venezia read the following statement: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in The Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

The first item on the agenda was correspondence. Mr. Pucci stated that all reports and communications are contained in the member packages. He stated that recent press releases are also enclosed.

Upon motion duly made by Robert J. Mantz, seconded by Anthony Raczynski and unanimously approved by the members present, the Financial Report was received and filed with the minutes.

Mr. Windas provided the Recycling Report and reported on the amount of materials collected in the curbside program. 1,642 tons of material were collected in the curbside program last month from the 14 towns participating in the program. 27 new units were added to the program and several units were removed from the program. These were homes in Sayreville that were removed due to Superstorm Sandy. Under the yard waste program, 638 tons of material were recycled. 50% of the material recycled was grass. The new yard waste contract with Nature's Choice started as of September 1st. Interlocals have been sent to the towns who participate in the program.

The next item on the agenda was the Golf Course Report. Mr. Pucci stated that the amount of rounds played are listed in the report.

The next item on the agenda was the Financing Report. Mr. Pannella stated that the 2015 equipment financing will close by September 30th. Local Finance Board approval was received in August. The Director was complementary to the program and had no questions concerning the application.

Upon motion duly made by Anthony Raczynski and seconded by Robert J. Mantz, the Economic Development report was received.

The next item on the agenda was Old Business. There being no Old Business, the meeting proceeded to New Business and a discussion of the resolutions. Mr. Pucci stated that Resolution (a) adds Deutsche Bank to the list of Authority approved depositories. Resolution (b) qualifies certain vendors for the new program being set up, the PACE Program. Mr. Pucci stated that there is legislation that has passed the Senate and Assembly and is on the Governor's desk. This legislation deals with the program. The Resolution merely qualifies the vendors and allows the Authority to discuss the program further. A further report will be presented to the Board if a recommendation is made to proceed. The Authority will be reviewing the details of the program. The companies are being qualified at this time in a non-exclusive manner. Ms. Fericola asked about the improvements that can be made under the Program. The members further discussed the Program.

Resolution (c) approves arbitrage rebate calculation services. The provider that was qualified during the annual fair and open process no longer met one of qualification criteria. The Authority solicited proposals and recommends award in accordance with the Resolution.

Concerning Roosevelt Care Center, Resolution (d) authorizes the exercise of a one year option to the contract for snow removal services at Roosevelt Care Center at Edison. Resolution (e) authorizes the award of a contract for snow removal services at Roosevelt Care Center at Old Bridge to the low bidder, Above the Mark Landscaping. Resolution (f) approves a contract with Omnicare for pharmacy services at the facilities. Mr. Pucci explained that the administrators of the facilities solicited a number of proposals for the pharmacy services. Omnicare presented the lowest proposal cost to the Authority. Mr. Pucci stated that certifications were requested of the provider that the pricing complies with applicable laws. Ms. Venezia added that the vendor has been provided a certification to sign concerning the pricing.

Resolution (g) authorizes the award of a contract to Able Mechanical for kitchen repair services. Able was the sole bidder. Resolution (h) authorizes award of a three year contract to FDR Services for the laundry bid at the facilities. FDR was the lowest bid received. Resolution (i) approves amendments to State contract vendor contracts. Resolution (j) approves a new State contract vendor. Resolution (k) authorizes an amendment to a software contract. Lastly concerning the Roosevelt Care Center facilities, Resolution (l) approves an increase in the contract with Healthcare Resources for \$3,000 for the cost of additional reporting.

Resolution (m) approves engineering services for the Open Space and Farmland Preservation Program.

The next item on the agenda was the approval of the minutes of the meeting of August 12, 2015. Upon motion duly made by Anthony Raczynski, seconded by Robert J. Mantz and approved by the members present, the minutes of the meeting of August 12, 2015 were approved.

The Chairman invited the public to comment on the resolutions. There being no response from the public, upon motion duly made by Anthony Raczynski, seconded by Robert J. Mantz and unanimously approved by the members present, the members determined to consider the resolutions by consent and adopted the following resolutions:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ADDITIONAL DEPOSITORY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 9, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, by Resolution 15- 18 duly adopted by the Authority on February 11, 2015, the Authority authorized certain depositories for the funds of the Authority for the coming year; and

WHEREAS, the Authority would like to authorize an additional depository of the Authority for the coming year.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes the additional depository of Deutsche Bank. Deutsche Bank must confirm to the Authority that Deutsche Bank is approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) within 30 days of being notified of being an approved depository of Authority funds.

2. The Authority hereby authorizes the Secretary to approve and execute any banking resolutions required to effectuate the accounts at Deutsche Bank and to authorize signatures thereon.

3. The Authority hereby authorizes the Executive Director to execute any agreements with Deutsche Bank concerning deposit of funds.

4. The execution by the Secretary and/or Executive Director of any documents shall be conclusive evidence of approval of the Authority and no further certification or other action by the Authority members shall be required with respect thereto.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
QUALIFYING PROVIDERS FOR PROPERTY ASSESSED CLEAN ENERGY
("PACE") PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 9, 2015; and

WHEREAS, the Authority, pursuant to N.J.S.A. 40:37A-55(t), is authorized to do and perform any act or thing necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law" N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Middlesex County Board of Chosen Freeholders (the "County") has adopted a resolution supporting a Property Assessed Clean Energy ("PACE") Program (the "Program") for the County of Middlesex and has requested the Authority to undertake the Program for the County; and

WHEREAS, in connection with evaluating and undertaking the Program, the Authority will require certain professional and other extraordinary unspecifiable services (the "Services"); and

WHEREAS, the Services are exceptions to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Authority has undertaken a fair and open process for the solicitation of qualifications for the provision of the Services; and

WHEREAS, the Authority received responses to the request for qualifications from McManimon, Scotland & Baumann, LLC for the services of Legal Counsel – Special Counsel PACE Program, and, from NW Financial Group, LLC/Deutsche Bank AG/CounterPointe Energy Solutions LLC/ Leidos Engineering LLC (collectively, "Alliance NRG") for the services of PACE Program Administrator; and

WHEREAS, in accordance with the evaluation criteria outlined in the request for qualifications, the Committee of the Chairman and Executive Director have reviewed the responses and have made a recommendation to the Authority to qualify McManimon, Scotland & Baumann, LLC to provide the services of Legal Counsel – Special Counsel PACE Program, and, Alliance NRG to provide the services of PACE Program Administrator; and

WHEREAS, the Authority would like to adopt the recommendations of the Committee and qualify McManimon, Scotland & Baumann, LLC and Alliance NRG in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the Committee as contained in the report attached hereto and made a part hereof.
2. The Authority qualifies McManimon, Scotland & Baumann, LLC to provide the services of Legal Counsel – Special Counsel PACE Program and Alliance NRG to provide the services of PACE Program Administrator.
3. The Authority authorizes the Executive Director of the Authority to review the Program and the respondents qualified by this Resolution and to make further recommendations to the Authority concerning the Program and the provision of Services for the Program.

4. The Secretary of the Authority shall be and is hereby directed to cause a brief notice of the qualifications to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
ACCEPTING PROPOSAL FOR ARBITRAGE REBATE CALCULATIONS FOR
AUTHORITY FINANCINGS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 9, 2015; and

WHEREAS, the Authority, pursuant to N.J.S.A. 40:37A-55(t), is authorized to do and perform any act or thing necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law" N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority has issued the Borough of South Plainfield Guaranteed Revenue Bonds (South Plainfield Senior Citizens' Housing Project) Series 2000, the County Guaranteed Capital Equipment Lease Revenue Bonds, Series 2005, the County-Guaranteed Revenue Refunding Bonds Middlesex County Educational Services Commission Project Series 2010, the Lease Revenue Refunding Bonds Youth Detention Center Series 2010 and the County-Guaranteed Capital Equipment & Improvement Revenue Bonds Series 2010 (the "Bonds"); and

WHEREAS, in conjunction with the Authority's issuance of the Bonds, the Authority is required to have an arbitrage rebate calculation performed to confirm that the current "investment yield" rate does not exceed the "bond yield" rate; and

WHEREAS, the provision of the arbitrage rebate services (the "Services") are an exception to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority has solicited proposals for the provision of the Services; and

WHEREAS, the Authority received a proposal from Bond Logistix (BLX Group, LLC) to perform the Services for the Bonds; and

WHEREAS, the Authority would like to accept the proposal and authorize the performance of the Services for the Bonds in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the proposal of and authorizes the following to perform the Services for the Bonds as follows:

<u>Vendor</u>	<u>Bond Issue</u>	<u>Contract Amount</u>
Bond Logistix	South Plainfield Senior Housing Project – Series 2000	\$ 900.00
Bond Logistix	Capital Equipment Lease Revenue Bonds – Series 2005	\$ 2,200.00
Bond Logistix	Middlesex County Educational Services Commission Project – Series 2010	\$ 1,350.00

Bond Logistix	Youth Detention Center Series 2010	\$ 1,350.00
Bond Logistix	Capital Equipment and Improvement Program –Series 2010	\$ 2,750.00

2. The Secretary of the Authority shall be and is hereby directed to cause a brief notice of the authorization for the Services to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be re-imbursed to the Authority by the project participants.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacques	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
EXERCISING OPTION TO EXTEND CONTRACT FOR SNOW REMOVAL
SERVICES - ROOSEVELT CARE CENTER AT EDISON**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 9, 2015; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of snow removal services (the "Services") for Roosevelt Care Center at Edison; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution 14-154 duly adopted by the Authority on October 8, 2014, the Authority awarded a contract for the Services to Above the Mark Landscaping; and

WHEREAS, the Authority reserved the option of extending the term of the contract for a period of one (1) year; and

WHEREAS, the Authority finds that the Services are being provided in an efficient manner; and

WHEREAS, the Authority would like to exercise the option and extend the term of the contract for a period of one (1) year in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby finds that the Services are being provided by Above the Mark Landscaping in an acceptable and efficient manner.

2. The Authority hereby exercises the option to extend the contract for the Services with Above the Mark Landscaping for a total annual cost not to exceed \$ 78,260.00.

3. The Certifying Finance Officer has certified that the funds for the extension of the contract are available from and can be obtained from the funds of the Authority and will be included in next year's budget.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR SNOW REMOVAL SERVICES - ROOSEVELT CARE
CENTER AT OLD BRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 9, 2015; and

WHEREAS, the Authority operates Roosevelt Care Center at Old Bridge ("Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of snow removal services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received a bid for the Services from Above the Mark Landscaping; and

WHEREAS, the bid of Above the Mark Landscaping was a responsive, responsible bid received for the Services; and

WHEREAS, the Authority would like to accept the bid of Above the Mark Landscaping and award a contract for the Services to Above the Mark Landscaping in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the bid of Above the Mark Landscaping and awards a contract to Above the Mark Landscaping for the Services in accordance with the bid proposal attached hereto and made a part hereof at an annual cost not to exceed \$ 44,620.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with Above the Mark Landscaping in the form contained in the bid specification package. The Secretary of the Authority is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in next year's budget.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR PHARMACY SERVICES FOR ROOSEVELT
CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 9, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority requires the provision of pharmacy services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Services are an exception to the bidding requirements under the Local Public Contracts Law as a professional service; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will exceed \$17,500; and

WHEREAS, the Authority finds that it is necessary to procure the Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority solicited proposals for the provision of the Services and received proposals from Partners Pharmacy, LLC, Pharmascipt Pharmacy, Pharmcare Pharmacy and Care4LP doing business as Omnicare of Edison ("Omnicare"); and

WHEREAS, the proposal of Omnicare is the most beneficial proposal received for the Services; and

WHEREAS, Omnicare has completed and submitted a Business Entity Disclosure Certification which certifies that Omnicare has not made any reportable contributions to a political or candidate committee of the County of Middlesex in the previous one year and that the contract will prohibit Partners from making reportable contributions through the term of the Contract; and

WHEREAS, the Authority would like to accept the proposal of Omnicare and award a contract to Omnicare in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of Omnicare for the provision of the Services for a period of one (1) year at a cost not to exceed \$ 700,000.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute an agreement or agreements with Omnicare for the provision of the Services in such form as shall be approved by the Chairman on advice of counsel.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

4. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR KITCHEN REPAIR SERVICES - ROOSEVELT
CARE CENTER FACILITIES AND THE GOLF COURSES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 9, 2015; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge and operates the County golf courses; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of kitchen repair services for the Roosevelt Care Center facilities and, as needed, for the County golf courses(the "Services"); and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received a bid for the Services from Able Mechanical, Inc.; and

WHEREAS, the bid of Able Mechanical, Inc. was a responsive, responsible bid received for the Services; and

WHEREAS, the Authority would like to award a contract to Able Mechanical, Inc. for the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the bid of Able Mechanical, Inc. and awards a contract to Able Mechanical, Inc. in accordance with the rates set forth on the bid proposal attached hereto and made a part hereof for an annual cost not to exceed \$165,250.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with Able Mechanical, Inc. in the form contained in the bid specification package. The Secretary of

the Authority is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR LAUNDRY LINEN AND PERSONAL CLOTHING
CONTRACT SERVICES AT ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 9, 2015; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of laundry linen and resident personal clothing contract services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received bids for the Services from Ace Linen Services, Inc., CleanTex Services Corp. and FDR Services Corp. of New Jersey; and

WHEREAS, the bid of FDR Services Corp. of New Jersey was the lowest responsive responsible bid received for the Services; and

WHEREAS, the Authority would like to award a contract for the Services to FDR Services Corp. of New Jersey in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the bid of FDR Services Corp. and awards a contract for the Services to FDR Services Corp. in accordance with the bid attached hereto and made a part hereof for a not to exceed annual cost of \$478,609.92.

2. The Authority authorizes the Chairman or Vice-Chairman to execute a contract with FDR Services Corp. in the form contained in the bid specification package and the Secretary of the Authority to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENTS TO APPROVED STATE VENDOR LIST**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 9, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority is permitted to procure items without publicly advertising for bids through the State of New Jersey Division of Purchase and Property of the Department of the Treasury approved vendor list (the “State Vendor List”); and

WHEREAS, by Resolution 15-30 duly adopted by the Authority on February 11, 2015, the Authority authorized purchases from the State Vendor List; and

WHEREAS, the Authority would like to approve amendments to the State Vendor list in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves amendments to the State Vendor List as follows:

Ricoh USA Inc.	Contract #64039 T437A Exp. 8/31/16
shi International	Contract #89851 M0003 Exp. 6/30/20
Madison Plumbing	Contract #74876 0207 Exp. 10/30/15

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT UNDER STATE APPROVED VENDOR LIST FOR
ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 9, 2015; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform

any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the "State"); and

WHEREAS, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

WHEREAS, the Authority requires the provision of certain auto services for the Roosevelt Care Center facilities (the "Services"); and

WHEREAS, Norman's Auto Services provides the Services under State contract; and

WHEREAS, the Authority would like to authorize purchase of the Services from Norman's Auto Services under State Contract #77926/T0084 in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the purchase of the Services from State approved vendor Norman's Auto Services under State Contract #77926/T0084 at a cost not to exceed \$5,000.00.

2. The Authority authorizes the Licensed Administrators of the respective Roosevelt Care Center facilities to execute any purchase orders with Norman's Auto Services required to effectuate the provision of the Services as authorized herein.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN CONTRACT AMOUNT FOR PURCHASE OF
PHARMACY INTERFACE SOFTWARE FOR ROOSEVELT CARE CENTER
FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 9, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

WHEREAS, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, the Authority requires pharmacy interface software and support (the "Services") for the operation of Roosevelt Care Center; and

WHEREAS, the provision of services for the support or maintenance of proprietary computer hardware and software is an exception to the public bidding requirements of the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, the Authority received a proposal for the provision of the Services from American Health Tech; and

WHEREAS, by Resolution 15-73 duly adopted by the Authority on May 13, 2015, the Authority authorized the purchase of the Services from American Health Tech; and

WHEREAS, the contract amount authorized by Resolution 15-73 needs to be increased to reflect the cost of the Services for the two facilities; and

WHEREAS, the Authority would like to authorize an increase in the cost of the contract with American Health Tech for the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an increase of \$5,176.00 in the cost of the contract for the Services with American Health Tech.

2. The Certifying Finance Officer has certified that the funds for the increase in the contract for the Services are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING INCREASE IN CONTRACT AMOUNT FOR
ANNUAL COST REPORT AND MEDICARE AND MEDICAID BILLING
ACCOUNTING SERVICES FOR ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 9, 2015; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex, public facilities; and

WHEREAS, in furtherance of this provision, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, the "Roosevelt Care Center Facilities"); and

WHEREAS, the Authority requires annual cost report and medicaid and medicare billing accounting and collection services (the "Services") for the Roosevelt Care Center Facilities; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the provision of the Services is an exception to the public bidding requirements of the Local Public Contracts Law as an extraordinary unspecifiable expense; and

WHEREAS, by Resolution 14-113 duly adopted by the Authority on July 9, 2014, the Authority accepted the proposal of and awarded a contract for the provision of the Services to Reimbursement Specialists, Inc. t/a Health Care Resources (“Health Care Resources”); and

WHEREAS, due to additional quarterly financing reporting requirements enacted by Medicaid, an increase to the contract is required; and

WHEREAS, the Authority would like to authorize an increase in the contract amount with Health Care Resources in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an increase in the contract amount of \$3,000.00 for the contract for the Services with Reimbursement Specialists, Inc. t/a Health Care Resources for the performance of the additional quarterly financing reporting.

2. The Secretary is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

3. The Certifying Finance Officer has certified that the funds for the increase in the contract amount for the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	5	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES
FOR OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 9, 2015; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the “Properties”), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the “County”) as agent for the County with respect to the County’s Open Space Plan and Farmland Preservation Program (the “Program”) and has approved an agreement (the “Agreement”) with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Tamarack Hollow Extension Properties in the Townships of East and South Brunswick and the Story Farm Open Space Project in the Township of Monroe (hereinafter referred to as the “Sites”) in the Program; and

WHEREAS, the Authority requires the provision of engineering services (the “Services”) for the due diligence and negotiation functions to be performed by the Authority pursuant to the Agreement for the Sites; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44-20.4 et seq. to qualify engineers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 10, 2014, the Authority qualified vendors as set forth in the resolutions to provide engineering services for the Program pursuant to the fair and open process; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Sites in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposals to provide the Services for the Sites:

<u>Site</u>	<u>Vendor/Services</u>	<u>Cost Not to Exceed</u>
Tamarack Hollow Extension Properties	T & M Associates Additional Engineering/Phase II/Site Investigation	\$ 32,480.00
Townships of East and South Brunswick		
Story Farm Open Space Project	CME Associates	\$ 21,527.00
Township of Monroe	Additional Engineering/Phase II/Site Investigation	

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	<u>5</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Eaker, Jacque	x				
Fernicola, Camille	x				
Raczynski, Anthony	x				

The next item on the agenda was the approval of the payment of expenses. Upon motion duly made by Robert J. Mantz, seconded by Jacque Eaker and unanimously approved by the members present, the following resolution was adopted:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of September 9, 2015, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$2,494,247.88 are authorized to be paid out of the Middlesex County Improvement Authority Account.

This is to certify that the payments on the attached bill list, in the total amount of \$2,494,247.88 are correct and just and payment should be approved.

/s/ Richard Pucci
Richard Pucci, Executive Director

/s/ Leonard J. Roseman
Leonard J. Roseman

The Chairman invited the public to comment. There being no response from the public, upon motion duly made by Robert J. Mantz and seconded by Anthony Raczynski, the meeting was adjourned.

/s/Daria Anne Venezia
Daria Anne Venezia
Secretary of the Meeting