

MINUTES OF A REGULAR MEETING OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
HELD ON WEDNESDAY, SEPTEMBER 14, 2016 AT 6:00 P.M.
AT THE OFFICES OF THE AUTHORITY
101 INTERCHANGE PLAZA, CRANBURY
(SOUTH BRUNSWICK), NEW JERSEY

Present were:

Leonard J. Roseman, Chairman
Robert J. Mantz, Vice- Chairman (telephonically)
Paul Abbey
Richard Zangara

Absent: Anthony Raczynski

Also present were:

Lory Cattano, Ed Windas, Middlesex County Improvement Authority
Daria Anne Venezia, Esq., Venezia & Nolan, P.C., Counsel to the Authority
Anthony Pannella, Esq., Wilentz, Goldman & Spitzer, Bond Counsel
David J. Samuel, CME Associates, Authority Engineer
Ralph Albanir, Albanir Consulting
Freeholder Deputy Director Carol Bellante, Freeholder Liaison

After the salute to the flag, the Chairman called the meeting to order. Ms. Venezia read the following statement: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in The Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

The first item on the agenda was correspondence. The Chairman stated that there was information included in the package from the rating agencies about the financing. The ratings reaffirm the health of Middlesex County. There is also information about the McFoods Program. The Chairman commended Jennifer Apostol and the people at McFoods for a good job.

Upon motion duly made by Robert J. Mantz, seconded by Paul Abbey and unanimously approved by the members present, the Financial Report was received and filed with the minutes.

Mr. Windas provided the Recycling Report and reported on the amount of materials collected in the curbside program. 1,727 tons of material were collected in the curbside program last month. This is a 6% increase over last July. 21 new units were added to the program. With the participation of Milltown, the units serviced will exceed 92,000. Under the yard waste program, 1,891 tons of material were collected. 61% of the material was brush. Grass usually makes up a high percentage but due to the low rainfall, the grass collection is down 22%. Mr. Windas reported that the Borough of Milltown came into the curbside program as of September 1st. He commended Central Jersey on their planning as the transition was smooth. There were no missed stops complaints received by the Authority.

The next item on the agenda was the Golf Course Report. Mr. Albanir stated that the rounds of golf played in August were affected by the weather. July and August were bad months weather wise for golf. The neighboring communities have experienced the same issues.

The next item on the agenda was the Financing Report. Mr. Pannella stated that bids would soon be taken on the sale of the 2016 equipment and improvement financing bonds. The interest rates are at historical lows. The project financing will close by September 29th. The County's AAA rating is the backbone of the financing.

Upon motion duly made by Robert J. Mantz and seconded by Paul Abbey, the Economic Development report was received.

The next item on the agenda was Old Business. There being no Old Business, the meeting proceeded to New Business and the election of a Secretary/Treasurer. The Chairman stated that due to the resignation and replacement of Jacque Eaker, there is a need to elect a Secretary/Treasurer. The Chairman asked for nominations. Robert J. Mantz nominated Anthony J. Raczynski. Paul Abbey seconded the nomination. There being no further nominations, upon motion duly made by Robert J. Mantz and seconded by Paul Abbey, the floor was closed. The members present unanimously elected Anthony J. Raczynski as Secretary/Treasurer.

The next item on the agenda was a discussion of the resolutions. Ms. Venezia explained that Resolution (a) approves an expansion of a report on the facilities at Tamarack Golf Course by CME Associates at a cost not to exceed \$15,000.00. Mr. Samuel continued with the report stating that a review of Tamarack and Meadows had been completed. With respect to Tamarack Golf Course, it was clear that if the facility is to be improved substantially, the improvements to be made would be extremely large. In lieu of updating the current facility, the expanded scope of the report will look into a newer facility. For The Meadows, it appears that the work to update the facility and the course can be achieved in house with the help of the County. Tamarack will require extensive work with a public bid on the work.

Ms. Venezia explained Resolution (b) which authorizes CME Associates to prepare a report on wastewater facilities feasibility at Tamarack Golf Course at a cost not to exceed \$17,600.00. Mr. Samuel added that the facility has an issue with the septic system and that the waste is currently pumped into tanks. The study will review the alternatives to resolve the issue.

Also concerning the Golf Courses, Resolution (c) authorizes a shared services agreement with the Township of Woodbridge for the removal of trees at Tamarack Golf Course at a cost not to exceed \$15,900.00. Mr. Albanir added that the removal will be of dead trees at the Golf Course. Resolution (d) authorizes an increase in the contract amount for the purchase of flooring from a State contract vendor for flooring at Tamarack Golf Course. When the floor was removed for replacement, it was determined that additional work was required. The resolution authorizes an increase in a contract with Allstate Office Interiors for the amount of \$1,250.64. Resolution (e) authorizes a change order to the contract for roof repair and replacement at The Meadows at Middlesex Golf Course. When the work for the replacement commenced, it was determined that the scope of the replacement would need to be greater than was set forth in the bid and additional

replacement required. The resolution authorizes a change order to the Gen II Contracting contract to increase the contract amount by \$10,554. Since this change order is greater than 20% of the contract value, there are certain notifications that need to be done as required by regulations. Resolution (f) authorizes an amendment of the certification of funds for the HVAC contract with Titan Mechanical. The funds expended for the year will be \$10,000 more than anticipated requiring an increase in the certification of funds.

Concerning Roosevelt Care Center, Resolution (g) authorizes the award of a contract for snow removal services at Roosevelt Care Center at Edison to the sole bidder, Above the Mark Landscaping. Ms. Venezia explained that Above the Mark Landscaping is the current vendor and bid the contract with no increase. Resolution (h) authorizes a contract with Cablevision for cable service at Roosevelt Care Center at Old Bridge for a cost of \$28,800. Cablevision service was installed with the initial construction of the facility and the facility would like to continue use of Cablevision.

Resolution (i) authorizes the award of a contract for pharmacy services at the Roosevelt Care Center facilities to Pharmcare USA. The Authority undertook an RFP process and 5 proposals were received. The administrators of the Roosevelt Care Center facilities reviewed the responses and separately evaluated the responses based on established criteria. The recommendation is to award a contract to the company that received the highest number of points, Pharmcare USA of Edison, Inc. The contract is for a one year term at a cost not to exceed \$750,000.00. Resolution (j) authorizes amendment to an NJHA vendor Medical ID Solutions to reflect an extended contract date. Resolution (k) authorizes amendment to a State approved vendor Ricoh USA to reflect an extended contract date. Resolution (l) authorizes an amendment to a certification of funds for State approved vendor CDW-G to increase the expenditure by \$10,000. Lastly concerning Roosevelt Care Center, Resolution (m) approves an increase in the certification of funds for State vendor Universal Protection to increase the contract by \$18,000.

Concerning the Open Space Program, Ms. Venezia explained that Resolution (n) authorizes engineering services for the Welton Street Site in New Brunswick. CME Associates will provide additional engineering services at a cost not to exceed \$9,529.50. Resolution (o) recognizes the new name of an engineer authorized to perform engineering services for the Open Space and Farmland Preservation Program. Hatch Mott MacDonald is now known as Mott MacDonald.

The next item on the agenda was approval of the minutes of the meeting of August 10, 2016. Upon motion duly made by Robert J. Mantz, seconded by Paul Abbey and approved by the members present, the minutes of the meeting of August 10, 2016 were approved.

The Chairman invited the public to comment on the resolutions. Morris Meisels addressed the meeting. Mr. Meisels is a representative for Geriscript, a vendor who submitted a proposal for the pharmacy services. Mr. Meisels questioned the award of the contract to Pharmcare as Geriscript submitted a lower base per diem. A discussion ensued about the price proposed by Geriscript. The process of reviewing, evaluating and recommending the award was also explained.

There being no further response from the public, upon motion duly made by Robert J. Mantz, seconded by Paul Abbey and unanimously approved by the members present, the members determined to consider the resolutions by consent and adopted the following resolutions:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES FOR EXPANDED SCOPE OF
ENGINEERING ASSESSMENT OF TAMARACK GOLF COURSE FACILITY**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 14, 2016; and

WHEREAS, pursuant to the provisions of the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in accordance with this statutory provision, the Authority operates Tamarack Golf Course (the "Golf Course"); and

WHEREAS, by Resolution duly adopted by the Authority on December 14, 2015, the Authority, after undertaking a fair and open procurement process, awarded a contract to CME Associates for the provision of engineering services (the "Services") for the operations of the Authority; and

WHEREAS, by Resolution duly adopted by the Authority on February 10, 2016, the Authority authorized an agreement (the "Agreement") with the County of Middlesex (the "County") whereby the County agreed to assist the Authority in the financing of improvements for the Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course; and

WHEREAS, the Agreement includes the funding of an engineering assessment by the County for the Golf Course; and

WHEREAS, by Resolution 16-61 duly adopted by the Authority on March 9, 2016, the Authority authorized CME Associates to provide the Services for the engineering assessment of the Golf Course and The Meadows at Middlesex Golf Course; and

WHEREAS, the Authority would like to authorize an expansion of the scope of the study at the Golf Course to include a concept plan for a new building in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of CME Associates and authorizes CME Associates to provide the Services for the expanded scope of the engineering assessment of the Golf Course facility at a cost not to exceed \$ 15,000.00.

2. The Secretary is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(1)(a)(i).

3. The Certifying Finance Officer has certified that the funds for the Services for the expanded scope of the engineering assessment are available from and will be re-imbursed by the County pursuant to the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES FOR WASTEWATER FACILITIES
FEASABILITY STUDY AT TAMARACK GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 14, 2016; and

WHEREAS, pursuant to the provisions of the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in accordance with this statutory provision, the Authority operates Tamarack Golf Course (the "Golf Course"); and

WHEREAS, by Resolution duly adopted by the Authority on December 14, 2015, the Authority, after undertaking a fair and open procurement process, awarded a contract to CME Associates for the provision of engineering services (the "Services") for the operations of the Authority; and

WHEREAS, by Resolution duly adopted by the Authority on February 10, 2016, the Authority authorized an agreement (the "Agreement") with the County of Middlesex (the "County") whereby the County agreed to assist the Authority in the financing of improvements for the Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course; and

WHEREAS, the Agreement includes the funding of an engineering assessment by the County for the Golf Course; and

WHEREAS, the Authority would like to authorize an engineering assessment for a wastewater facilities feasibility study for the Golf Course; and

WHEREAS, the Authority has received a proposal from CME Associates for the preparation of the wastewater facilities feasibility study; and

WHEREAS, the Authority would like to accept the proposal of CME Associates and authorize CME Associates to prepare a wastewater facilities feasibility study for the Golf Course in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the proposal of CME Associates and authorizes CME Associates to provide the Services for the wastewater facilities feasibility study for the Golf Course at a cost not to exceed \$ 17,600.00.

2. The Secretary is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(1)(a)(i).

3. The Certifying Finance Officer has certified that the funds for the Services for the wastewater facilities feasibility study are available from and will be re-imbursed by the County pursuant to the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING SHARED SERVICES AGREEMENT WITH TOWNSHIP OF
WOODBIDGE FOR TREE WORK AT TAMARACK GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 14, 2016; and

WHEREAS, pursuant to the provisions of the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in accordance with this statutory provision, the Authority operates Tamarack Golf Course (the "Golf Course"); and

WHEREAS, by Resolution duly adopted by the Authority on February 10, 2016, the Authority authorized an agreement (the "Agreement") with the County of Middlesex (the "County") whereby the County agreed to assist the Authority in the financing of improvements for the Golf Course, The Meadows at Middlesex Golf Course and Raritan Landing Golf Course; and

WHEREAS, the Authority requires certain tree work services (the "Services") for the removal of dead trees at the Golf Course; and

WHEREAS, the Township of Woodbridge (the "Township") can provide the Services and has agreed to provide the Services to the Authority for the Golf Course; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is authorized to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority; and

WHEREAS, contracts made and entered into between a municipality and the Authority are not subject the bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority would like to approve a shared services agreement (the "Shared Services Agreement") with the Township for the provision of the Services to the Authority by the Township in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves the Shared Services Agreement with the Township for the provision of the Services in substantially the form attached with such changes as shall be approved by the Chairman on advice of counsel.

2. The Authority hereby approves the provision of the Services by the Township at a cost not to exceed \$15,900.00.

3. The Authority authorizes the Chairman or Vice-Chairman to execute the Agreement with the Township on behalf of the Authority in the form so approved and the Secretary to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

4. The Certifying Finance Officer has certified that the funds for the Services for the Shared Services Agreement are available from and will be re-imbursed by the County pursuant to the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN CONTRACT AMOUNT FOR PURCHASE FROM
STATE CONTRACT VENDOR FOR FLOORING PROJECT FOR
TAMARACK GOLF COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 14, 2016; and

WHEREAS, pursuant to the provisions of the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County of Middlesex (the "County") through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in accordance with this statutory provision, the Authority operates Tamarack Golf Course (the "Golf Course"); and

WHEREAS, by Resolution duly adopted by the Authority on February 10, 2016, the Authority authorized an agreement (the "Agreement") with the County of Middlesex (the "County") whereby the County agreed to assist the Authority in the financing of improvements for the Golf Courses and Raritan Landing Golf Course; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the "State"); and

WHEREAS, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

WHEREAS, by Resolution 16-63 duly adopted by the Authority on March 9, 2016, the Authority authorized the installation of flooring at Tamarack Golf Course by State contract vendor Allstate Office Interiors; and

WHEREAS, the Authority would like to approve an increase in the contract amount to reflect the additional work required in the installation of the flooring at Tamarack Golf Course in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an increase in the contract amount of the contract with Allstate Office Interiors under State Contract #81748 for an additional \$1,250.64.

2. The Certifying Finance Officer has certified that the funds for the increase in the contract amount are available from and will be re-imbursed by the County pursuant to the Agreement.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.	x				
Mantz, Robert J.	x				
Raczynski, Anthony					x
Abbey, Paul	x				
Zangara, Richard	x				

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CHANGE ORDER #1 TO CONTRACT FOR ROOF SHEATHING
REPAIRS AND ROOF REPLACEMENT AT THE MEADOWS AT MIDDLESEX GOLF
COURSE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 14, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(h), the Authority is empowered to improve, further and promote the tourist industries and recreational attractiveness of the County through the planning, acquisition, construction, improvement, maintenance and operation of facilities for the recreation and entertainment of the public; and

WHEREAS, in furtherance of this power, the Authority operates The Meadows at Middlesex Golf Course (the “Golf Course”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the “Local Public Contracts Law,” N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority prepared and issued a bid specification package for the furnishing of roof sheathing repairs and roof replacement for the cart barn at the Golf Course (the “Services”) and received bids for the Services from GC Dynatech Construction LLC, Gen II Contracting Co., Inc. and Northeast Roof Maintenance, Inc.; and

WHEREAS, by Resolution duly adopted by the Authority on June 8, 2016, the Authority awarded a contract for the Services to Gen II Contracting Co., Inc. as the lowest responsive, responsible bid received for the Services; and

WHEREAS, a change order to the contract is required to reflect the additional roof area replaced and the additional sheets for deck and soffit replacement; and

WHEREAS, the Authority would like to approve change order #1 to the contract with Gen II Contracting Co, Inc. for the additional work performed.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves change order #1 to the contract with Gen II Contracting Co., Inc. for the additional work at a cost of \$10,554.00.

2. The Certifying Finance Officer has certified that the funds for the change order are available from and will be provided by the County.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony						x
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT OF CERTIFICATION OF FUNDS FOR CONTRACT
FOR HVAC REPAIRS AND MAINTENANCE SERVICES
(GOLF COURSES AND RECYCLING DIVISION OFFICE)**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 14, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority requires certain HVAC repairs and maintenance services (the "Services") for the Recycling Division offices and the facilities at the Golf Courses; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, by Resolution 16-65 duly adopted by the Authority on April 13, 2016, the Authority awarded a contract for the Services to Titan Mechanical Service LLC; and

WHEREAS, the amount of Services required for the remainder of the 2016 year is greater than that anticipated at the time of contract award; and

WHEREAS, the Authority would like to authorize amendment to the certification of funds to increase the certification amount for the additional amount of Services.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby authorizes an increase in the amount of the certification of funds for the 2016 year for the contract with Titan Mechanical Service LLC for the Services by \$10,000.00.

2. The Certifying Finance Officer has certified that the funds for the increase in the certification are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR SNOW REMOVAL SERVICES - ROOSEVELT CARE
CENTER AT EDISON**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 14, 2016; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et. seq.; and

WHEREAS, the Authority requires the provision of snow removal services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Authority prepared and issued a bid specification package and publicly advertised for bids for the Services; and

WHEREAS, the Authority received a bid for the Services from Above the Mark Landscaping; and

WHEREAS, the bid of Above the Mark Landscaping was a responsive, responsible bid received for the Services; and

WHEREAS, the Authority would like to accept the bid of Above the Mark Landscaping and award a contract for the Services to Above the Mark Landscaping in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby accepts the bid of Above the Mark Landscaping and awards a contract to Above the Mark Landscaping for the Services in accordance with the bid proposal attached hereto and made a part hereof at an annual cost not to exceed \$ 78,260.00.

2. The Authority authorizes the Chairman or Vice-Chairman to execute the contract with Above the Mark Landscaping in the form contained in the bid specification package. The Secretary of the Authority is authorized to attest to the signature of the Chairman or Vice-Chairman appearing thereon and to affix the seal of the Authority thereto.

3. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority and will be included in next year's budget.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING CONTRACT FOR CABLE SERVICE WITH CABLEVISION FOR
ROOSEVELT CARE CENTER AT OLD BRIDGE**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 14, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority operates a long term care facility known as Roosevelt Care Center at Old Bridge ("Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority requires cable service (the "Service") for the residents at Roosevelt Care Center; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority is authorized to award certain contracts without public advertisement for bids when such contracts are for the supply of any service which is subject to the jurisdiction of the Board of Public Utilities; and

WHEREAS, the Services are subject to the jurisdiction of the Board of Public Utilities; and

WHEREAS, the Authority has received a proposal from Cablevision for the provision of the Services; and

WHEREAS, the Authority would like to accept the proposal of Cablevision, authorize a contract with Cablevision and approve certain actions in connection therewith in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority approves the proposal of and authorizes a contract for the Services with Cablevision at a cost not to exceed \$28,800.00.
2. The Authority authorizes the Chairman to approve an agreement with Cablevision in such form as shall be approved by the Chairman on advice of counsel.
3. The Authority authorizes the Chairman to execute the agreement with Cablevision for the Services in the form so approved.
4. The Certifying Finance Officer has certified that the funds for the contract are available from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT FOR PHARMACY SERVICES FOR ROOSEVELT CARE
CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on September 14, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

WHEREAS, in furtherance of this statutory provision, the Authority operates the long term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority requires the provision of pharmacy services (the "Services") for Roosevelt Care Center; and

WHEREAS, the Services are an exception to the bidding requirements under the Local Public Contracts Law as a professional service; and

WHEREAS, the Certifying Finance Officer has certified that the value of the contract will exceed \$17,500; and

WHEREAS, the Authority undertook a Request for Proposal ("RFP") process which was a fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the RFP was advertised in The Home News Tribune and posted on the Authority's website; and

WHEREAS, the Authority received proposals from Geriscript Pharmacy, Omnicare 4 LP d/b/a Omnicare of Edison, Reunion Rx, Partners Pharmacy LLC and Pharmcare USA of Edison, Inc.; and

WHEREAS, the evaluation committee of the administrators of the Roosevelt Care Center facilities have reviewed the proposals and have recommended award of a contract to Pharmcare USA of Edison, Inc.; and

WHEREAS, the Authority would like to accept the recommendation of the evaluation committee and award a contract to Pharmcare USA of Edison, Inc. for the provision of the Services in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby adopts the recommendations of the evaluation committee set forth in the report attached hereto and made a part hereof.

2. The Authority awards a contract to Pharmcare USA of Edison, Inc. for the provision of the Services for a period of one (1) year at a cost not to exceed \$750,000.00.

3. The Authority authorizes the Chairman or Vice-Chairman to execute an agreement with Pharmcare USA of Edison, Inc. for the provision of the Services in such form as shall be approved by the Chairman on advice of counsel.

4. The Certifying Finance Officer has certified that the funds for the Services are available from and can be obtained from the funds of the Authority.

5. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(1)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT TO NJHA VENDOR LIST**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 14, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority is permitted to procure items without publicly advertising for bids through, among others, the New Jersey Hospital Association vendors (“NJHA”); and

WHEREAS, by Resolution 16-35 duly adopted by the Authority on February 10, 2016, the Authority authorized purchases through the NJHA; and

WHEREAS, the Authority would like to approve an amendment to the NJHA vendor list in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves an amendment to the NJHA vendor list as follows: Medical ID Solutions, Contract #MS2063 Expiration Date 8/31/17.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT TO APPROVED STATE VENDOR LIST**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 14, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Authority is permitted to procure items without publicly advertising for bids through the State of New Jersey Division of Purchase and Property of the Department of the Treasury approved vendor list (the “State Vendor List”); and

WHEREAS, by Resolution 16-34 duly adopted by the Authority on February 10, 2016, the Authority authorized purchases from the State Vendor List; and

WHEREAS, the Authority would like to approve an amendment to the State Vendor List in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves amendment to the State Vendor List as follows:

Ricoh USA	Contract #64039 T437A	Expires 8/31/17		
<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>
				<u>Absent</u> 1
Roseman, Leonard J.	x			
Mantz, Robert J.	x			
Raczynski, Anthony				x
Abbey, Paul	x			
Zangara, Richard	x			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AMENDMENT TO CERTIFICATION OF FUNDS FOR
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY VENDOR**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 14, 2016; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

WHEREAS, by Resolution 16-36 duly adopted by the Authority on February 10, 2016, the Authority authorized purchases from the Middlesex Regional Educational Services Commission (now known as the Educational Services Commission of New Jersey) Cooperative Pricing System (the “System”); and

WHEREAS, by Resolution duly adopted by the Authority on June 8, 2016, the Authority approved an amendment to the certification of funds for vendor CDW-G; and

WHEREAS, the Authority would like to approve an additional amendment to the certification of funds for vendor CDW-G in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby approves an additional amendment to the System vendor CDW-G certification to increase the certification by an additional \$10,000.00.

2. The Certifying Finance Officer is hereby authorized to increase the certification in accordance with this Resolution.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING INCREASE IN CONTRACT AMOUNT AND AMENDMENT TO
CERTIFICATION OF FUNDS FOR CONTRACT UNDER STATE APPROVED
VENDOR LIST FOR ROOSEVELT CARE CENTER FACILITIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 14, 2016; and

WHEREAS, the Authority operates Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, “Roosevelt Care Center”); and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, the Authority is authorized to purchase any materials, supplies or equipment without publicly advertising for bids, under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (the “State”); and

WHEREAS, purchases made through the State contract are considered procured through a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

WHEREAS, by Resolution 16-34 duly adopted by the Authority on February 10, 2016, the Authority authorized purchases from a vendor under State Contract #79768/T0900, Universal Protection Services; and

WHEREAS, the Authority would like to authorize an increase in the authorized amount of the contract and the certification of funds for the contract in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes an increase in the contract amount and the certification of funds for the contract with State approved vendor Universal Protection Services Contract #79768/T0900 by the amount of \$18,000.00.

2. The Certifying Finance Officer is hereby authorized to increase the certification of funds for the purchases from Universal Protection Services in accordance with this Resolution.

3. The Certifying Finance Officer has certified that the funds for the increase in the contract amount are available from and can be obtained from the funds of the Authority and will be encumbered at the time of purchase.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING ENGINEERING SERVICES
FOR OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 14, 2016; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the “Properties”), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the “County”) as agent for the County with respect to the County’s Open Space Plan and Farmland Preservation Program (the “Program”) and has approved an agreement (the “Agreement”) with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the County has included the Welton Street Site in the City of New Brunswick (hereinafter referred to as the “Site”) in the Program; and

WHEREAS, the Authority requires the provision of engineering services (the “Services”) for the due diligence and negotiation functions to be performed by the Authority pursuant to the Agreement for the Site; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq. to qualify engineers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 14, 2015, the Authority qualified vendors as set forth in the resolutions to provide engineering services for the Program pursuant to the fair and open process; and

WHEREAS, the Authority would like to authorize the provision of the Services for the Site in accordance with this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority accepts the following proposal to provide the Services for the Site:

<u>Site</u>	<u>Vendor/Services</u>	<u>Cost Not to Exceed</u>
Welton Street Site	CME Associates	\$ 9,529.20
City of New Brunswick	Additional Site Investigation/Phase II	

2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority and will be reimbursed by the County pursuant to the Agreement.

3. The Secretary of the Authority is authorized to publish a brief notice of the authorization pursuant to N.J.S.A. 40A:11-5(l)(a)(i).

<u>Recorded Vote:</u>	<u>Aye</u> 4	<u>No</u>	<u>Abstain</u>	<u>Absent</u> 1
Roseman, Leonard J.	x			
Mantz, Robert J.	x			
Raczynski, Anthony				x
Abbey, Paul	x			
Zangara, Richard	x			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
ACKNOWLEDGING ASSIGNMENT OF CONTRACT FOR ENGINEERING
SERVICES FOR OPEN SPACE AND FARMLAND PRESERVATION PROGRAM**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on September 14, 2016; and

WHEREAS, the Authority has heretofore accepted the duties and function of negotiating for the purchase of properties (the “Properties”), conducting due diligence on the Properties and entering into contracts on behalf of the County of Middlesex (the “County”) as agent for the County with respect to the County’s Open Space Plan and Farmland Preservation Program (the “Program”) and has approved an agreement (the “Agreement”) with the County undertaking the aforementioned duties and functions on behalf of the County; and

WHEREAS, the Authority requires the provision of engineering services (the “Services”) for the due diligence and negotiation functions to be performed by the Authority pursuant to the Agreement for the Site; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes of the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the provision of the Services are an exception to the public bidding requirements of the Local Public Contracts Law as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i); and

WHEREAS, the Authority undertook a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq. to qualify engineers for the Program; and

WHEREAS, by Resolutions duly adopted by the Authority on December 14, 2015, the Authority qualified vendors as set forth in the resolutions to provide engineering services for the Program pursuant to the fair and open process; and

WHEREAS, pursuant to the Resolutions, the Authority qualified Hatch Mott MacDonald to provide engineering services for the Program; and

WHEREAS, the firm of Hatch Mott MacDonald is now known as Mott MacDonald; and

WHEREAS, the Authority would like to acknowledge the new name of the firm and the assignment of the contract to the firm.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority acknowledges the change of the name of Hatch Mott MacDonald to Mott MacDonald and acknowledges assignment of the contract to Mott MacDonald.

<u>Recorded Vote:</u>	<u>Aye</u>	4	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	1
Roseman, Leonard J.	x					
Mantz, Robert J.	x					
Raczynski, Anthony					x	
Abbey, Paul	x					
Zangara, Richard	x					

The next item on the agenda was the approval of the payment of expenses. Upon motion duly made by Robert J. Mantz, seconded by Paul Abbey and unanimously approved by the members present, the following resolution was adopted:

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of September 14, 2016, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$3,341,162.64 are authorized to be paid out of the Middlesex County Improvement Authority Account.

This is to certify that the payments on the attached bill list, in the total amount of \$3,341,162.64 are correct and just and payment should be approved.

/s/ Lory L. Cattano
Lory L. Cattano, Chief Financial Officer

/s/ Leonard J. Roseman
Leonard J. Roseman

The Chairman invited the public to comment. There being no response from the public, the Chairman welcomed new members Paul Abbey and Richard Zangara. Upon motion duly made by Robert J. Mantz and seconded by Paul Abbey, the meeting was adjourned.

/s/ Daria Anne Venezia
Daria Anne Venezia
Secretary of the Meeting